

**AGENDA
REGULAR SESSION
HIGHLAND CITY COUNCIL
CITY HALL, 1115 BROADWAY
MONDAY, JUNE 6, 2022
7:00 PM**

NOTE: This is an in person meeting. However, due to COVID 19, anyone wishing to monitor the meeting via phone may do so by following the instructions on page 4 of this agenda.

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

MINUTES:

MOTION – Approve Minutes of May 16, 2022 Regular Session (attached)

SPECIAL RECOGNITION:

Mayor Hemann will introduce Vince Horstmann as Mayor for the Day.

PUBLIC FORUM:

A. Citizens' Requests and Comments:

1. Highland School of Music Partnering with Louis Latzer Library – Learning Concert – Special Event Application – Donna Plocher, Representative (attached)
2. St. Paul Catholic Church – Corpus Christi Mass Dismissal & Blessing – Special Event Application and Road Closure Request – Dineen Czar, Executive Manager (attached)
3. Hard Road – Meet & Greet Descendants – Special Event Application – Aimee Goodwin, Representative (attached)
4. Highland Optimist – Treats on the Streets – Special Event Application – Marshall Rinderer, Representative (attached)

**Anyone wishing to address the Council on any subject may do so at this time.
Please come forward to the microphone.**

B. Requests of Council:

C. Staff Reports:

NEW BUSINESS:

- A. **MOTION** – Approve Mayor's Appointment of Steven S. Aebischer to the Liquor Control Commission (attached)
- B. **MOTION** – Bill #22-78/RESOLUTION Authorizing Allocation of Hotel/Motel Tax Funding for LOL Night at the Races/24 Hour Laps for Leaps (attached)
- C. **MOTION** – Bill #22-79/ORDINANCE Approving and Authorizing the City Manager to Execute a Development Agreement Pursuant to 65 ILCS 5/8-1-2.5, with Eagle Inn Highland, LLC, and Other Actions Related Thereto (attached)

Continued

- D. **MOTION** – Bill #22-80/ORDINANCE Repealing and Replacing Chapter 78 – Utilities, Article VII. – Fiber-to-the-Premises System (Highland Communication Services), Sec. 78-732 – Schedule of FTTP Rates and Charges, Specifically Residential and Commercial Voice Products, Rates and Services (attached)
- E. **MOTION** – Bill #22-81/ RESOLUTION Waiving Competitive Bidding Requirement and Authorizing Purchase of Itron Electric Meters from Anixter Power Solutions, LLC (attached)
- F. **MOTION** – Bill #22-82/ RESOLUTION Waiving Competitive Bidding Requirement And Authorizing Purchase of Polyphase Meter Communication Modules with Associated Licenses from Tantalus Systems, Inc.
- G. **MOTION** – Bill #22-83/ RESOLUTION Authorizing the City to Enter a Contract with Moran Economic Development, LLC for Purposes of Amending Business District A (attached)
- H. **MOTION** – Bill #22-84/ORDINANCE Declaring Real Property of the City Surplus and Authorizing its Sale Pursuant to 65 ILCS 5/11-76-1 and 65 ILCS 5/11-76-2, Specifically the Old Police Station at 820 Mulberry Street (attached)
- I. **MOTION** – Bill #22-85/ORDINANCE Amending Zoning Classification from “R-3” Multiple Family Residential to “I” Industrial for 904 Cedar Street (attached)
- J. **MOTION** – Bill #22-86/ RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit for Short-Term Rental within the “C-2” Zoning District (attached)
- K. **MOTION** – Bill #22-87/ORDINANCE Granting a Special Use Permit to Catherine Weber to Allow a Short-Term Rental within the C-2 Zoning District at 914 Broadway (attached)
- L. **MOTION** – Bill #22-88/RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit for Short-Term Rental within the “I” Industrial Zoning District (attached)
- M. **MOTION** – Bill #22-89/ORDINANCE Granting a Special Use Permit to Matthew Korte to Allow a Short-Term Rental within the I Zoning District at 810 Mulberry Street (attached)
- N. **MOTION** – Bill #22-90/ORDINANCE Amending the Code, Section 90-201, Table 3.1.A, to Allow a Special Use Permit for Short-Term Rental in the “I” Industrial Zoning District (attached)

Continued

- O. **MOTION** – Bill #22-91/ORDINANCE Amending Zoning Classification from “R-2-B” Multiple Family Residential to “R-3” Multiple Family Residential for Real Property in and Around Colonial Manor (attached)

- P. **MOTION** – Bill #22-92/ RESOLUTION Issuing a “D1” Liquor License to BS Merkle LLC, Pursuant to Chapter 6, of the Code, Entitled Alcoholic Liquor (attached)

REPORTS:

- A. **MOTION** – Accepting Expenditures Report #1220 for May 14, 2022 through June 3, 2022 (attached)

EXECUTIVE SESSION:

The City Council will conduct an Executive Session pursuant to the Illinois Open Meetings Act, citing the following exemptions, allowing the meeting: **5 ILCS 120/2(c)(21) to discuss the approval of executive session minutes.**

ADJOURNMENT:

Continued



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Breann Vazquez, ADA Coordinator, by 9:00 AM on Monday, June 6, 2022.

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

Directions for Public Monitoring of Highland City Council Meetings:

In an effort to protect as many individuals as possible, including the leaders of our communities statewide, Governor J.B. Pritzker has issued a number of directives, one of which was to suspend the provisions of the Illinois Open Meetings Act (5 ILCS 120), requiring or relating to in-person attendance by members of a public body. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present;” and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted, are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to their meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

In following this directive, the City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 867900

This will allow a member of the public to hear the city council meeting.

Note: This is for audio monitoring of the meeting, only. Participants will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to lhediger@highlandil.gov or, by using the citizens' portal on the city's website found here: https://www.highlandil.gov/citizen_request_center_app/index.php.

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.



CITY OF HIGHLAND

SPECIAL EVENT APPLICATION

Authorized under City Ordinance Sec. 64-3-1

PURPOSE: The City of Highland supports various community activities and festivals throughout the year. Establishing public safety and coordinating needs between the events and the city are the overall goals of this process. It is the responsibility of the specific event Sponsors to obtain, complete, and follow through the application process for city approval.

SPECIAL EVENT: A “Special Event” is defined as: (1) any event, race, gathering, demonstration, or service; (2) that occurs partially or completely within the jurisdiction of the City of Highland; (3) is expected to draw crowds in excess of one hundred fifty (150) attendees; and (4) is expected to or could disrupt normal daily functions within the City of Highland including but not limited to traffic congestion and excess noise; or could create a public health/safety concern without proper precautions or prior planning. Specific examples would include (but are not limited to): The Kirchenfest, Schweizerfest, 5K runs, parades, Art in the Park, Fourth of July Festivities, Madison County Fair, etc. The City Manager will make the final determination as to whether an event qualifies. This will be based upon the totality of the circumstances presented.

PROCEDURE:

1. All Requests will be directed to Highland City Hall, to the attention of the Deputy City Clerk.
2. Applications will be available at Highland City Hall, Monday-Friday, 8:00 am to 5:00 pm or online through the City’s web site.
3. Applications will be completed by the Event Sponsor and submitted at least 60 days prior to the event. The application must be signed by the Event Sponsor Responsible Party. Incomplete applications will not be accepted. If an application is accepted and later determined to be incomplete, the applicant will be notified by the Deputy Clerk. Failure to provide information will result in denial of application.
4. The Deputy City Clerk will forward the application to all city departments that have responsibilities relating to the event. If necessary, a committee meeting involving the event Sponsor and city stakeholders may take place to clarify questions, determine specific needs, and address concerns.
5. The event Sponsor is required to obtain final approval for the special event from the City Manager. The City Council may announce the special event to the public at a scheduled Council meeting.

CITY OF HIGHLAND-SPECIAL EVENT APPLICATION

Name of Event: Highland School of Music Learning Concert

Type/Purpose of Event: Festival Race Other Fundraiser Service Parade
 Demonstration Other (please specify): Children's concert with Highland School of Music

Location of Event: Highland Gazebo on the Highland Square

Sponsoring Organization/Individual: Highland School of Music/Partnering with Latzer Library

Event Responsible Party: Donna Plocher

Also
Highland School of Music
180 Woodcrest Dr.
Highland, IL
highlandmusic school .com

Address: 1402 Paradise Dr., Highland

Phone(s): 618-979-7983*

Email: donnaplocher@gmail.com

Secondary Contact: Louise Latzer Library

Address: 1001 9th St., Highland IL

Phone(s): 618-654-5666, Ext 3

Email: d.plocher@highlandillibrary.org

Date(s) of Set-up: Tues., June 7, 2022 set up at 4:45 p.m. - 6 p.m.

Event Date(s) / Times: Tues., June 7, 2022 at 6 p.m.

Date(s) of Tear-down: After event 7 or 7:30 p.m. 6/7/2022

Expected Attendance: 50-100 people

Alcohol License Required: Yes No
If yes, application received: Yes No

Sound Amplification System utilized: Yes No
If yes, hours of operation: _____

Funding request of the Council: Yes No
Amount requested and purpose: _____

City Services Requested – Please attach additional documents (maps, detailed information), where needed. Write “Not applicable” if no services requested.

(Directors must initial behind requests)

Street Dept: Signage, Barricades, Street Closures (Specify): **Public Works Director:** _____

~~0~~

Electric Dept: Electrical Service, Lighting (Specify): **Electric Dept. Director:** _____

~~0~~

Public Safety: Security, First Aid, Traffic Control (Specify): **Public Safety Director:** _____

~~0~~

HCS Services: Wi-Fi or other technological needs (Specify): **HCS Director:** _____

~~0~~

Other City Services: Restrooms, City Officials (Sign approval), Refuse Dumpsters (Specify):
Department: _____

~~0~~

Application Checklist (Attachments):

Deputy Clerk Initial
Upon receipt or waiver:

Certificate of Insurance: (attached) _____

- Must be General liability
- \$1 Million per occurrence/\$2 million aggregate
- City named as “additional insured” If Event is on city property.

Site Plan Rendering _____

*Lutzer
Library/
City of
Highland*

Evacuation Plan _____

Fire Plan _____

Parking Plan _____

Schedule City Council Meeting for announcement _____

Date: _____

Application Submittal (60+ days) _____

Donna J. Plocher May 10, 2022
Event Sponsor Responsible Party Date

City Manager Date



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4. The Deputy City Clerk will forward the application to all city departments that have responsibilities relating to the event. If necessary, a committee meeting involving the event Sponsor and city stakeholders may take place to clarify questions, determine specific needs, and address concerns.
5. The event Sponsor is required to obtain final approval for the special event from the City Manager. The City Council may announce the special event to the public at a scheduled Council meeting.

CITY OF HIGHLAND-SPECIAL EVENT APPLICATION

Name of Event: _____

Type/Purpose of Event: Festival Race Other Fundraiser Service Parade
 Demonstration Other (please specify): _____

Location of Event: _____

Sponsoring Organization/Individual: _____

Event Responsible Party: _____

Address: _____

Phone(s): _____

Email: _____

Secondary Contact: _____

Address: _____

Phone(s): _____

Email: _____

Date(s) of Set-up: _____

Event Date(s) / Times:

Date(s) of Tear-down: _____

Expected Attendance: _____

Alcohol License Required: Yes No

If yes, application received: Yes No

Sound Amplification System utilized: Yes No

If yes, hours of operation: _____

Funding request of the Council: Yes No

Amount requested and purpose: _____

City Services Requested – Please attach additional documents (maps, detailed information), where needed. Write “Not applicable” if no services requested.

(Directors must initial behind requests)

Street Dept: Signage, Barricades, Street Closures (Specify): **Public Works Director:** _____

Electric Dept: Electrical Service, Lighting (Specify): **Electric Dept. Director:** _____

Public Safety: Security, First Aid, Traffic Control (Specify): **Public Safety Director:** _____

HCS Services: Wi-Fi or other technological needs (Specify): **HCS Director:** _____

Other City Services: Restrooms, City Officials (Sign approval), Refuse Dumpsters (Specify):
Department: _____

Application Checklist (Attachments):

**Deputy Clerk Initial
Upon receipt or waiver:**

Certificate of Insurance: (attached) _____

- Must be General liability
- \$1 Million per occurrence/\$2 million aggregate
- City named as “additional insured” If Event is on city property.

Site Plan Rendering _____

- Evacuation Plan _____
- Fire Plan _____
- Parking Plan _____
- Schedule City Council Meeting for announcement _____
- **Date:** _____
- Application Submittal (60+ days) _____

Event Sponsor Responsible Party **Date**

City Manager **Date**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/9/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Chapman & Hogan Insurance 3636 S Geyer Road, Suite 110 Saint Louis MO 63127	CONTACT NAME: Jack Torno PHONE (A/C. No. Ext): 314-571-6553 E-MAIL ADDRESS: jtorno@chapmanhogan.com		FAX (A/C. No):
	INSURER(S) AFFORDING COVERAGE		
INSURED Diocese of Springfield in IL St. Paul Catholic Church 1412 Ninth Street Highland, IL 62249 1615 W. Washington, Springfield IL 62702	DIOCOFS-06	INSURER A : Underwriters at Lloyds London INSURER B : National Catholic RRG INSURER C : INSURER D : INSURER E : INSURER F :	NAIC # 15792 10083

COVERAGES

CERTIFICATE NUMBER: 1570885981

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BP1013021 RRG10179-24	7/1/2021 7/1/2021	7/1/2022 7/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ Included MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			FM10179-24	7/1/2021	7/1/2022	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Where Insurer A is Shown, a Self-Insured Retention Applies.

RE: St. Paul Church Festival (Kirchenfest) at 1412 Ninth St., Highland, IL 62249, from 5:30PM on August 26, 2022 to 9:00PM on August 28, 2022.

CERTIFICATE HOLDER**CANCELLATION**
 City of Highland
 1115 Broadway
 P.O. Box 218
 Highland IL 62249

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CITY OF HIGHLAND

SPECIAL EVENT APPLICATION

Authorized under City Ordinance Sec. 64-3-1

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4. The Deputy City Clerk will forward the application to all city departments that have responsibilities relating to the event. If necessary, a committee meeting involving the event Sponsor and city stakeholders may take place to clarify questions, determine specific needs, and address concerns.
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CITY OF HIGHLAND-SPECIAL EVENT APPLICATION

Name of Event: Meet & Greet Descendants (Hard Road)

Type/Purpose of Event: Festival Race Other Fundraiser Service Parade
 Demonstration Other (please specify): Meet & Greet Hard Rd

Location of Event: Highland Square

Sponsoring Organization/Individual: HARD Road

Event Responsible Party: Aimee Goodwin

Address: 375 Denick Loop Pacahontas, WI 62275

Phone(s): 618-654-8759

Email: agoodwin@highlandcusd5.org

Secondary Contact: _____

Address: _____

Phone(s): _____

Email: _____

Date(s) of Set-up: Sunday June 26, 2022

Event Date(s) / Times: June 26, 2022 12 to 3

Date(s) of Tear-down: Sunday June 26, 2022

Expected Attendance: 350

Alcohol License Required: Yes No

If yes, application received: Yes No

Sound Amplification System utilized: Yes No

If yes, hours of operation: _____

Funding request of the Council: Yes No

Amount requested and purpose: _____

City Services Requested – Please attach additional documents (maps, detailed information), where needed. Write “Not applicable” if no services requested.

(Directors must initial behind requests)

Street Dept: Signage, Barricades, Street Closures (Specify): **Public Works Director:** _____

Not applicable

Electric Dept: Electrical Service, Lighting (Specify): **Electric Dept. Director:** _____

Not applicable

Public Safety: Security, First Aid, Traffic Control (Specify): **Public Safety Director:** _____

Not applicable

HCS Services: Wj-Fi or other technological needs (Specify): **HCS Director:** _____

We would like to use Wi-Fi for a photo booth.

Other City Services: Restrooms, City Officials (Sign approval), Refuse Dumpsters (Specify):

Department: _____ *We would like restrooms open please.*
Not applicable

Application Checklist (Attachments):

Deputy Clerk Initial
Upon receipt or waiver:

Certificate of Insurance: (attached) _____

- Must be General liability
- \$1 Million per occurrence/\$2 million aggregate
- City named as “additional insured” If Event is on city property.

Site Plan Rendering _____



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CITY OF HIGHLAND-SPECIAL EVENT APPLICATION

Name of Event: _____

Type/Purpose of Event: Festival Race Other Fundraiser Service Parade
 Demonstration Other (please specify): _____

Location of Event: _____

Sponsoring Organization/Individual: _____

Event Responsible Party: _____

Address: _____

Phone(s): _____

Email: _____

Secondary Contact: _____

Address: _____

Phone(s): _____

Email: _____

Date(s) of Set-up: _____

Event Date(s) / Times:

Date(s) of Tear-down: _____

Expected Attendance: _____

Alcohol License Required: Yes No

If yes, application received: Yes No

Sound Amplification System utilized: Yes No

If yes, hours of operation: _____

Funding request of the Council: Yes No

Amount requested and purpose: _____

City Services Requested – Please attach additional documents (maps, detailed information), where needed. Write “Not applicable” if no services requested.

(Directors must initial behind requests)

Street Dept: Signage, Barricades, Street Closures (Specify): **Public Works Director:** _____

Electric Dept: Electrical Service, Lighting (Specify): **Electric Dept. Director:** _____

Public Safety: Security, First Aid, Traffic Control (Specify): **Public Safety Director:** _____

HCS Services: Wi-Fi or other technological needs (Specify): **HCS Director:** _____

Other City Services: Restrooms, City Officials (Sign approval), Refuse Dumpsters (Specify):
Department: _____

Application Checklist (Attachments):

**Deputy Clerk Initial
Upon receipt or waiver:**

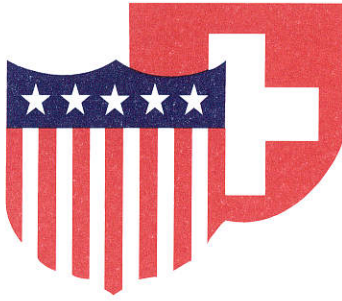
- Certificate of Insurance: (attached)** _____
 - Must be General liability
 - \$1 Million per occurrence/\$2 million aggregate
 - City named as “additional insured” If Event is on city property.

- Site Plan Rendering** _____

- Evacuation Plan _____
- Fire Plan _____
- Parking Plan _____
- Schedule City Council Meeting for announcement _____
 - Date:** _____
- Application Submittal (60+ days) _____

Event Sponsor Responsible Party _____ Date _____

City Manager _____ Date _____



City of Highland

MEMO TO: City Council Members
FROM: Kevin B. Hemann, Mayor
SUBJECT: Appointment and Reappointment to the Liquor Control Commission
DATE: June 1, 2022

A vacancy exist on the Liquor Control Commission. Steven S. Aebischer has expressed interest in serving as a member of this commission. William Sloan filled a previous vacancy on February 21, 2022 and wishes to remain on the board.

Therefore, I am requesting you approve the appointment of Mr. Aebischer and reappointment of Mr. Sloan to the Liquor Control Commission. If you have any questions regarding these appointments, please let me know.

Terms on the Liquor Control Commission are for three years. If approved, these gentlemen would be eligible for re-appointment on the following schedule.

Steven S. Aebischer	June, 2024
William Sloan	June, 2025

APPLICATION FOR APPOINTMENT TO
CITY OF HIGHLAND BOARDS AND COMMISSIONS



Please print or type.

Name Steven S. AEBISCHER
First Middle Last

Home Address 7 Willow Creek DR Highland IL 62249
Street City Zip

Date of birth: 8-5-56 Do you reside within the City limits? Yes No How long? 24 yrs

Home Telephone 618-792-7979 Daytime Telephone (W) 618-644-5555
cell

Occupation Banker Place of Employment State Bank of St. Jacob

E-Mail Address(es) Stevea@home.net.com

Have you ever been convicted of a felony? Yes No

List Board(s) or Commission(s) you're interested in: Liquor Commission

What experience do you possess that you believe qualifies you to serve? WORKING IN A BANK FOR OVER 47 YRS I HAVE DEALT WITH CUSTOMERS, "PEOPLE'S" CONCERNS FOR YEARS.

Please list your interests/hobbies: BEING A GRANDFATHER !!
BEING A HIGHLAND OPTIMIST MEMBER

You may attach additional information to support this application.

References: KEVIN B. HERMANN 135 AUGUSTA DR Highland 618-972-9247
Name Address Phone

BILL WAGNER 36 WILLOW CREEK DR Highland, IL 618-401-0681
Name Address Phone

I certify that the information given herein is true and complete. By signing this application, I hereby authorize an investigation of all statements contained in this application for appointment as may be necessary in arriving at a decision regarding the possibility of appointment.

Information submitted on this application is public information. A false or misleading statement will be cause for elimination from consideration.

Signature of Applicant [Signature] Date 5-13-22

Return completed applications to:
Lana Hediger, Deputy Clerk
City Hall, 1115 Broadway
PO Box 218
Highland, IL 62249

Or you may fax to: (618.654.4768)

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING
ALLOCATION OF HOTEL / MOTEL TAX FUNDING
(LOL Night at the Races/24 Hour Laps for Leaps)**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined applicants for hotel / motel tax funding shall fill out an application to determine whether the funding request may be granted according to 65 ILCS 5/8-3-14, which reads, in pertinent part:

The amounts collected by any municipality pursuant to this Section shall be expended by the municipality solely to promote tourism and conventions within that municipality or otherwise to attract nonresident overnight visitors to the municipality

See 65 ILCS 5/8-3-14; and

WHEREAS, City has determined the applicant has submitted a “Hotel / Motel Tax Funding Application” (*See Exhibit A*); and

WHEREAS, City has determined the applicant has requested funds for tourism and/or conventions and/or overnight visitors to City, and the applicant’s request for funds may be permitted pursuant to the spirit of 65 ILCS 5/8-3-14 (*See Exhibit A*); and

WHEREAS, the City Council finds that the City Manager should be authorized and directed, on behalf of the City of Highland, to execute whatever documents are necessary to allocate hotel / motel tax funds to the applicant pursuant to the “Hotel / Motel Tax Funding Application” (*See Exhibit A*).

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland, Illinois, as follows:

- Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.
- Section 2.* The “Hotel / Motel Tax Funding Application” (*See Exhibit A*) is approved.
- Section 3.* The City Manager is directed and authorized, on behalf of the City of Highland, to execute whatever documents are necessary to allocate hotel / motel funds to applicant pursuant to applicant’s “Hotel / Motel Tax Funding Application” (*See Exhibit A*).

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the ___ day of _____, 2022, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois



HOTEL/MOTEL FUND APPLICATION

(For Funding Requests in excess of \$1,500)

Organization Information

1) Name and Address of Applicant (Organization):

Leaps of Love, Inc.

1005B Broadway, Highland, IL 62249

2) Website Address: www.leapsoflove.org

3) Contact Person:

a) Name: Traci Riechmann

b) Phone: 618-410-7212

c) Fax: 618-882-5399

d) Email: traci@leapsoflove.org

4) Is this a Non-Profit Organization? Yes No

5) Status of Organization (i.e. Foundation, Corporation, etc): Inc.

6) Agency Tax ID # 27-1295284

Event Information

Please state how your request for hotel/motel tax funds will help promote: 1) tourism; 2) conventions within the City; and/or 3) overnight visitors to the municipality:

7) Fiscal Year of the Event: 2021-2022

8) Name of the Event: LOL Night at the Races/24 Hour Laps for Leaps

9) Date(s) of the Event: 8.6.22 / 9.30.22

10) Location of the Event: Highland Speedway

11) Description of the Event:

LOL Night at the Races: Childhood cancer families come to Highland for a FUNfilled weekend at the racetrack of games, dinner, and racing as well as enjoying the Highland Pool on Sunday.

LOL 24 Hour Laps for Leaps: Competitors for all over are coming in for the 24 Hour racing fundraiser with food, music, entertainment, and more for the spectators

12) Funding Request Amount: \$2400 / \$2000

13) Projected Attendance for the Event: 180 / 400

14) Expected Overnight Stays for the Event: 25 / ? (15+)

15) Description / Purpose of Funding Request:

Lodging for the 35+ families coming in for the weekend.

Lodging for the races/spectators that are coming in for the fundraiser.

16) Other Sources of Project Funding:

Individual Donations: \$ local businesses send donations and/or participate and the Highland Optimist will be providing dinner through Cygan Catering.

24 Hour Laps – sponsorships for the event and drivers lap sponsors.

Grants: \$ _____

Private Businesses: \$ _____

17) Do you anticipate the need for “in-kind” services from City resources or staff? If so, please describe the nature of your request along with an estimated number of hours needed.

The HFD provides the misting machine if the weather is hot. No other City resources are need at this time.

24 Hour Laps – possibly more electric in the pit area at Highland Speedway.

18) Continuing / New Activity:

a) Is this event... New _____ Continuing _____ Races are continuing / Laps is new

b) Do you expect it to be an Annual Event? Yes No _____

c) Do you anticipate requiring regular and continued funding? Yes No _____

d) Did you receive funding last year? Yes No _____

e) If "d" = yes i) What amount did you receive? \$2400 for the races

19) Sponsors

If applicable, please list key sponsors that donate funds or provide "in-kind" services, along with the pledged amount anticipated for the event.

SPONSOR	AMOUNT OF SPONSORSHIP
---------	-----------------------

- | | |
|---|--|
| 1 Highland Speedway – race tickets | |
| 2 MCFA – use of Exposition Hall | |
| 3 Helvetia Sharpshooters – use of pavilions | |
| 4 HFD – misting machine | |
| 5 Highland Optimist - dinner | |
| 6 Guys, Dolls, and Kids too - massages | |

20) Benefits to City Tourism: Describe how this activity attracts and/or contributes to tourism and overnight stays in the City of Highland.

Race – LOL will be advertising in all the locations of the family participants which rang from the Kansas City, MO area to the Indianapolis, IN area.

24 Hour Laps – LOL has been advertising through the US and have already been contacted by teams from NC and KY that are interested in coming in for the fundraiser.

21) Additional Information: Provide any additional information which will assist the City in evaluating your project and its benefit to the City of Highland (attachments are welcomed).

We are working on getting coupons from various businesses this year to bring the participants to the local shops.

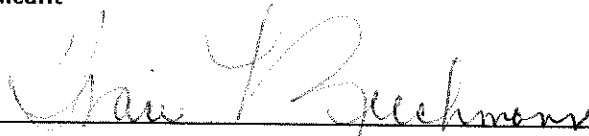
22) Event / Project Budget Please list all revenues and expenses, on a separate sheet (similar format) if necessary. Complete project expense information must be provided on this document. Quoted estimates must be provided when possible and when not possible, describe in an attachment how the expense was estimated.

Attached

I certify the information contained in this application is complete, accurate, and fully discloses the scope and intent of my request for funding from the Hotel/Motel Tax Fund. I agree to comply with the City's requests for information regarding the use of awarded funds and to provide access to accounting records related to these funds. By signing this application, I accept and agree to be bound by the terms and conditions of the Hotel/Motel Tax Fund as administered by the City of Highland in compliance with current federal, state and local laws.

Leaps of Love, Inc.

Applicant



Signature of Representative / Officer

President

Title

5/31/22

Date

**Leaps of Love
NATR Budget**

Administrative	\$ 206.00
Mailings/Signage/Forms	
Carnival Supplies	\$ 1,268.00
Games/Prizes/Construction Supplies	
Food/Beverage	\$ 922.00
Dinner/Snacks/Drinks	
Promotional	\$ 2,140.00
Shirts	
Lodging	\$ 2,345.00
Baymount Inn	

\$ 6,675.00





City of Highland

Finance Department

To: Mayor and Council Members

From: Reanna Ohren, Director of Finance

Date: June 6, 2022

Subject: Approval of Hotel/Motel Funding for LOL Night at the Races on 8/6/2022 and 24 Hour Laps for Leaps on 9/30/2022, both at the Highland Speedway.

RECOMMENDATION

I am recommending the Council approve Hotel/Motel funds of \$2400.00 for LOL Night at the Races and \$2000.00 for 24 Hour Laps for Leaps.

DISCUSSION

Staff reviewed the application request and determined that it meets the requirements for Hotel/Motel tax funding.

FISCAL IMPACT

Subject to approval, funding of \$4,400.00 will be appropriated from the Hotel/Motel Tax Budget for these 2 separate events.

1115 Broadway - P.O. Box 218 Highland, Illinois 62249-0218
Phone (618) 654-9891 Fax (618) 654-4768 www.highlandil.gov

ORDINANCE NO. _____

**AN ORDINANCE APPROVING AND AUTHORIZING THE CITYMANAGER
TO EXECUTE A DEVELOPMENT AGREEMENT PURSUANT TO
65 ILCS 5/8-1-2.5, WITH EAGLE INN HIGHLAND, LLC,
AND OTHER ACTIONS RELATED THERETO**

WHEREAS, the City of Highland, Madison County, Illinois ("City"), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City and Eagle Inn Highland, LLC ("Developer") desire to enter a Development Agreement attached hereto as **Exhibit A**; and

WHEREAS, City has authority to reimburse expenses for economic development pursuant to 65 ILCS 5/8-1-2.5, which states, in pertinent part:

Sec. 8-1-2.5. Expenses for economic development. The corporate authorities may appropriate and expend funds for economic development purposes, including, without limitation, the making of grants to any other governmental entity or commercial enterprise that are deemed necessary or desirable for the promotion of economic development within the municipality.

WHEREAS, City has determined Developer has presented to City a proposal for redevelopment of:

PIN#: 01-2-24-05-06-104-023

Address: 800 Main Street, Highland, Illinois 62249

("Property"); and

WHEREAS, Developer has proposed to purchase, rehab, remodel and develop the Property and surrounding property, with estimated costs as follows:

1. Purchase, Rehab, Remodel, and Development of Existing Building and Surrounding Property – estimated \$1,400,000.00;

("Project"); and

WHEREAS, Developer's Project will enable Developer to create opportunities for additional employment within City; and

WHEREAS, Developer's Project will enable Developer to generate tax revenue for City; and

WHEREAS, Developer's Project will require Developer to incur certain costs that will be eligible for reimbursement from City according to 65 ILCS 5/8-1-2.5; and

WHEREAS, Developer has informed City, and City hereby specifically finds, that without the financial support that may be provided to reimburse some of the Project costs, the Project is not financially feasible, and the Project will not move forward; and

WHEREAS, Developer has agreed to complete the Project, including purchase, construction, renovation, and improvements, in accordance with the Development Agreement, and all terms and conditions stated therein (*See Exhibit A*); and

WHEREAS, City agrees to provide financial assistance to Developer as follows: City agrees to provide assistance to the Developer for up to ten (10) years. The total dollar amount of economic incentives shall not exceed 20% of Developer's estimated Project costs of \$1,400,000.00. As a result, the maximum City approved Business District Incentives eligible to be paid to Developer would be \$280,000.00. This maximum is calculated based on 20% of the estimated City approved eligible project costs in the Developer application (20% x \$1,400,000.00) Funding assistance is broken down as follows:

- a. Total Estimated Business District Eligible Costs: \$1,400,000.00
- b. The City may reimburse 75% of the City's portion of property taxes from the incremental EAV generated by the rehab, remodel, and development of the Property for up to ten (10) years, or until the maximum funding amount is reached in combination with the other funding assistance:
 - 1) The present base EAV for assessment year 2020 is \$49,950.00.
 - 2) Developer's estimated EAV after redevelopment and completion of the Project is \$400,000.00.
 - 3) Based on Developer's estimate, the estimated EAV increase is estimated to be \$350,050.00 upon completion of the Project.
 - 4) 75% of the City's portion of property taxes from the estimated increase in

EAV is \$4,991.00.

- 5) The estimated reimbursement from City's portion of property taxes from incremental EAV available is \$4,991.00 annually for up to ten (10) years.
- 6) Developer's total estimated Business District incentive for incremental EAV is \$49,910.00.

c. City may reimburse Developer up to \$19,400.00 in costs associated with permit fees charged by the City during construction of the Project, or until the maximum funding amount is reached in combination with the other funding assistance.

d. Based upon property tax rebates and fee reimbursements, City and Developer estimate a possible incentive to Developer for the Project of \$69,310.00.

e. However, Developer's total incentive from City's Business District shall not exceed 20% of the estimated Project costs of \$1,400,000.00, or \$280,000.00.

(See **Exhibit A**); and

WHEREAS, City desires to authorize the execution of a Development Agreement by and between City and Developer in substantially the form attached hereto as **Exhibit A**; and

WHEREAS, City has determined it is in the best interests of public health, safety, general welfare, and economic welfare to authorize the Mayor and/or City Manager to execute the Development Agreement between City and Developer (*see Exhibit A*).

NOW THEREFORE BE IT ORDAINED, by the City Council of the City of Highland, as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland.

Section 2. City hereby makes the following findings:

- a. Developer's Project is expected to create job opportunities within City.
- b. Developer's Project will serve to further the development of adjacent areas.
- c. Developer's Project will strengthen the retail commercial sector of City.
- d. Developer's Project will enhance the tax base of City;
- e. The Development Agreement is made in the best interests of public health, safety, general welfare and economic welfare of City.

Section 3. The Development Agreement by and between City and Developer, attached hereto as **Exhibit A**, is approved.

Section 4. The Mayor and/or City Manager is authorized and directed to execute the Development Agreement with Developer (**Exhibit A**).

Section 5 This ordinance shall be effective upon its passage, approval, and publication in pamphlet form in accordance with Illinois law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2022, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

**DEVELOPMENT AGREEMENT, PURSUANT TO 65 ILCS 5/8-1-2.5,
BETWEEN EAGLE INN HIGHLAND, LLC AND CITY OF HIGHLAND, ILLINOIS,
FOR 800 MAIN STREET, HIGHLAND, ILLINOIS**

This Development Agreement (“Agreement”) is entered into by and between the City of Highland, an Illinois Municipal Corporation ("City") and Eagle Inn Highland, LLC (“Developer”). City and Developer may hereinafter be referred to as “Parties,” or individually as “Party.” This Agreement will become effective when signed by both Parties, and when approved by the corporate authorities of the City (the “Effective Date”):

PREAMBLE

WHEREAS, City is an Illinois municipal corporation pursuant to the laws and constitution of the State of Illinois with general powers as a unit of local government within its corporate limits; and

WHEREAS, Developer is the owner of:

PIN#: 01-2-24-05-06-104-023

Address: 800 Main Street, Highland, Illinois 62249 (“Property”); and

WHEREAS, Developer has submitted a “City of Highland – Business Assistance Application” (*See Exhibit A*); and

WHEREAS, Developer proposes to purchase, renovate, remodel, and develop the Property; and

WHEREAS, City wishes to encourage Developer to purchase, renovate, remodel, and develop the Property, and assist Developer with costs, including:

1. Purchase, Rehab, Remodel, and Development of Existing Building and Surrounding Property – estimated \$1,400,000.00;

("Project"); and

WHEREAS, the Property is located within the corporate boundaries of City, and within the City’s Business District; and

WHEREAS, because the Property is located within City’s Business District, the Project is eligible for reimbursement of certain expenditures related to the purchase, rehab, remodel, and development of the Property pursuant to 65 ILCS 5/8-1-2.5; and

WHEREAS, in order to ensure the Project is constructed in a manner consistent with City’s applicable ordinances and regulations, City and Developer deem it in their mutual interests to enter into this Agreement with regard to any conditions or other factors affecting the health, safety, general welfare, and economic welfare of City residents and users of the Property; and

WHEREAS, the Project at the Property will enhance property values, facilitate City's Downtown Business District development, improve exterior aesthetics, improve interior aesthetics, improve the existing building, and otherwise benefit and protect the health, safety, general welfare, and economic welfare of City residents; and

WHEREAS, Developer has informed City, and City hereby specifically finds, that without the financial support that may be provided to reimburse some of the Project costs, the Project is not financially feasible and the Project will not move forward; and

WHEREAS, City has determined the Project is consistent with the objectives of the City's Comprehensive Plan, and it is in the best interest of City to promote renovation, rehabilitation and expansion of the Property, and help facilitate development in City's Downtown Business District, through the use of City funds pursuant to 65 ILCS 8-1-2.5.

NOW, THEREFORE, in consideration of the premises and agreements set forth below, the Parties, for and in consideration of the representations relative to the proposed improvements to the Property by the Developer, hereby agree as follows:

Section 1. Incorporation of Recitals. The Parties agree that all of the recitals contained in the Preambles to this Agreement are true and correct, and said recitals are hereby incorporated into the Agreement as though they were fully set forth in this Section 1.

Section 2. Obligation of the Developer. Upon the approval by City of the Agreement, Developer shall proceed with the Project as described above. The Project shall be substantially complete within twenty-four (24) months of the date of approval by City of this Agreement. Any extension of time permitted for Developer to substantially complete the Project pursuant to the Agreement shall be agreed to in writing by both Parties. Specifically, Developer agrees as follows:

1. Developer will complete the Project, including construction, renovation and improvements, in accordance with this Agreement, and the drawings and site plans shall be submitted to City for review. This includes any renovations which may be needed for both the interior and exterior construction and improvements.
2. Developer will obtain all building and zoning permits in association with the Project, including permits for construction, repair, demolition, and/or renovation on the Property, consistent with the City's most recently adopted Building Code requirements. City building code officials will be available to respond promptly to whether and proposed change will require a permit so that Developer can move forward with said work in a timely manner.
3. City shall be entitled to a comprehensive inspection of the Property for the purpose of identifying potential fire, safety, electric, plumbing, and general building safety concerns to ensure the health, safety and welfare of the general public. City Fire and Building Inspection staff can assist Developer in prioritizing any list of concerns.
4. Developer is fully responsible for identifying and mitigating any building-related concerns with regard to asbestos, lead paint, and/ or mold, or any other environmental issues with the Property.

5. Developer understands and agrees all City Zoning Ordinances, Land Development Codes, Landscape and Screening Codes, Building Code requirements and other City ordinances not specifically waived by this Agreement shall remain in full force and effect.

Section 3. Obligation of City. City agrees to provide assistance to the Developer for up to ten (10) years. The total dollar amount of economic incentives shall not exceed 20% of Developer's estimated Project costs of \$1,400,00.00. As a result, the maximum City approved Business District Incentives eligible to be paid to Developer would be \$280,000.00. This maximum is calculated based on 20% of the estimated City approved eligible project costs in the Developer application (20% x \$1,400,000.00) Funding assistance is broken down as follows::

- a. Total Estimated Business District Eligible Costs: \$1,400,000.00
- b. The City may reimburse 75% of the City's portion of property taxes from the incremental EAV generated by the rehab, remodel, and development of the Property for up to ten (10) years, or until the maximum funding amount is reached in combination with the other funding assistance:
- c. The present base EAV for assessment year 2020 is \$49,950.00.
- d. Developer's estimated EAV after redevelopment and completion of the Project is \$400,000.00.
- e. Based on Developer's estimate, the estimated EAV increase is estimated to be \$350,050.00 upon completion of the Project.
- f. 75% of the City's portion of property taxes from the estimated increase in EAV is \$4,991.00.
- g. The estimated reimbursement from City's portion of property taxes from incremental EAV available is \$4,991.00 annually for up to ten (10) years.
- h. Developer's total estimated Business District incentive for incremental EAV is \$49,910.00.
- i. City may reimburse Developer up to \$19,400.00 in costs associated with permit and utility tap fees charged by the City during construction of the Project, or until the maximum funding amount is reached in combination with the other funding assistance.
- j. Based upon property tax rebates and fee reimbursements, City and Developer estimate a possible incentive to Developer for the Project of \$69,310.00.
- k. However, Developer's total incentive from City's Business District shall not exceed 20% of the estimated Project costs of \$1,400,000.00, or \$280,000.00.

- l. Developer shall submit to the City Clerk a written statement in the form attached to this Agreement as **Exhibit B** ("Form of Request for Reimbursement") setting forth the amount of cost incurred by the Developer to complete the Project. Each Request shall be accompanied by such bills, invoices, lien waivers or other evidence City may reasonably require for documenting Developer's costs incurred for the Project. These Requests shall be submitted after January 1st of each year. Developer may continue to provide Requests until all Project costs have been incurred and the Project is completed. City reserves the right to request any information from Developer deemed necessary by City to verify any information associated with this Agreement. City reserves the right to deny reimbursement for any costs to Developer not deemed eligible for reimbursement according to Illinois law.
- m. Reimbursement of approved Project costs shall be made annually within sixty (60) days upon receipt from the County of the property tax proceeds for the applicable tax year. Approved Project costs shall only be reimbursed to the extent that tax increment is generated by the Property and if there are monies available for such purpose. To the extent the State of Illinois modifies the process for collection of property taxes and payment to City during the term of this agreement, and money is not available to reimburse Developer for approved Project costs due to said change, such costs shall be reimbursed in subsequent years and as agreed to in writing by Developer and City.
- n. Prior to making an annual payment to Developer for reimbursement of approved redevelopment project costs, Developer shall provide evidence that the real property tax bill for the Property for the applicable tax year has been paid in full along with the previous year's state of Illinois sales tax returns.
- o. Developer must supply City with sales tax records each year from the business or businesses generating sales taxes at the Property.
- p. Prior to making an annual payment to Developer for reimbursement of approved redevelopment project costs, Developer shall provide evidence of the previous year's State of Illinois sales tax returns for the Property.
- q. City's Finance Department shall maintain an account of all payments to Developer under this Agreement and may set up sub-accounts to track the tax increment and payments made to Developer for this Property.

CITY'S OBLIGATION TO REIMBURSE DEVELOPER UNDER THIS AGREEMENT IS A LIMITED OBLIGATION PAYABLE SOLELY FROM THE CITY'S PORTION OF THE INCREMENTAL TAXES GENERATED BY THE PROPERTY AND SALES TAXES GENERATED BY THE PROPERTY AND DEPOSITED IN CITY'S FUNDS FROM TIME TO TIME AND SHALL NOT BE A GENERAL OBLIGATION OF CITY OR SECURED BY THE FULL FAITH AND CREDIT OF CITY.

- r. City's obligations to Developer pursuant to the Agreement shall terminate upon the occurrence of any of the following:

- 1) Voluntary or involuntary bankruptcy of Developer;
- 2) Voluntary or involuntary closure of the business at the Property.
- 3) Substantial change in the nature of the business at the Property without the City's written approval;
- 4) To protect City's reputation and ability to transact business, City reserves the right to terminate the Agreement if Developer's interest in the Property (or a change of ownership of more than 50% of the shares of stock in the corporation, or a change in the membership of more than 50% of the LLC) changes without City's written approval. This clause can only be exercised if the sale or transfer of ownership/membership includes "UNDESIRABLE" parties that could have a demonstrable, public, and material impact on the business and reputation of the city.

Undesirable examples include new ownership that are:

1. Felons;
2. Terrorists;
3. Former, current, or past Illinois public political figures;
4. Litigants against the City;
5. Individuals the City has taken legal action against in the preceding 5 years.

Section 4. Indemnification. Developer shall indemnify and hold harmless City, its agents, officers, lawyers, and employees against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses (including any liabilities, judgments, costs and expenses and attorneys' fees) which may arise directly or indirectly from: (i) the failure of Developer or any contractor, subcontractor or agent or employee thereof to timely pay any contractor, subcontractor, laborer or material man; (ii) any default or breach of the terms of this Agreement by Developer; (iii) any negligence, or reckless or willful misconduct of Developer or any contractor, subcontractor or agent or employee thereof working on the Project; (iv) any claim brought against City arising in any way from this Agreement or the Project. Developer shall, at its own cost and expense, appear, defend and pay all charges of attorneys, costs and other expenses arising therefrom or incurred in connection therewith. If any judgment shall be rendered against City, its agents, officers, officials, lawyers, or employees in any such action, Developer shall, at its expense, satisfy and discharge the same. This paragraph shall not apply, and Developer shall have no obligation whatsoever, with respect to any willful misconduct on the part of City or any of its officers, agents, employees or contractors. According to Illinois law, City has statutory tort immunity.

In no way limiting the foregoing, Developer shall also indemnify and hold harmless City, its agents, officers and employees against all damages, claims, suits, liabilities, judgments, fines, penalties, costs and expenses (including attorneys' fees) which may arise directly or indirectly from any violation of the Illinois Prevailing wage Act, 820 ILCS 130/0.01 *et. seq.*, in connection with the Project.

Section 5. Default and Remedies. Except as otherwise provided in this Agreement, in the event of any default in or breach of any term or conditions of this Agreement by either Party or any successor or assign, the defaulting or breaching Party (or successor or assign) shall, upon written notice from the other Party, proceed immediately to cure or remedy such default or breach as follows: (a) in the event of a nonmonetary default, within thirty (30) days after receipt of notice, commence to cure or remedy such default, and (b) in the event of a monetary default, within ten (10) days after receipt of notice, commence to cure or remedy such default. In case such cure or remedy is not taken or not diligently pursued, or the default or breach shall not be cured or remedied within a reasonable time, the aggrieved Party may institute such proceedings as may be necessary or desirable in its opinion to cure and remedy such default or breach, including without limitation proceedings to compel specific performance by the defaulting or breaching Party. If either Party shall prevail in any court proceeding to enforce any term, covenant or condition hereof, the non-prevailing Party shall reimburse the prevailing Party its costs and reasonable attorneys' fees on account of such proceeding.

Section 6. Assignment. This Agreement may not be assigned by Developer without prior written approval of City.

Section 7. Partial Invalidity. If any section, subsection, term or provision of this Agreement or the application thereof to any Party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section subsection, term or provision of this Agreement or the application of the same to parties or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby.

Section 8. Termination of Agreement. Developer may opt out of this Agreement following written notice of at least sixty (60) days. If Developer opts out of this Agreement, Developer shall return all monies paid by City to Developer in the preceding calendar year pursuant to this Agreement within sixty (60) days of notification of opting out.

City reserves the right to opt out of this Agreement, with sixty (60) days' notice to Developer, should Developer not perform pursuant to this Agreement. In the event City opts out of this Agreement, Developer shall return any monies paid by City to Developer in the preceding calendar year pursuant to this agreement within sixty (60) days of notification of opting out.

In the event of an opt out by either Party, Developer's failure to return all monies paid by City in the preceding calendar year within sixty (60) days shall be deemed a breach of this Agreement by Developer, and City reserves all rights at law and equity to recover monies paid by City to Developer, including costs of collection (Court Costs, Attorneys' Fees, Interest at 9% per annum, any other costs associated with collection).

Section 9. Entire Agreement. This Agreement constitutes the entire agreement between the Parties. No representation or covenant made by either Party shall be binding unless contained in this agreement or subsequent written amendments hereto agreed upon by both Parties.

Section 10. Notices. All notices, demands, requests, consents, approvals or other instruments required or permitted by this Agreement shall be in writing and shall be executed by the Party or an officer, agent or attorney of the Party, and shall be deemed to have been effective as of the date of actual delivery, if delivered personally, if emailed, or as of the third (3rd) day from and including the date of posting, if mailed by registered or certified mail, return receipt requested, with

postage prepaid, addressed as follows:

To the Developer:

Eagle Inn Highland,
LLC
Attn: Gayle Frey
12359 IL 143
Highland, IL 62249

To the City:

City of Highland
Attention: City Manager
PO Box 218.
1115 Broadway
Highland, IL 62249

CITY OF HIGHLAND, ILLINOIS:

Christopher Conrad, City Manager

Eagle Inn Highland, LLC

Gayle Frey

BUSINESS DISTRICT INCENTIVE - EAGLE INN

All numbers are estimates. The final incentives would be based on actual numbers provided through the required documentation.

\$ 280,000	MAXIMUM BUSINESS DISTRICT INCENTIVES 20% of eligible costs = \$1,400,000 x 20% = \$280,000
\$ 19,400	FEE REIMBURSEMENTS Building Permit & Tap Fees
\$4,991 / yr	PROPERTY TAX REBATE Reimburse up to 75% of the City's portion of property taxes from the <u>incremental</u> EAV up to 10 years. Taxable Value for 2020 tax yr \$49,950 (((\$400,000-49,950)*1.9008%=\$6,653.75=\$6,654 Annually) \$6,654x75%=\$4,991
\$ / yr	SALES TAX REBATE Reimburse up to 75% of the incremental 1% City sales tax up to 10 yrs. No taxable sales at this location
\$ 69,310	Estimated Incentive Total over 10 year Time Period Total package shall not exceed 20% of the Total Projected Costs

Encourage 20% local suppliers.

This represents a general offer. All details and offers must be approved by the City Council and an agreement must be agreed upon and signed by both parties.

Incremental - means the additional or new taxes, above the base year taxes.

City of Highland



Business Assistance Application

Project Name:

EAGLE INN REHABILITATION

Address of Proposed

Project:

800 MAIN ST

Applicant Information:

Company Name:

EAGLE INN HIGHLAND LLC

Office

Phone:

618-654-3467

Company Address:

HIGHLAND, IL 62249

Alt.

Phone:

618-779-1439

City, State, Zip:

Fax:

618-654-5371

Project Costs:

Projected Costs

Architectural & Engineering Fees

Legal & Other Professional Fees

Cost of Marketing the Sites

Purchase Land

Purchase of Existing Facility

Demolition Cost

Site Improvements

Rehab, remodel of existing building

Construction of New Building(s)

Contingency

Working Capital (Equity)

Other (Please Specify)

\$400,000.00

\$1,000,000.00

Current Information:

Sales	Current Annual Gross Sales	N/A 0
Sales Tax	Current Annual Taxable Sales for Sales Tax	N/A 0
Jobs	Current number of full time jobs (proof from IDES)	N/A 0

<u>Total Project Costs:</u>	\$1,400,000.00
\$ Assistance Requested	\$ 280,000.00

Property Tax:

Attach a copy of the most current property tax bill

Real Estate Taxes for the Year	ATTACHED
Parcel ID Number for each property within your development area	↓
Parcel ID Number for each property within your development area	
Parcel ID Number for each property within your development area	
Township (Helvetia Saline Marine)	
Fair Market Value (or Current Appraisal Value)	
Taxable Value	
Combination Tax Rate	
Total Tax	

Estimates After Redevelopment:

Acreage or total square footage of the project area	14,000 FT ²
Square Footage of Building / Structures	7,440 FT ²
Estimated Market Value after redevelopment	\$ 1,200,000
EAV after redevelopment (approx. 1/3 of Market Value)	\$ 400,000
Estimated Annual Gross Sales (Includes Labor)	0
Estimated Annual Taxable Sales for Sales Tax	0
Estimated Number of Newly Created Full Time Jobs	0
Type of Jobs (Clerical Production Sales and Service)	0
Estimated Annual Salary for each newly created job	0
Estimated Number of Jobs Retained – Full Time	0

Please include a narrative that will address the following:

1. Description of Business / Company
2. Project Description
 - a. Construction information that may include the number of square feet to be demolished and constructed, the number and square footage of units, parking, and the number of construction phases;
 - b. Evaluation of site or other constraints;
 - c. Benefit or Service to the Community;
3. A request for the City's assistance with the project that specifies the type(s) of assistance needed and why it is needed.
4. Construction start date and timeline for Project Completion.
5. Applicant may need to also submit any additional information such as site plans, environmental studies, marketing studies, business plans, engineering or architectural drawings to be included for review and consideration.

Certification of Applicant

The applicant certifies that it will comply with all the rules, regulations, and ordinances of the City of Highland. Applicant hereby certifies that all information contained above and in exhibits attached hereto is true to his/her best knowledge and belief and are submitted for the purpose of obtaining financial assistance from the City of Highland, Illinois. Additional cost, above the amount of deposit, incurred by the City for outside professional review or expertise will be the responsibility of the applicant.

Applicant Signature



Date

5/29/22

Print Name and Title

GAYCK A. FREY
Owner

Print Company Name

EAGLE INN HIGHLAND LLC

**Return Application to City
of Highland**

Attn: Mallord Hubbard 1115

Broadway, PO Box 218

Highland, IL 62249

(618) 654-9891

CHRIS SLUSSER

MADISON COUNTY TREASURER

PARCEL I.D. NUMBER 01-2-24-05-06-104-023.

01-HELVETIA	TOWNSHIP
002	TAX CODE
0060	TAX PAYING AGENT NUMBER CLASS CODE
147,760	T.I.F. CERTIFIED ASSESSMENT FAIR MARKET VALUE
47,610	NON-FARM ASSESSMENT
x 1.0345	TOWNSHIP MULTIPLIER FARM LAND
+ 0	FARM BUILDING
+ 0	FARM BUILDING
= 49,250	TOWNSHIP EQUALIZED VALUE
- 0	HOMESTEAD IMPROVEMENT EXEMP.
- 0	GENERAL DISABLED VETERAN
x 1.0000	STATE MULTIPLIER
= 49,250	STATE EQUALIZED VALUE
- 0	SR ASSESSMENT FREEZE DEDUCTION
- 0	GENERAL HOMESTEAD OWNER OCCUPANCY
- 0	HOMESTEAD DE-DUCTION OVER 65
- 0	FRATERNAL/VETERAN ORG. FREEZE
- 0	DISABLED PERSON
- 0	VETERAN EXEMPTION
= 49,250	TAXABLE VALUE
x 8.2760	COMBINATION TAX RATE
+ 0.00	DRAINAGE
\$4,075.96	TOTAL TAX

2019 REAL ESTATE TAXES

Legal Description

ORIGINAL TOWN LOT 1 & 2 100X140

ACREAGE TOTAL = 0.00

Property Address

L AND K PROPERTIES LLC SERIES C
800 MAIN ST
HIGHLAND, IL 62249

THIS IS NOT A NEW OR ADDITIONAL TAX	
INFORMATIONAL DISTRICTS	AMOUNT
MUNICIPALITY PENSION	\$376.92
UNIT SCHOOLS PENSION	\$123.76
COUNTY PENSION	\$74.18
TOWNSHIP PENSION	\$3.10
ROAD DISTRICT PENSION	\$2.86

RATES 2018	AMOUNT OF TAXES	TAXING DISTRICT	RATES 2019	AMOUNT OF TAXES
4.8075	\$2,288.85	HIGHLAND CU #5	4.6673	\$2,298.65
1.8905	\$900.07	CITY OF HIGHLAND	1.8735	\$922.70
0.5953	\$283.41	MADISON COUNTY	0.5746	\$283.02
0.4599	\$218.96	SW IL COLLEGE #522	0.4544	\$223.79
0.4425	\$210.67	HELVETIA ROAD & BRIDGE	0.4074	\$200.64
0.1670	\$79.51	LATZER MEMORIAL LIBRARY	0.1646	\$81.07
0.1589	\$75.65	HELVETIA TOWNSHIP	0.1342	\$66.09

01-2-24-05-06-104-023.
L AND K PROPERTIES LLC SERIES C
15429 SAINT ROSE RD
BREESE IL 62230-

DUPLICATE BILL

98009

Gayle Frey

To: Breann Vazquez
Subject: Eagle Inn Rehabilitation

Mallord and Breann,

Eagle Inn Highland LLC is a newly formed company owned by myself that I have created to tackle the long standing issue of what to do with the current property know as Eagle Inn apartments at 800 Main St in Highland IL. This will be a considerably difficult project with significant pitfalls and cost considerations due to the extremely bad condition of the property. Another mitigating factor is the considerably higher material and construction costs and supply disruptions that are currently plaguing the industry. Our intention is to convert the building from 14 efficiency apartments to 4-6 luxury apartments with much bigger spaces and dedicated parking greatly improving the building and the surrounding neighborhood. We hope to start in early to mid-2023 and finish by early 2024.

If not for the City of Highlands participation in this project it will not be feasible to do.

Thank you!

Gayle A. Frey

Frey Properties of Highland LLC

12359 St. Rt. 143

P.O. Box 467

Highland, IL 62249

1-618-654-3467

www.frey-properties.com



CITY OF HIGHLAND

To: Chris Conrad, City Manager
From: Mallord Hubbard, Economic Development Coordinator
CC: Mayor and City Council
Date: June 1, 2022
Re: Redevelopment Agreement with Eagle Inn Highland LLC

RECOMMENDATION: It is the Staff and the Industrial Development Commission's recommendation that Council approve the attached Redevelopment Agreement with terms detailed below.

DISCUSSION: Eagle Inn Highland LLC is proposing to purchase and renovate the property at 800 Main Street. The project location falls within the Business District, and is eligible for incentives including sales and property tax rebates.

Eagle Inn Highland LLC is proposing to acquire the property and make substantial improvements totaling \$1,400,000 in eligible project costs. The Redevelopment Agreement would rebate 75% of the increment of the City's portion of property taxes, generated as a result of the project's completion. Building permit fees charged by the City will also be rebated to the Developer up to \$19,400.

The maximum incentives the project would be eligible for is \$280,000, or 20% of the projects costs. The total property tax rebate is estimated to be \$4,991 per year for a period of 10 years. Based on these estimates, the total incentives are projected to be \$69,310 over the 10 year duration of the agreement.

ORDINANCE NO: _____

**AN ORDINANCE REPEALING AND REPLACING CHAPTER 78 – UTILITIES,
ARTICLE VII. – FIBER-TO-THE-PREMISES SYSTEM (HIGHLAND
COMMUNICATION SERVICES), SEC. 78-732 – SCHEDULE OF FTTP RATES AND
CHARGES, SPECIFICALLY RESIDENTIAL AND COMMERCIAL VOICE
PRODUCTS, RATES AND SERVICES**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, the Director of Highland Communication Services (“HCS”) recommends repealing and replacing residential and commercial voice products, rates and services due to increasing costs to provide services; and

WHEREAS, the Director of HCS has informed the City Council that the rates charged for residential and commercial voice products, rates and services has not been increased in six years; and

WHEREAS, City has determined that it is in the best interests of public health, safety, general welfare, and economic welfare to repeal the City Code for residential and commercial voice products, rates and services, and replace it with the proposed code as stated herein; and

WHEREAS, the City Council finds that the City Manager and/or Mayor should be authorized and directed, on behalf of the City, to execute whatever documents are necessary to repeal the existing residential and commercial City Code for voice products, rates and services, and replace it with the proposed code as stated herein.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Highland, Illinois, as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. Chapter 789 – Utilities, Article VII – Fiber-To-The-Premises System (Highland

Communication Services), Sec. 78-732 – Schedule of FTTP rates and charges, shall now state, in pertinent part:

(a) Services by telecom component of FTTP system (Highland Communication Services),

(1) Services to commercial and residential customers by the telecom component of FTTP system (Highland Communication Services).

The monthly (unless otherwise indicated) rates and charges for the services to be delivered to commercial and residential customers by the telecom component shall be as follows:

Residential

Res Basic Line	\$22.95
Res Unlimited Line	\$29.95
PHONE - Non-Published Listing	\$3.00
PHONE - Non-Published Listing	\$4.50
E911	\$0.87
vFax	\$3.00
VoIP Seasonal Disconnect	\$9.99

Commercial

Bus Basic Local Line/\$20.99	\$24.95
Bus Voice Limited/\$34.95	\$40.95
Dynamic Business Line/\$54.95	\$54.95
800 Number	\$5.00
Addtln 1K Domestic LD Minutes HI & AK	\$40.00
AdvBus Srvs vFax/Number - VOIP	\$3.00
Auto Attendant for VoIP	\$24.99
Business Seasonal Disconnect	\$9.99
Bus Basic Local Line	\$24.95
PHONE - Non-Published Listing	\$4.50
Dynamic Business Line - VOIP	\$55.00
Dynamic Bus Line - Addl Line/\$34.95	\$34.95
Dynamic Business Addtln Line -VOIP	\$34.99
Enterprise PRI & SIP Branch - Voip	\$25.00
Enterprise PRI & SIP Branch - Voip	\$40.00
PRI for VoIP	\$399.00
PRI/SIP Trunk Pkg DID	\$6.00
SIP Trunk Pkg - Unlimited LD	\$540.00
SIP Trunk Pkg - Unlimited LD	\$81.00
Ultimate vFax Unlimited	\$19.99
Extension	\$7.00
Unlimited Hosted PBX - Device	\$30.00

Hunt Group	\$7.00
Call Recording	\$15.00
Virtual Feature Pack	0
Conference Bridge	0
Call Path	0

Enterprise Bundle

Reserved

This resolution shall be known as Resolution No: _____ and shall be effective upon adoption with implementation date of _____.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2022, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
 City of Highland
 Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
 City of Highland
 Madison County, Illinois



Memo To: Chris Conrad, City Manager
From: Angela Imming, Dir. Technology and Innovation
Date: May 23, 2022
Subject: Voice Ordinance

Recommendation:

I respectfully recommend council approve increasing rates for four HCS commercial voice products based on increasing costs to provide the service.

Discussion:

HCS has not increase voice services for more than 6 years. HCS has never charged for hunt group or Call recording features.

I recommend an increase of:

- \$3.96 to the basic local line product increasing the rate from \$20.99 to \$24.95
- \$5.96 to the business voice limited product increasing the rate from \$34.99 to \$40.95

I recommend passing through the following charges:

- Hunt Groups = \$7.00
- Call Recording = \$15.00

Financial Impact:

The anticipated increase in annual revenue is \$14,838.72

RESOLUTION NO. _____

**A RESOLUTION WAIVING COMPETITIVE BIDDING REQUIREMENT AND
AUTHORIZING PURCHASE OF ITRON ELECTRIC METERS FROM
ANIXTER POWER SOLUTIONS, LLC**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined the Light & Power Department has a need for 500 ITRON electric meters; and

WHEREAS, City has determined the 500 ITRON electric meters should be purchased from Anixter Power Solutions, LLC (“Anixter”) in the amount of \$57,500.00 (Quotation attached hereto as **Exhibit A**); and

WHEREAS, the City Light & Power Department has selected the Tantalus/ITRON solution as the provider of “Smart Meters” to City; and

WHEREAS, City has determined ITRON has defined geographic service territories and Anixter is the dedicated vendor for ITRON electric meters to City; and

WHEREAS, City has determined that because Anixter is the dedicated vendor for ITRON electric meters to City, there is no opportunity for competitive bidding for the 500 ITRON electric meters; and

WHEREAS, the Director of Light & Power has informed the City Council the ITRON electric meters work best for City applications and are compatible with the existing City meters; and

WHEREAS, the Director of Light & Power has informed the City Council that all current electric meters being used by City are ITRON, and ITRON electric meters have proven to be an excellent product over the last several years; and

WHEREAS, the Director of Light & Power has informed the City Council that the 500 ITRON electric meters will be funded from money budgeted and approved for the current fiscal year under GL#101-104-5-530-60; and

WHEREAS, the City Council finds that the Quotation (**Exhibit A**) for the purchase of 500 ITRON electric meters for the amount of \$57,500.00 should be approved; and

WHEREAS, the City Council deems it to be in the best interests of City to waive the competitive-bidding requirement that would otherwise apply and to purchase the 500 ITRON electric meters from Anixter pursuant to the Quotation (**Exhibit A**); and

WHEREAS, the City Council also finds that the City Manager should be authorized and directed, on behalf of the City of Highland, to execute whatever documents are necessary to make the purchase, pursuant to the Quotation (**Exhibit A**).

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland, Illinois, as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. Purchase of the 500 ITRON electric meters, for the amount of \$57,500.00, from Anixter, as set forth in the Quotation (**Exhibit A**), is approved.

Section 3. The City Manager is directed and authorized, on behalf of the City of Highland, to execute whatever documents are necessary to make the purchase.

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2022, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk

City of Highland
Madison County, Illinois



1100 Old State Road
Mattoon, IL 61938

METER QUOTE

www.anixterpowersolutions.com

Phone: 217.235.0546
Fax: 217.235.0024

Quotation: **U00696302.00**

To: **HIGHLAND MUNC ELECTRIC DEPT**
2610 PLAZA DRIVE
HIGHLAND, IL 62249

Issued Date: **May 16, 2022**
Expiration Date: **Jun 15, 2022**

Attn:
Phone:
Fax:

Sales Contact: **Tara Hooten**
(P)
(F) 217.235.0024
tara.hooten@anixter.com

Item	Cust.Line	Product and Description	Quantity	Price	Unit	Extended
1	J820501	CENTRON C2SXD, Form 2S, CL200, 240V,W/ DISC DEL: 12 WEEKS ARO	500	115.000	EA	57,500.00

SECTION TOTAL: \$57,500.00

QUOTE TOTAL: \$57,500.00

Special Notes

- 1) All items are In Stock unless otherwise noted.
- 2) All item pricing on this quote is valid for thirty days unless otherwise specified.
- 3) All applicable taxes apply.

BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE ANIXTER TERMS AND CONDITIONS OF SALE PUBLISHED AT THE LINK BELOW ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.

<http://www.anixter.com/TERMSANDCONDITIONS>

Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.

The impacts of COVID-19 cannot be reasonably determined at this time. This quote/proposal does not account for any potential adverse impacts COVID-19 may have on Anixter's performance or obligations herein. In the event of any delays or adverse impacts, Anixter reserves the right for an equitable adjustment of the delivery schedule and prices herein to offset the effects of COVID-19 delays, without fault or penalty of any kind.



City of Highland

Department of Light and Power

Memo to: Chris Conrad, City Manager
From: Dan Cook, Director of Light & Power
Date: May 25, 2022
Subject: Issuance of Purchase Order to Anixter

RECOMMENDATION

I recommend that you seek council approval to waive usual and customary bidding procedures and issue a purchase order to Anixter in the amount of \$57,500.00 for 500 electric meters as detailed in the attached quotation.

DISCUSSION

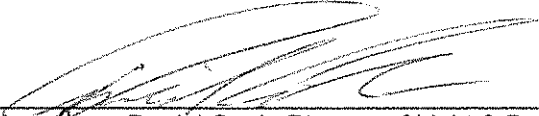
The city has selected the Tantalus/ITRON solution as our provider of "Smart Meters". Since ITRON has defined service territories and Anixter is the dedicated vendor for our territory, there is no possibility for competitive bidding and this product is the one which works best for our application and is compatible with the existing meters. All current meters in our system are ITRON and have been providing satisfactory service for several years.

FISCAL IMPACT


This purchase will be funded from money budgeted and approved for the current Fiscal year under GL#101-104-5-530-60.

CONCURRENCE

Recommended by: _____


Daniel Cook, Director of Light & Power

Approved by: _____


Chris Conrad, City Manager



1100 Old State Road
Mattoon, IL 61938

METER QUOTE

www.anixterpowersolutions.com

Phone: 217.235.0546
Fax: 217.235.0024

Quotation: U00696302.00

To: **HIGHLAND MUNC ELECTRIC DEPT**
2610 PLAZA DRIVE
HIGHLAND, IL 62249

Issued Date: **May 16, 2022**
Expiration Date: **Jun 15, 2022**

Sales Contact: **Tara Hooten**
(P)
(F) 217.235.0024
tara.hooten@anixter.com

Attn:
Phone:
Fax:

Item	Cust Line	Product and Description	Quantity	Price	Unit	Extended
1	J820501	CENTRON C2SXD, Form 2S, CL200, 240V,W/ DISC DEL: 12 WEEKS ARO	500	115.000	EA	57,500.00

SECTION TOTAL: \$57,500.00

QUOTE TOTAL: \$57,500.00

Special Notes

- 1) All items are In Stock unless otherwise noted.
- 2) All item pricing on this quote is valid for thirty days unless otherwise specified.
- 3) All applicable taxes apply.

BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE ANIXTER TERMS AND CONDITIONS OF SALE PUBLISHED AT THE LINK BELOW ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.

<http://www.anixter.com/TERMSANDCONDITIONS>

Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.

The impacts of COVID-19 cannot be reasonably determined at this time. This quote/proposal does not account for any potential adverse impacts COVID-19 may have on Anixter's performance or obligations herein. In the event of any delays or adverse impacts, Anixter reserves the right for an equitable adjustment of the delivery schedule and prices herein to offset the effects of COVID-19 delays, without fault or penalty of any kind.

RESOLUTION NO. _____

A RESOLUTION WAIVING COMPETITIVE BIDDING REQUIREMENT AND AUTHORIZING PURCHASE OF POLYPHASE METER COMMUNICATION MODULES WITH ASSOCIATED LICENSES FROM TANTALUS SYSTEMS, INC.

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined the Light & Power Department has a need for 500 model #TC-1220_RD meter communication modules with associated licenses; and

WHEREAS, City has determined the 500 model #TC-1220_RD meter communication modules with associated licenses should be purchased from Tantalus Systems, Inc. (“Tantalus”) in the amount of \$44,080.00 (Quotation attached hereto as **Exhibit A**); and

WHEREAS, the City Light & Power Department has selected Tantalus to be City’s Smart Meter Network Service Provider; and

WHEREAS, City has determined Tantalus has a defined geographic service territory; and

WHEREAS, City has determined that because Tantalus has a defined geographic service territory, there is no opportunity for competitive bidding for the 500 model #TC-1220_RD meter communication modules with associated licenses; and

WHEREAS, the Director of Light & Power has informed the City Council the model #TC-1220_RD meter communication modules with associated licenses, sold by Tantalus, are the only product that will work with the current City system; and

WHEREAS, the Director of Light & Power has informed the City Council that the purchase of the model #TC-1220_RD meter communication modules with associated licenses, sold by Tantalus, will allow City to phase in the purchase of replacement meters over several years because this product is compatible with the existing metering system; and

WHEREAS, the Director of Light & Power has informed the City Council that the 500 model #TC-1220_RD meter communication modules with associated licenses, sold by Tantalus, will be funded from money budgeted and approved for the current fiscal year under GL#101-104-5-530-60; and

WHEREAS, the City Council finds that the Quotation (**Exhibit A**) for the purchase of 500 model #TC-1220_RD meter communication modules with associated licenses, sold by Tantalus, for the amount of \$44,080.00 should be approved; and

WHEREAS, the City Council deems it to be in the best interests of City to waive the competitive-bidding requirement that would otherwise apply and to purchase the 500 model #TC-1220_RD meter communication modules with associated licenses, sold by Tantalus, pursuant to the Quotation (**Exhibit A**); and

WHEREAS, the City Council also finds that the City Manager should be authorized and directed, on behalf of the City of Highland, to execute whatever documents are necessary to make the purchase, pursuant to the Quotation (**Exhibit A**).

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland, Illinois, as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. Purchase of the 500 model #TC-1220_RD meter communication modules with associated licenses, sold by Tantalus, for the amount of \$44,080.00, as set forth in the Quotation (**Exhibit A**), is approved.

Section 3. The City Manager is directed and authorized, on behalf of the City of Highland, to execute whatever documents are necessary to make the purchase.

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2022, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois



May 5, 2022

Dan Cook
 +1 618-654-7511
 dcook@highlandil.gov

Highland Light and Power (IL)
 PO Box 218
 1115 Broadway
 Highland, Illinois 62249-0218
 United States

Kim Harrison
 kharrison@tantalus.com

Tantalus Systems Inc.
 1130 Situs Ct
 Suite 230
 Raleigh, North Carolina 27606
 United States

SUMMARY				
PRODUCT	DESCRIPTION	SALES PRICE	QTY	TOTAL PRICE
TC-1220-RD	C2S Intelligent Endpoint Module - Itron CENTRON C2SXD - 240V	\$84.66	500	\$42,330.00
NSE-201	TUNet Software Endpoint	\$3.50	500	\$1,750.00
Total:				\$44,080.00

- NOTES:
- Prices are in US Dollars.
 - Prices do not include shipping. All Network Equipment is shipped FOB Shipping Point.
 - Service time does not include installation of meters, collectors, repeaters, or other infrastructure equipment.
 - Tantalus service time will be billed at actual. If additional days are necessary, Customer will be billed at the rate of \$1,500.00 per day.
 - This quotation may contain allowances, discounts and/or promotional pricing. The prices quoted are valid for 30 days from the date of this quote.
 - Additional Network Equipment purchases, and services shall be invoiced at Tantalus' then current list price.
 - Annual license and support and maintenance fees apply. Please work with your account representative to determine specific costs for your equipment.

The attached document Tantalus Systems Inc. Terms and Conditions of Sale and its attachments, as applicable, is incorporated into and forms an integral part of this quotation.



City of Highland

Department of Light and Power

Memo to: Chris Conrad, City Manager
From: Dan Cook, Director of Light & Power
Date: May 25, 2022
Subject: Issuance of Purchase Order to Tantalus

RECOMMENDATION

I ask that you seek council approval to waive usual and customary bidding procedures and issue a purchase order to Tantalus in the amount of \$44,080.00 for 500 model #TC-1220-RD meter communication modules with associated endpoint licenses as detailed in the attached quotation.

DISCUSSION

The city has selected Tantalus to be our Smart Meter Network Service Provider. Since Tantalus has defined service territories, there is no possibility for competitive bidding and this product is the only one which will work with our current system. Using this product line allows us to phase in the purchase of replacement meters over several years since it is compatible with the existing metering and will also allow us to read the water meters as installed since there are no current plans to replace them (other systems would strand the water meter investment).

FISCAL IMPACT

This purchase will be funded from money budgeted and approved for the current Fiscal year under GL#101-104-5-530-60.

CONCURRENCE

Recommended by: 
Daniel Cook, Director of Light & Power

Approved by: 
Chris Conrad, City Manager



May 5, 2022

Dan Cook
 +1 618-654-7511
 dcook@highlandil.gov

Kim Harrison
 kharrison@tantalus.com

Highland Light and Power (IL)
 PO Box 218
 1115 Broadway
 Highland, Illinois 62249-0218
 United States

Tantalus Systems Inc.
 1130 Situs Ct
 Suite 230
 Raleigh, North Carolina 27606
 United States

SUMMARY

PRODUCT	DESCRIPTION	SALES PRICE	QTY	TOTAL PRICE
TC-1220-RD	C2S Intelligent Endpoint Module - Itron CENTRON C2SXD - 240V	\$84.66	500	\$42,330.00
NSE-201	TUNet Software Endpoint	\$3.50	500	\$1,750.00
Total:				\$44,080.00

- NOTES:
- Prices are in US Dollars.
 - Prices do not include shipping. All Network Equipment is shipped FOB Shipping Point.
 - Service time does not include installation of meters, collectors, repeaters, or other infrastructure equipment.
 - Tantalus service time will be billed at actual. If additional days are necessary, Customer will be billed at the rate of \$1,500.00 per day.
 - This quotation may contain allowances, discounts and/or promotional pricing. The prices quoted are valid for 30 days from the date of this quote.
 - Additional Network Equipment purchases, and services shall be invoiced at Tantalus' then current list price.
 - Annual license and support and maintenance fees apply. Please work with your account representative to determine specific costs for your equipment.

The attached document Tantalus Systems Inc. Terms and Conditions of Sale and its attachments, as applicable, is incorporated into and forms an integral part of this quotation.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY OF HIGHLAND TO ENTER A CONTRACT WITH MORAN ECONOMIC DEVELOPMENT, LLC FOR PURPOSES OF AMENDING BUSINESS DISTRICT A

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined additional property within Business District A will help facilitate economic development by providing possible incentives for developers; and

WHEREAS, City has determined it necessary to determine whether additional property can be added to Business District A; and

WHEREAS, City has determined it necessary to contract with Moran Economic Development, LLC to determine what property can be added to Business District A and how to amend Business District A to include additional property; and

WHEREAS, Moran Economic Development, LLC has presented a contract for services to add additional property to Business District A (*See Exhibit A*); and

WHEREAS, City has determined approving the proposed contract with Moran Economic Development, LLC (**Exhibit A**) is in the best interests of the health, safety, general welfare, and economic welfare of the City; and

WHEREAS, the City Council finds that the City Manager and/or Mayor should be authorized and directed, on behalf of the City, to execute whatever documents are necessary to enter the Moran Economic Development, LLC Contract (*see Exhibit A*).

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland, Illinois, as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. The Moran Economic Development, LLC Contract (*see Exhibit A*) is approved.

Section 3. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2022, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

**Agreement for Technical Services and Assistance
Amendment to Business District A
City of Highland, Illinois**

This Agreement, entered into this ____ day of _____, 2022 by and between the **City of Highland, Illinois**, hereinafter referred to as the "City" and **Moran Economic Development, LLC**, hereinafter referred to as the "Consultant".

Whereas, the City has a need for assistance in the review and analysis of an area in the City as this review and analysis pertains to the use a Business District; and,

Whereas, the Consultant is duly experienced in providing such assistance,

Now, therefore, the City and the Consultant, for the considerations and under the conditions hereinafter set forth, do mutually agree as follows:

Scope of Services:

Moran Economic Development would supply the following services to the City of Highland during the analysis of the Amended Highland Business District A Plan.

Action 1 - Blighting Analysis

The Blighting Analysis would determine whether the properties proposed to be included are blighted for inclusion in the Highland Business District A. The creation of this document would provide the City with the information it needs to conclude whether or not the creation of the Highland Business District A is justified.

☐ Determination of Blight

- The Consultant will use the definitions and guidelines as provided in the Illinois Business District Development or Redevelopment Act (as amended) in making a determination as to the eligibility of blight for the proposed Area.
- The Consultant will complete the fieldwork necessary in order to make a determination as to whether or not the proposed properties are blighted as outlined in the Business District Development or Redevelopment Act. In addition, the Consultant will review other City and County plans and documents when necessary.
- The Consultant will create mapping necessary in illustrating the determination of blight for the Highland Business District A. Mapping will include Existing Land Use, Blighting Factors and any other maps necessary to illustrate the blighting analysis.
- The City of Highland will make available to the Consultant its legal counsel, engineer, City staff and other professionals associated with the City's work (including mapping, municipal legislation, etc.) for the purposes of completing the Blighting Analysis.

❑ **Presentation to the City**

- The Consultant will present its findings to the City of Highland. This presentation will include an explanation as to whether or not, in the opinion of the Consultant, the proposed properties were found to be blighted, and the Consultant's account as to the manner in which the properties to be included have been found to be blighted or not blighted.
- The City will then determine whether to authorize the completion of the Highland Business District A Plan. If the City decides to proceed, then, at the discretion of the City, it will authorize Moran Economic Development to complete the "Business District Process".

Action 2 - Business District Process

Should the City make the determination to proceed; Moran Economic Development will prepare the Amended Business District Plan to include the areas approved by the City.

❑ **Creation of the Amended Business District Plan**

The Business District Plan will include the following items:

- Description of Business District Program as referenced by the Illinois Revised Statutes;
- Documentation necessary to demonstrate that property to be included in the Business District Plan meets the qualifying factors to be eligible for inclusion;
- Objectives of the Business District Plan;
- Land use for the properties to be included in the Business District Plan;
- Description of projects and activities proposed within the properties to be included in the Business District Plan, both public and private;
- Implementation strategy;
- Estimated costs of the projects and activities proposed;
- The source of funds and the type and term of any obligations to be issued;
- The rate of any tax to be imposed;
- Boundary Map;
- General Land Use Plan for the Area;
- Other items necessary to complete the Business District Plan pursuant to the Revised Statutes of the State of Illinois.

❑ **Presentation of the Amended Business District Plan**

Moran Economic Development will present the Business District Plan to the City for its review and comment. Moran Economic Development will integrate the City's comments, if applicable, into the final Business District Plan document.

□ **Public Hearing**

As a part of the adoption schedule, Moran Economic Development will attend and conduct all Public Hearings.

Fees

The total proposed fee for the above work will be **\$14,900**, plus actual reimbursable expenses not to exceed \$1,000. Reimbursable expenses shall consist of actual costs incurred by Moran Economic Development for printing, travel, photographic work, production, delivery charges, long distance telephone charges and any other similar expenses required to provide the above Scope of Services. Such expenses shall be billed to the City at their direct and actual cost to Moran Economic Development.

Upon presentation of the Blighting Study & Plan to the City \$9,900

Upon the completion of the Public Hearing..... \$5,000

Payment of current charges and reimbursable expenses shall be made to the Consultant within 30 days of the receipt of the invoice concerning these items. Unpaid invoices shall accrue interest of 1.5% per month until paid.

Termination of Agreement

If for whatever reason the City determines that the work should be terminated, the City will inform Moran Economic Development in writing that it wishes to terminate this agreement. The date of termination shall occur upon receipt of the written notice of termination by Moran Economic Development via the U.S. Postal Service or facsimile.

The City will pay Moran Economic Development an amount representing the work performed to the date of termination, plus any expenses which have been incurred by Moran Economic Development to that date.

1. Confidentiality; FOIA Requests. “Confidential Information” means any information which Consultant has designated as confidential in writing or ought to be considered confidential (however it is conveyed or on whatever media it is stored) including information that relates to a party’s trade secrets, commercial information, proprietary information, and, private personal information, In the event the City, or an authorized representative thereof, receives a FOIA request for documents containing Confidential Information, City shall notify Consultant of the request. Upon receipt of such notice by email or facsimile, Consultant shall notify City within two business days whether, and if so why, it believes the requested documents are exempt from disclosure under the applicable FOIA law, or if any portion of the requested documents is exempt from disclosure (and therefore should be redacted) under the Illinois Freedom of Information Act or other applicable rules, laws or regulations.

2. **Not Legal Advice.** City understands that any information or deliverables Consultant provides to City in connection with this agreement or the services provided hereunder is not, and should not be relied upon as, legal advice.

3. **Delay.** Consultant shall not be responsible for failure to perform or for delays in the performance of services which arise out of causes beyond the control and/or without the fault or negligence of Consultant.

4. **Relationship.** Consultant will act under this agreement as an independent contractor, and nothing contained herein will constitute either party as the employer, employee, or representative of the other party, or both parties as joint venturers or partners for any purpose.

5. **Enforceability.** The invalidity or unenforceability of any provision of this agreement does not affect the validity or enforceability of any other provisions of this agreement, which will remain in full force and effect.

6. **Amendments.** This agreement may not be amended or modified except in writing signed by the parties hereto.

7. **Governing Law.** The laws of the state of Illinois, without regard to conflicts of law principles thereof, govern all matters arising under this agreement.

8. **Notices.** All notices pursuant to this agreement must be in writing and delivered by hand, sent via telecopy or overnight delivery or by certified or registered mail to each party's address provided in this agreement.

9. **Entire Understanding.** This agreement sets forth the entire agreement and understanding between Consultant and City with respect to the subject matter hereof.

10. **Execution.** The signature of either party hereto that is transmitted to the other party or other party's authorized representative electronically (e.g. facsimile, e-mail, etc.) will be deemed for all purposes to be an original signature. This agreement may be executed in any number of counterparts with the same effect as if all parties hereto had signed the same document.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed this

_____ day of _____, 2022.

City of Highland

Moran Economic Development

Mayor



Keith Moran, President



CITY OF HIGHLAND

To: Mayor and Council Members
From: Mallord Hubbard, Economic Development Coordinator
Date: May 26, 2022
Subject: Approval to Enter Contract with Moran Economic Development

RECOMMENDATION

I am recommending the Council approve the contract with Moran Economic Development for the purposes of amending Business District A.

DISCUSSION

Staff has identified property that will be beneficial to include in Business District A. This proposal will allow the City to begin the process of amending the district, providing staff with essential tools that will assist in future development. Staff intends for the process to result in the inclusion of the identified properties, in addition to examining all other properties that may be logical to add to the district's boundaries.

Moran Economic Development is a reputable firm that the City has worked with on several occasions, including help in establishing and amending of our Business Districts. The firm also works with the County, currently assisting with the amending of the Discovery Enterprise Zone, of which the City of Highland is a participant in.

FISCAL IMPACT

Subject to approval, funding in the amount of \$14,900 will be appropriated from Business District A for this item.

ORDINANCE NO. _____

AN ORDINANCE DECLARING REAL PROPERTY OF THE CITY OF HIGHLAND SURPLUS AND AUTHORIZING ITS SALE PURSUANT TO 65 ILCS 5/11-76-1 AND 65 ILCS 5/11-76-2, SPECIFICALLY THE OLD POLICE STATION AT 820 MULBERRY STREET

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, 65 ILCS 5/11-76-1 provides, in pertinent part:

Sec. 11-76-1. Any city or village incorporated under any general or special law which acquires or holds any real estate for any purpose whatsoever, . . . has the power to . . . convey the real estate when, in the opinion of the corporate authorities, the real estate is no longer necessary, appropriate, required for the use of, profitable to, or for the best interests of the city or village. This power shall be exercised by an ordinance passed by three-fourths of the corporate authorities of the city or village then holding office, at any regular meeting or at any special meeting called for that purpose.

WHEREAS, 65 ILCS 5/11-76-2 provides, in pertinent part:

Sec. 11-76-2. An ordinance directing a sale . . . of real estate . . . shall specify the location of the real estate, the use thereof, and such conditions with respect to further use of the real estate as the corporate authorities may deem necessary and desirable to the public interest. Before the corporate authorities of a city or village make a sale, by virtue of such an ordinance, notice of the proposal to sell shall be published once each week for 3 successive weeks in a daily or weekly paper published in the city or village, or if there is none, then in some paper published in the county in which the city or village is located. The first publication shall be not less than 30 days before the day provided in the notice for the opening of bids for the real estate. The notice shall contain an accurate description of the property, state the purpose for which it is used and at what meeting the bids will be considered and opened, and shall advertise for bids therefor. All such bids shall be opened only at a regular meeting of the corporate authorities. The corporate authorities may

accept the high bid or any other bid determined to be in the best interest of the city or village by a vote of 3/4 of the corporate authorities then holding office, but by a majority vote of those holding office, they may reject any and all bids. The consideration for such a sale may include but need not be limited to the provision of off-street parking facilities by the purchaser, which parking facilities may be made part of the municipal parking system. Such consideration also may include the provision of other public facilities by the purchaser.

The corporate authorities may provide by ordinance for the procedure to be followed in securing bids for the sale or lease of the subject property.

WHEREAS, City owns the old City Police Station identified as follows:

1. PPN# 01-2-24-05-06-101-006
2. Address: 820 Mulberry Street, Highland, Illinois 62249

(hereinafter “Old Police Station”); and

WHEREAS, in the opinion of this City Council, the Old Police Station is no longer necessary, appropriate, required for the use of, profitable to, or for the best interests of the City to retain, and should be declared surplus and sold; and

WHEREAS, City has determined to surplus and sell the Old Police Station pursuant to 65 ILCS 5/11-76-1 and 65 ILCS 5/11-76-2, and discloses the following:

1. Description of the Old Police Station:
 - a. PPN# 01-2-24-05-06-101-006;
 - b. Address: 820 Mulberry Street, Highland, Illinois 62249;
2. Use of the Old Police Station: not being used currently outside of providing storage space for City;
3. Publication: Pioneer Newspaper:
 - a. On or about June 14, 2022;
 - b. On or about June 21, 2022;
 - c. On or about June 28, 2022;
4. Bids opened at City Council Meeting on July 18, 2022, beginning at 7:00 PM;
5. Sealed bids to be accepted at Highland City Hall up to and including 4:00 PM on July 18, 2022, to be hand delivered to the Clerk or her designee. It will be the responsibility of the bidder to confirm the timely receipt of the bid;
6. The City Council may accept the high bid or any other bid determined to be in the best interest of the City by a vote of ¾ of the corporate authorities then holding office, but by a majority of those holding office, they may reject any and all bids;

and

WHEREAS, City has determined it to be in the best interest of public health, safety, general welfare, and economic welfare to declare the Old Police Station surplus, and to sell the Old Police station according to 65 ILCS 5/11-76-1 and 65 ILCS 5/11-76-2; and

WHEREAS, the City Manager and/or Mayor is authorized and directed to execute any document necessary to declare the Old Police Station surplus, and to sell the Old Police Station according to 65 ILCS 5/11-76-1 and 65 ILCS 5/11-76-2.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Highland, Illinois, as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. City has determined the Old Police Station shall be declared surplus, and sold according to 65 ILCS 5/11-76-1 and 65 ILCS 5/11-76-2.

Section 3. City provides the following notice according to 65 ILCS 5/11-76-1 and 65 ILCS 5/11-76-2:

1. Description of the Old Police Station:
 - a. PPN# 01-2-24-05-06-101-006;
 - b. Address: 820 Mulberry Street, Highland, Illinois 62249;
2. Use of the Old Police Station: not being used currently outside of providing storage space for City;
3. Publication: Pioneer Newspaper:
 - a. On or about June 14, 2022;
 - b. On or about June 21, 2022;
 - c. On or about June 28, 2022;
4. Bids opened at City Council Meeting on July 18, 2022, beginning at 7:00 PM;
5. Sealed bids to be accepted at Highland City Hall up to and including 4:00 PM on July 18, 2022, to be hand delivered to the Clerk or her designee. It will be the responsibility of the bidder to confirm the timely receipt of the bid;
6. The City Council may accept the high bid or any other bid determined to be in the best interest of the City by a vote of $\frac{3}{4}$ of the corporate authorities then holding office, but by a majority of those holding office, they may reject any and all bids;

Section 4. This Ordinance shall be known as Ordinance No. _____ and shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2022, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

ORDINANCE NO. _____

AN ORDINANCE AMENDING ZONING CLASSIFICATION FROM “R-3” MULTIPLE FAMILY RESIDENTIAL TO “I” INDUSTRIAL FOR 904 CEDAR STREET, HIGHLAND, ILLINOIS

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Engelmann Enterprises, LLC, owner of 904 Cedar Street, Highland, Illinois (hereinafter “Property”), requests the Property be rezoned from “R-3” Multiple Family Residential to “I” Industrial; and

WHEREAS, properties adjacent and in proximity to the Property are zoned “I” Industrial and “R-1-D” Single-Family Residence; and

WHEREAS, the Property is currently denoted as “multi-family” on the Comprehensive Plan’s Future Land Use Map, and will be recommended for change to “I” Industrial on the Future Land Use Map should this zoning amendment be approved; and

WHEREAS, City Staff recommended to the Combined Planning and Zoning Board (“CPZB”) that it approve the Property being rezoned to “I” Industrial (*See* Staff Report attached hereto as **Exhibit A**); and

WHEREAS, CPZB did not recommend to the City Council that it approve the Property being rezoned to “I” Industrial (*See* CPZB Report attached hereto as **Exhibit B**); and

WHEREAS, the City Council finds it should approve the Property being rezoned to “I” Industrial.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. City has determined City Staff recommended to the CPZB Board that it approve the Property being rezoned to “I” Industrial (*See* **Exhibit A**).

Section 3. City has determined CPZB did not recommend to the City Council that it approve the Property being rezoned to “I” Industrial (*See* **Exhibit B**).

Section 4. City Council approves the Property being rezoned to “I” Industrial.

Section 5. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2022, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois



City of Highland
Building and Zoning

Ex A

Meeting Date: June 1, 2022

From: Breann Vazquez, Director of Community Development

Location: 904 Cedar Street

Zoning Request: Rezoning

Description: Rezoning from R-3 to Industrial

Proposal Summary

The applicant and property owner is Engelmann Enterprises, LLC. The applicant of this case is requesting the following zoning map amendment:

- Engelmann Enterprises, LLC (361 Arkansas Rd) is requesting to rezone 904 Cedar Street from R-3 multiple family residential to industrial. PIN# 01-2-24-05-05-102-002

The purpose of this rezoning is to allow for storage for a business on a lot that has been used for industrial purposes in the past.

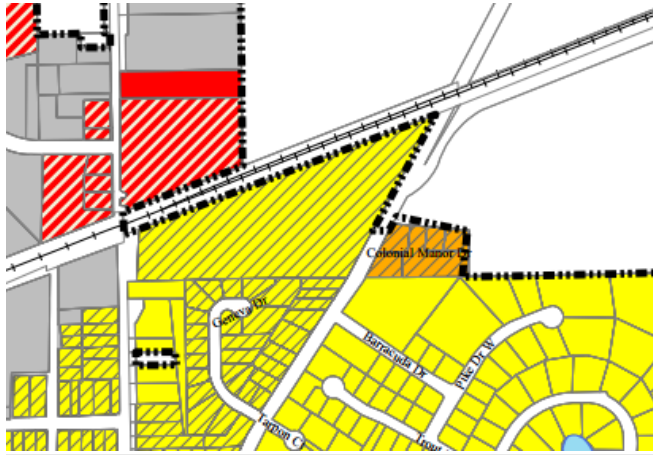
Comprehensive Plan Consideration

The Comprehensive Plan and Future Land Use Map are considered policy guides to current and future development. While they do not have the force of an ordinance, it is generally recommended that municipalities adhere to the findings, policies, principals, and recommendations in these documents. Changes and deviations are permissible, but they should be reasonably justified.

The subject property is denoted as multi-family on the Comprehensive Plan's Future Land Use Map. If a rezoning is approved, this parcel will be recommended to be marked as industrial to match the northern parcels at the time of the next Future Land Use Map update.



Zoning Map



Legend

- Corporate Boundary
- R-1-A - Single Family Residence 150 FT. Lot Width
- R-1-B - Single Family Residence 100 FT. Lot Width
- R-1-C - Single Family Residence 70 FT. Lot Width
- R-1-D - Single Family Residence 50 FT. Lot Width
- R-2-A - Multiple Family Residence 70 FT. Lot Width
- R-2-B - Multiple Family Residence 70 FT. Lot Width
- R-3 - Multiple Family Residence 60 FT. Lot Width
- C-2 - Central Business District No Lot Width Requirement
- C-3 - Highway Business District None
- C-4 - Limited Business No Lot Width Requirement
- I - Industrial District No Lot Width Requirement
- MX - Mixed Use
- Not In Corporate Limits

Future Land Use Map



Future Land Use

- Non-Urban/Ag
- Residential
- Med. Density Res.
- Multi-Family
- Institutional/Public
- Downtown
- Mixed Use
- Commercial
- Industrial



Standards of Review for Zoning Map Amendments and Findings of Fact

Below are the nine (9) consideration items listed in Section 90-88 of the Zoning Code which the Combined Planning and Zoning Board shall take into account while reviewing a zoning map amendment request.

- Existing use and zoning of the property in question.
The property is zoned R-3 and is currently vacant. The current owner demolished a shed on the property.

- Existing use and zoning of other lots in the vicinity of the property in question.

Direction	Land Use	Zoning
North	Manufacturing	Industrial
South	Single-Family Residence	R-1-D
East	Single-Family Residence	R-1-D
West	Single-Family Residence	R-1-D

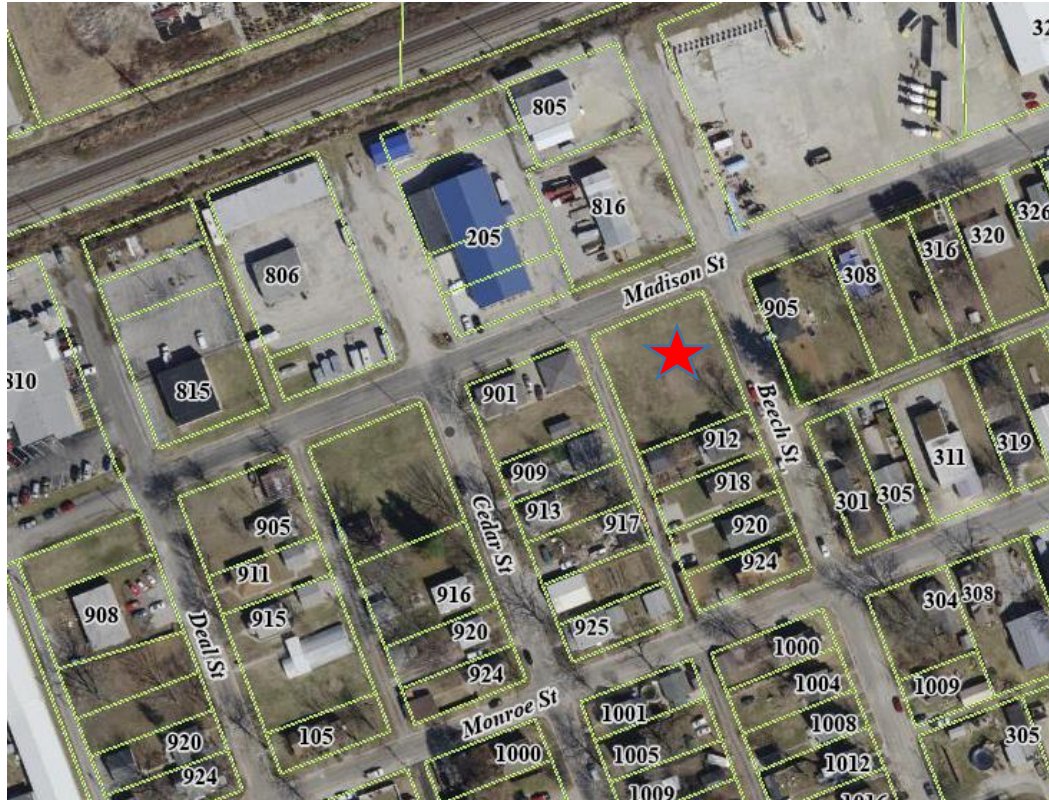
- The extent to which the zoning map amendment may detrimentally affect nearby properties.
The proposed amendment will not have a negative impact on nearby properties.
- Suitability of the property in question for uses already permitted under existing requirements.
The parcel has not been used for multi-family residences in the past and is not neighboring multi-family residences.
- Suitability of the property in question for the proposed uses.
Storage for a nearby business is an appropriate use for the property.
- The type, density and character of development in the vicinity of the property in question, including changes, if any, which may have occurred since the property was initially zoned or last rezoned.
The proposed zoning goes with the character of the area. This area consists of both residential and industrial zoning.
- The effect the proposed map amendment would have on the implementation of the City's Comprehensive Plan.
The proposed amendment adheres to the Comprehensive Plan. The Future Land Use map would be appropriately updated.
- The effect the proposed map amendment would have on public utilities, other needed public services and traffic circulation on nearby streets.
There would be no effect on public services or traffic circulation on nearby streets.
- Whether the map amendment will promote the health, safety, quality of life, comfort and general welfare of the city.
The amendment would promote the health, safety, quality of life, comfort, and general welfare of the City.



Staff Discussion

This rezoning would allow for a vacant parcel to be utilized and an existing business to expand their operations. The parcel has not been used for traditional R-3 uses in the past. Staff has no concerns.

Aerial Photograph





City of Highland
Building and Zoning

Exhibit "C"
Determination of Rezoning Request

Date Submitted: 4/28/22
Filing Fees: \$200
Date Paid: 4/28/22
Date Advertised: 5/11/22
Date of Sent Notice: 5/9/22
Public Hearing Date: 6/1/22

On June 1, 2022, the City of Highland Combined Planning and Zoning Board at its regular meeting ~~approved/denied~~ a request for rezoning for the following:

Engelmann Enterprises, LLC (361 Arkansas Rd) is requesting to rezone 904 Cedar Street from R-3 multiple family residential to industrial. PIN# 01-2-24-05-05-102-002

The City Council will consider the recommendation of the Combined Planning and Zoning Board at the June 6, 2022 meeting of the City Council.

In recommending ~~approved~~ ^{denied} (action) of this request for rezoning, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use ~~did/did not~~ provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): _____

Anthony Walker
Chairperson of the Combined Planning and Zoning Board

6/1/22.
Date

EXHIBIT "A"

Zoning Map Amendment Rezoning Application

Return Form to:

Administrative Official
City of Highland
2610 Plaza Drive
Highland, IL 62249
(618) 654-9891
(618) 654-1901 (fax)

For Office Use Only

Date Submitted: _____
Filing Fees: _____
Date Paid: _____
Date Advertised: _____
Date Notices Sent: _____
Public Hearing Date: _____
Zoning File #: _____

APPLICANT INFORMATION:

Applicant: Engelmann Enterprises, LLC Phone: 618-581-0121
Address: 361 Arkansas Rd, Trenton, IL Zip: 62293
Email Address: _____
Owner: SAME Phone: _____
Address: _____ Zip: _____
Email Address: _____

PROPERTY INFORMATION:

Street Address or Parcel ID of Property: 904 Cedar St, PIN# 01-2-24-05-05-102-002
Property is Located In (Legal Description): attached

Present Zoning R-3 Requested Zoning: Industrial Acreage: 0.1
Present Use of Property: vacant lot

SURROUNDING LAND USE AND ZONING:

	<u>Land Use</u>	<u>Zoning</u>
North	<u>manufacturing</u>	<u>industrial</u>
South	<u>single family residence</u>	<u>R-1-D</u>
East	<u>single family residence</u>	<u>R-1-D</u>
West	<u>single family residence</u>	<u>R-1-D</u>

RELATIONSHIP TO EXISTING ZONING PATTERN:

1. Would the proposed change create a small, isolated district unrelated to surrounding districts? Yes _____ No If yes, explain: _____

2. Are there substantial reasons why the property cannot be used in accordance with existing zoning? Yes No _____ If yes, explain: There was previously a storage shed on this

property and the lot has been used for industrial purposes.

CONFORMANCE WITH COMPREHENSIVE PLAN:

1. Is the proposed change consistent with the goals, objectives and policies set forth in the Comprehensive Plan? Yes No _____

2. Is the proposed change consistent with the Future Land Use Map? Yes _____ No

UNIQUE CHARACTERISTICS OF PROPERTY AND ADDITIONAL COMMENTS:

This block was intended to be for multifamily, but neither the tract in question nor the surrounding area has been used for multifamily. It is best suited for industria based on past use.

THE FOLLOWING ITEMS MUST ACCOMPANY YOUR APPLICATION:

1. One copy of a legal description AND warranty deed of the property proposed to be rezoned. If the applicant is not the property owner, a notarized letter from the property owner granting the applicant permission to apply for the request will be required.
2. A current plat, site plan, survey, or other professional illustration.
3. One copy of a narrative statement describing the impact of the proposed change, including the purpose of the request, the desired land use, any traffic conditions that may result, how the proposed change may affect the character of the surrounding properties, and how the proposed change will benefit the City of Highland.
4. If the proposed zoning is a Planned Use or requires a special use permit, the rezoning application shall be accompanied by a use permit application defining the specifically requested use or list of uses.
5. Application fee.
6. Any other information required by planning staff (i.e. landscaping plan, elevation plan, exterior lighting plan, etc).

I HAVE READ AND UNDERSTAND THE ABOVE CITY OF HIGHLAND PETITION TO THE COMBINED PLANNING & ZONING BOARD REQUIREMENTS


Applicant's Signature

4/28/22
Date

Narrative Statement

I have purchased 904 Cedar Street and plan to improve the area by demolishing the former structure (completed), fencing in the property, rocking the property, and building a storage shed for my business. My business is located in the same area, so this would be a great location to expand and I will be able to easily maintain it. There will be no increased traffic or any other issues caused by my proposal. Given that I already have an investment in this area, my goal is to improve the character of the area.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sean Engelmann', with a long horizontal flourish extending to the right.

Sean Engelmann

Manger, Engelmann Enterprises LLC

RESOLUTION NO. _____

**A RESOLUTION MAKING SEPARATE STATEMENT OF FINDINGS OF FACT
IN CONNECTION WITH ORDINANCE GRANTING SPECIAL USE PERMIT FOR
SHORT-TERM RENTAL WITHIN THE “C-2” ZONING DISTRICT**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Section 90-81 of the *Code of Ordinances, City of Highland*, provides that the City Council “may grant a special use permit by ordinance,” but requires that “In a separate statement accompanying any such ordinance, the Council shall state findings of fact, and indicate reasons for approving . . . the request for a special use permit;” and

WHEREAS, Catherine Weber (“Owner”), has filed a Petition for a Special Use Permit to allow for a short-term rental within the “C-2” zoning district at 914 Broadway, Highland, IL 62249, in accord with the *Code of Ordinances, City of Highland*; and

WHEREAS, a copy of the Petition for a Special Use Permit is attached as **Exhibit A** and incorporated by reference as though fully set forth herein; and

WHEREAS, a copy of the Combined Planning and Zoning Board (“CPZB”) Staff Report is attached hereto as **Exhibit B** and incorporated by reference as though fully set forth herein; and

WHEREAS, **Exhibit A** and **Exhibit B** were all considered as part of the Petition for a Special Use Permit by CPZB; and

WHEREAS, CPZB recommended approval of this special use pursuant to **Exhibit A** and **Exhibit B**. See CPZB Determination of Special Use Permit attached hereto as **Exhibit C**.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE
CITY OF HIGHLAND:**

Section 1. The City Council makes the following findings of fact concerning the *procedures* followed to present the Petition for a Special Use Permit (**Exhibit A, B**) for approval:

(a) The Administrator to whom the Petition for a Special Use Permit was submitted referred the matter to the CPZB.

(b) The CPZB met in regular session on June 1, 2022, at 7:00 p.m., at City Hall, 1115 Broadway, Highland, Illinois, to consider and act upon the Petition for a Special Use Permit.

(c) Public notice of the hearing to be held at the CPZB meeting was published pursuant to Illinois state law, and the Owner was notified of the hearing to be held at the meeting by mail, with postage thereon fully prepaid.

(d) At the hearing, the CPZB took and heard evidence and the CPZB prepared and submitted its advisory report to the City Council recommending approval of the Petition for a Special Use Permit.

(e) The City Council finds the steps recited above, in compliance with the *Code of Ordinances, City of Highland*, to be facts, and further finds and determines that the matters and proceedings to date are in accordance with the *Code of Ordinances, City of Highland*.

Section 2. The City Council makes the following findings of fact concerning the *merits* of the Petition for a Special Use Permit (**Exhibit A, B and C**):

(a) The proposed Special Use will adequately protect the public health, safety, general welfare, economic welfare, and the physical environment of the surrounding area and the City.

(b) The proposed Special Use is consistent with the City's Comprehensive Plan.

(c) The proposed Special Use would not have an adverse effect on public utilities or traffic circulation on nearby streets.

(d) There are no facilities near the proposed Special Use that require the need for special protection.

(e) The location – where the Special Use will be made pursuant to the Special Use Permit – is zoned “C-2” Central Business District.

(f) The granting of this Special Use Permit would be in the best interest of the City, and the Special Use Permit should be granted by ordinance.

Section 3. This resolution shall constitute the separate statement of findings of fact, supporting the granting of the Special Use Permit, required by Section 90-81 of the *Code of Ordinances, City of Highland*, and shall be permanently attached to the ordinance adopted granting the Special Use Permit.

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2022, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

RECEIVED
APR 26 2022

EXHIBIT "A"
Special Use Permit Application

Return Form To:

Administrative Official
City of Highland
2610 Plaza Drive
Highland, IL 62249
(618) 654-9891
(618) 654-1901 (fax)

For Office Use Only

Date Submitted: _____
Filing Fee: _____
Date Paid: _____
Date Advertised: _____
Date Notices Sent: _____
Public Hearing Date: _____
Zoning File #: _____

X APPLICANT INFORMATION:

Applicant: Catherine Weber Phone: 618-977-3304
Address: SA ME Zip: _____
Email Address: _____
Owner: Catherine Weber Phone: 618 977-3304
Address: 235 Bristol Dr Zip: 62294
Email Address: Catimermann@hotmail.com

PROPERTY INFORMATION:

X Street Address of Parcel ID of Property: 914 Broadway, Highland
Property is Located In (Legal Description):
Lot # 4 Block # 32 City of Highland
Plat Book 4 Page 40 0-2-24-05-07-201-023
Present Zoning Classification: _____ Acreage: _____

X Present Use of Property: Flower shop / 2d floor vacant, was residence of owner
Proposed Land Use: short-term rental

Description of proposed use and reasons for seeking a special use permit:
Air BNB daily rental. 2d floor is vacant and suitable for rental. 2d floor has kitchen, bathroom, 2 Bedrooms and ~~great~~ room - all vacant

SURROUNDING LAND USE AND ZONING:

	<u>Land Use</u>	<u>Zoning</u>
North	<u>City square</u>	<u>C-2</u>
South	<u>SF residence</u>	<u>C-2</u>
East	<u>CC Food Mart</u>	<u>C-2</u>
West	<u>Leroy's barber shop</u>	<u>C-2</u>

Should this special use be valid only for a specific time period? Yes _____ No X

If Yes, what length of time? _____

X

Does the proposed Special Use Permit meet the following standards? If not, attach a separate sheet explaining why.	Yes	No
A. Will the proposed design, location and manner of operation of the proposed special use will adequately protect the public health, safety and welfare, and the physical environment;	✓	
B. Is the proposed special use consistent with this City's Comprehensive Plan;	✓	
C. Will the proposed special use have a minimal negative impact on the value of neighboring property and on this City's overall tax base;	✓	
D. Will the proposed special use have a minimal negative impact on public utilities and on traffic circulation on nearby streets; and	✓	
E. Will the proposed special use have a minimal impact on the facilities near the proposed special use, such as schools or hospitals require special protection?	✓	

THE FOLLOWING ITEMS MUST ACCOMPANY YOUR APPLICATION:

1. One copy of a legal description AND warranty deed of the property. If the applicant is not the property owner, a notarized letter from the property owner granting the applicant permission to apply for the request will be required.
- ~~2.~~ A current plat, site plan, survey, or other professional illustration.
3. One copy of a narrative statement describing the impact of the proposed change, including the purpose of the request, the desired land use, any traffic conditions that may result, how the proposed change may affect the character of the surrounding properties, and how the proposed change will benefit the City of Highland. + site photos
4. Application fee.
- ~~5.~~ Any other information required by planning staff (i.e. landscaping plan, elevation plan, exterior lighting plan, etc).

I HAVE READ AND UNDERSTAND THE ABOVE CITY OF HIGHLAND PETITION TO THE COMBINED PLANNING & ZONING BOARD REQUIREMENTS.

X Catherine A Weber
Applicant's Signature

04/22/2022
Date

914 Broadway, Highland, Illinois

914 Broadway, Loft is located downtown on the south side of the Square, between a C/C Food Mart and Leroy's Barber Shop. It is directly across Broadway from the Square and offers a gorgeous view of the fountain, and the festivities such as parades, Switzerfest, and ect. Its within walking distance to the local shops and restaurants.

I have owned the building since 1993. I own and operate A Special Touch Florist on the ground floor of the building. I serve surrounding funeral homes such as Spengel-Boulanger and Meridith. I own a full service florist. The Upper level was my family home.

The building has about 3,800 square ft. The Loft is up scale and has about 1800 square ft, with two bedrooms, one bath, a gourmet kitchen with granite countertops, a dining room and a large great room that looks out onto The Square. The great room features a gas fireplace and a beautiful view. The roof and the windows have been replaced. Two doorways leading to the upstairs Loft open to the west side. There are steel doors between the design studio and the entrances to the Loft. There are security cameras on the premises the cities camera on the front of the building, and a private camera's on the back of the parking lot of my building.

There is ample parking in the back so there will be no effect on traffic. I intend to rent The Loft on a daily basis. The rental will advertise a 1-to-4-person sleeping capacity. It is ideal for Executives visiting the many companies in Highland or for small parties wishing to enjoy Highland and The Square or surrounding down town shops and businesses.

The Loft will be cleaned professionally after each visitor leaves, as well as cleaning products for daily use. We will also provide a list of important phone numbers, including Police, Fire, Ambulance and the nearby hospital and many others. I will also be available 24/7 by phone if a need arises.

The building has already been inspected for compliance with local fire codes and other ordinances and is in full compliance. Fire extinguishers are available near the kitchen and smoke detectors and CO alarms were recently

installed. The Loft allows for emergency egress from the building and is clearly marked.

There is a need in Highland for more rental availability. Highland hosts many weddings and events and is the home to many corporate headquarters that need quality rental properties, particularly upscale ones like The Loft. The rental at 914 Broadway is compatible with the other zoning uses allowed in the area and will add to the attractiveness and enjoyability of Highland and the downtown area in particular.

A damage deposit will be required for all renters and the deposit will ensure that the House Rules will be respected. The use of the Loft will not change the general nature of the area or the way building has been used for the last 30 years

The House Rules are as follows:

No Smoking.

No loud parties.

No illegal drugs of any kind may be used.

Maximum sleeping occupancy 4.

No flame burning candles.

No guests of guests allowed after 11 PM.









City of Highland Building and Zoning

Meeting Date: June 1, 2022

From: Breann Vazquez, Director of Community Development

Location: 914 Broadway

Zoning Request: Special Use Permit

Description: SUP to allow for a short-term rental in the C-2 district

Proposal Summary

The applicant and property owner is Catherine Weber. The applicant of this case is requesting the following Special Use Permit to comply with Table 3.1 of Section 90-201 of the City of Highland Municipal Code (hereafter known as the “zoning matrix”):

- Catherine Weber (235 Bristol Dr., Troy, IL) is requesting a Special Use Permit for a short-term rental within the C-2 Central Business District at 914 Broadway. PIN# 01-2-24-05-07-201-023

The zoning matrix identifies “short term rental” as Special Use within the C-2 Central Business district.

Comprehensive Plan Consideration

The subject property is denoted as downtown on the Comprehensive Plan’s Future Land Use Map. A short-term rental is an appropriate Special Use for the downtown area.

Surrounding Uses

Direction	Land Use	Zoning
North	City Square	C-2
South	Single Family Residence	C-2
East	CC Food Mart	C-2
West	Leroy’s Barber Shop	C-2

Standards of Review for Special Use Permits

Below are the six (6) consideration items listed in Section 90-79 of the Zoning Code which the Combined Planning and Zoning Board shall take into account while reviewing a SUP request.

1. Whether the proposed amendment or Special Use is consistent with the City's Comprehensive Plan;

The proposed Special Use is consistent with the Comprehensive Plan.



City of Highland Building and Zoning

2. The effect the proposed amendment or Special Use would have on public utilities and on traffic circulation;

The proposed short-term rental would not have an adverse effect on public utilities or traffic circulation on nearby streets. Off-street parking is provided.

3. Whether the proposed design, location and manner of operation of the proposed Special Use will adequately protect the public health, safety and welfare, and the physical environment;

The proposed Special Use will adequately protect the public health, safety and welfare, and the physical environment.

4. The effect the proposed Special Use would have on the value of neighboring property and on this City's overall tax base;

The proposed Special Use will not have a detrimental impact on the value of neighboring property. It will contribute to the City's overall tax base through the hotel-motel tax generated.

5. The effect the proposed Special Use would have on public utilities; and

The proposed Special Use will utilize public utilities.

6. Whether there are any facilities near the proposed Special Use, such as schools or hospitals that require special protection.

There are no facilities near the proposed Special Use that require the need for special protection.

Staff Discussion

Staff sees a need for more hospitality businesses in Highland and a new short-term rental would help to relieve this problem. Staff has no concerns.



Aerial Photograph





City of Highland
Building and Zoning

Exhibit "C"
Determination of Special Use Permit

Date Submitted: 4/22/22
Filing Fees: \$200
Date Paid: 4/22/22
Date Advertised: 5/11/22
Date of Sent Notice: 5/9/22
Date of Public Hearing: 6/1/22

On June 1, 2022, the City of Highland Combined Planning and Zoning Board at its regular meeting **approved**, **approved with condition(s)**, **denied** a Special Use Permit for the following:

Catherine Weber (235 Bristol Dr., Troy, IL) is requesting a Special Use Permit for a short-term rental within the C-2 Central Business District at 914 Broadway. PIN# 01-2-24-05-07-201-023

The City Council will consider the recommendation of the Combined Planning and Zoning Board at the June 6, 2022 meeting of the City Council.

In recommending Approval (action) of this Special Use Permit, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use **did/did not** provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): _____

Anthony Walker
Chairperson of the Combined Planning and Zoning Board

6/1/22
Date

ORDINANCE NO. _____

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO CATHERINE WEBER
TO ALLOW A SHORT-TERM RENTAL WITHIN THE C-2 ZONING DISTRICT AT
914 BROADWAY**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, the City Council has made the findings of fact, and the statement of its reasons for granting the Petition for Special Use Permit in question, in a separate resolution numbered as Resolution No. _____;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, AS FOLLOWS:

Section 1. Catherine Weber (“Owner”) is hereby granted a Special Use Permit in the “C-2” Central Business zoning district, as defined in Chapter 90 of the *Code of Ordinances, City of Highland*, for a short-term rental at 914 Broadway, Highland, Illinois 62249.

Section 2. The Special Use Permit is granted.

Section 3. This Ordinance shall be known as Ordinance No. _____ and shall be in full force and effect upon adoption.

Section 4. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2022, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

ORDINANCE NO: _____

AN ORDINANCE AMENDING THE CITY CODE, SECTION 90-201, TABLE 3.1.A, TO ALLOW A SPECIAL USE PERMIT FOR SHORT-TERM RENTAL IN THE “I” INDUSTRIAL ZONING DISTRICT

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Section 90-201, Table 3.1.A currently states, in pertinent part:

16. Short term rentals			S	S	S	S	S		S	S		
------------------------	--	--	---	---	---	---	---	--	---	---	--	--

and

WHEREAS, City Code does not currently permit short-term rentals in “I” Industrial zoning with a special use permit; and

WHEREAS, City has determined that it is in the best interests of public health, safety, general welfare, and economic welfare to amend the City Code and allow a special use permit for short-term rental in the “I” Industrial Zoning District; and

WHEREAS, City Staff recommended to the Combined Planning and Zoning Board (“CPZB”) that it allow a special use permit for short-term rental in the “I” Industrial Zoning District (*See Staff Report attached hereto as Exhibit A*); and

WHEREAS, CPZB has recommended to the City Council that it allow a special use permit for short-term rental in the “I” Industrial Zoning District (*See CPZB Report attached hereto as Exhibit B*); and

WHEREAS, the City Council finds it should allow a special use permit for short-term rental in the “I” Industrial Zoning District; and

WHEREAS, the City Manager and/or Mayor should be authorized and directed to execute any documents necessary to allow a special use permit for short-term rental in the “I” Industrial Zoning District.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Highland, Illinois, as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. Section 90-201, Table 3.1.A, shall be amended to permit short-term rentals in

the "I" Industrial zoning district with a special use permit.

Section 3. This resolution shall be known as Resolution No: _____ and shall be effective upon adoption with implementation date of _____

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2022, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois



City of Highland Building and Zoning

Meeting Date: June 1, 2022

From: Breann Vazquez, Director of Community Development

Text Amendment: Section 90-201, Table 3.1.A

Description: Text amendment to allow for “Short-Term Rentals” as a Special Use within the Industrial District

Proposal Summary

Matthew Korte (105 Moffett Ave., Collinsville, IL) is requesting a text amendment to Table 3.1.A of the Municipal Code to allow for “Short-term rentals” as a Special Use within Industrial Districts.

Article III, Section 90-201, Table 3.1.A

Table 3.1.A — PRINCIPAL RESIDENTIAL USES															
Use	R1A	R1B	R1 C	R1 D	R2 A	R2 B	R3	C1	C2	C3	C4	I	M	MX	Supp. Regs.
16. Short term rentals			S	S	S	S	S		S	S		S			90-216

Note: Red text is the proposed amendment.

Staff Discussion

This text amendment would allow for applicants to apply for a special use permit for short-term rentals within the industrial district. Given that the industrial district is the least restrictive zoning district and short-term rentals are currently a special use in more restrictive zoning districts, this is not cause for concern. New construction dwellings are not allowed within the industrial district, so any short-term rental would be located within an existing structure.

This text amendment is proposed in order to allow for a short-term rental at 810 Mulberry. The property is currently zoned industrial, so the applicant’s options were to apply for a rezoning or to apply for a text amendment to allow for a “short-term rental” as a Special Use within the industrial district.

The applicant was advised that applying for a rezoning would create spot zoning amongst other zoning concerns and, therefore, is not recommended. Applying for a text amendment to allow for a “short-term rental” as a Special Use within the industrial district is the preferred course of action.



City of Highland
Building and Zoning

Exhibit "C"

Determination for Zoning Text Amendment

Date Advertised: 5/11/22
Public Hearing Date: 6/1/22

On June 1, 2022, the City of Highland Combined Planning and Zoning Board at its regular meeting approved/denied a Zoning Text Amendment for the following:

Matthew Korte (105 Moffett Ave., Collinsville, IL) is requesting a text amendment to Section 90-201 Table 3.1.A of the Municipal Code to allow for "short-term rentals" as a Special Use within the industrial zoning district.

The City Council will consider the recommendation of the Combined Planning and Zoning Board at the June 6, 2022 meeting of the City Council.

In recommending Approval (action) of this Zoning Text Amendment, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use **did/did not** provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): _____

Anthony Walker
Chairperson of the Combined Planning and Zoning Board

6/1/22
Date

EXHIBIT "A"
CITY OF HIGHLAND, ILLINOIS
Zoning & Land Development Text Amendment

Return Form to:

Administrative Official
City of Highland
2610 Plaza Drive
Highland, IL 62249
(618) 654-7115
(618) 654-1901 (fax)

For Office Use Only:

Date Submitted: _____
Filing Fees: _____
Date Paid: _____
Date Advertised: _____
Date Notices Sent: _____
Public Hearing Date: _____
Zoning Case # _____

APPLICANT INFORMATION:

Applicant: Matthew Korte Phone: 618.210.9445
Address: 105 Moffett Avenue, Collinsville, IL Zip: 62234
Email Address: mattkorte@korteluitjohan.com

TEXT AMENDMENT PROPOSED:

Amendment Proposed to (Check One):

 City Zoning Regulations City Land Development Regulations

Section(s) to Be Amended: Section Section 90-201, Table 3.1.A Section _____

Present Text: Short-term rentals allowed as Special Use in R-1-C, R-1-D, R-2-A, R-2-B, R-3, C-2, C-3

Proposed Text: Short-term rentals allowed as Special Use in Industrial

Reason for Amendment: I would like to propose a short-term rental at 810 Mulberry, which is zoned Industrial. Rezoning is not appropriate and short-term rentals are not currently a special use in Industrial.

IMPACT OF AMENDMENT

	Yes	No
1. Does the amendment add language to the regulations?		X
2. Does the amendment supplement an existing section?	X	
3. Does the amendment modify an existing section?	X	
4. Does the amendment repeal a section?		X

MATTERS TO BE CONSIDERED

	Yes	No
1. Is the proposed amendment consistent with the City's Comprehensive Plan?	X	
2. Is the proposed amendment necessary because of changed or changing conditions in the physical areas and zoning districts affected or in the political jurisdiction(s) of such changed and changing conditions:	X	

Matthew Korte
Applicant's Signature

04/27/2022
Date

RESOLUTION NO. _____

**A RESOLUTION MAKING SEPARATE STATEMENT OF FINDINGS OF FACT
IN CONNECTION WITH ORDINANCE GRANTING SPECIAL USE PERMIT FOR
SHORT-TERM RENTAL WITHIN THE “I” INDUSTRIAL ZONING DISTRICT**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Section 90-81 of the *Code of Ordinances, City of Highland*, provides that the City Council “may grant a special use permit by ordinance,” but requires that “In a separate statement accompanying any such ordinance, the Council shall state findings of fact, and indicate reasons for approving . . . the request for a special use permit;” and

WHEREAS, Matthew Korte, on behalf of Michel and Carrie Finley (“Owner”), has filed a Petition for a Special Use Permit to allow for a short-term rental within the “I” Industrial zoning district at 810 Mulberry Street, Highland, IL 62249, in accord with the *Code of Ordinances, City of Highland*; and

WHEREAS, a copy of the Petition for a Special Use Permit is attached as **Exhibit A** and incorporated by reference as though fully set forth herein; and

WHEREAS, a copy of the Combined Planning and Zoning Board (“CPZB”) Staff Report is attached hereto as **Exhibit B** and incorporated by reference as though fully set forth herein; and

WHEREAS, **Exhibit A** and **Exhibit B** were all considered as part of the Petition for a Special Use Permit by CPZB; and

WHEREAS, CPZB recommended approval of this special use pursuant to **Exhibit A** and **Exhibit B**. See CPZB Determination of Special Use Permit attached hereto as **Exhibit C**.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND:

Section 1. The City Council makes the following findings of fact concerning the *procedures* followed to present the Petition for a Special Use Permit (**Exhibit A, B**) for approval:

(a) The Administrator to whom the Petition for a Special Use Permit was submitted referred the matter to the CPZB.

(b) The CPZB met in regular session on June 1, 2022, at 7:00 p.m., at City Hall, 1115 Broadway, Highland, Illinois, to consider and act upon the Petition for a Special Use Permit.

(c) Public notice of the hearing to be held at the CPZB meeting was published pursuant to Illinois state law, and the Owner was notified of the hearing to be held at the meeting by mail, with postage thereon fully prepaid.

(d) At the hearing, the CPZB took and heard evidence and the CPZB prepared and submitted its advisory report to the City Council recommending approval of the Petition for a Special Use Permit.

(e) The City Council finds the steps recited above, in compliance with the *Code of Ordinances, City of Highland*, to be facts, and further finds and determines that the matters and proceedings to date are in accordance with the *Code of Ordinances, City of Highland*.

Section 2. The City Council makes the following findings of fact concerning the *merits* of the Petition for a Special Use Permit (**Exhibit A, B and C**):

(a) The proposed Special Use will adequately protect the public health, safety, general welfare, economic welfare, and the physical environment of the surrounding area and the City.

(b) The proposed Special Use is consistent with the City's Comprehensive Plan.

(c) The proposed Special Use would not have an adverse effect on public utilities or traffic circulation on nearby streets.

(d) There are no facilities near the proposed Special Use that require the need for special protection.

(e) The location – where the Special Use will be made pursuant to the Special Use Permit – is zoned “I” Industrial.

(f) The granting of this Special Use Permit would be in the best interest of the City, and the Special Use Permit should be granted by ordinance.

Section 3. This resolution shall constitute the separate statement of findings of fact, supporting the granting of the Special Use Permit, required by Section 90-81 of the *Code of Ordinances, City of Highland*, and shall be permanently attached to the ordinance adopted granting the Special Use Permit.

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2022, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

EXHIBIT "A"
Special Use Permit Application

Return Form To:

Administrative Official
City of Highland
2610 Plaza Drive
Highland, IL 62249
(618) 654-9891
(618) 654-1901 (fax)

For Office Use Only

Date Submitted: _____
Filing Fee: _____
Date Paid: _____
Date Advertised: _____
Date Notices Sent: _____
Public Hearing Date: _____
Zoning File #: _____

APPLICANT INFORMATION:

Applicant: Matthew Korte Phone: 618.210.9445
Address: 105 Moffett Avenue, Collinsville, IL Zip: 62234
Email Address: mattkorte@korteluitjohan.com
Owner: Michel & Carrie Finley Phone: _____
Address: 1312 Old Trenton Rd, Highland, IL Zip: 62249
Email Address: _____

PROPERTY INFORMATION:

Street Address of Parcel ID of Property: 810 Mulberry Street; PIN# 01-2-24-05-06-101-005
Property is Located In (Legal Description): attached

Present Zoning Classification: Industrial Acreage: 0.1
Present Use of Property: Vacant building
Proposed Land Use: Short-term rental

Description of proposed use and reasons for seeking a special use permit:
Pending passage of a text amendment to allow for short-term rentals as a special use in the Industrial district, a special use permit will be required to allow for a short-term rental at 810 Mulberry.

SURROUNDING LAND USE AND ZONING:

	<u>Land Use</u>	<u>Zoning</u>
North	<u>single-family home</u>	<u>Industrial</u>
South	<u>vacant City-owned building</u>	<u>Industrial</u>
East	<u>single-family home</u>	<u>Industrial</u>
West	<u>vacant shed</u>	<u>Industrial</u>

Should this special use be valid only for a specific time period? Yes _____ No X

If Yes, what length of time? N/A

<i>Does the proposed Special Use Permit meet the following standards? If not, attach a separate sheet explaining why.</i>	Yes	No
A. Will the proposed design, location and manner of operation of the proposed special use will adequately protect the public health, safety and welfare, and the physical environment;	X	
B. Is the proposed special use consistent with this City's Comprehensive Plan;	X	
C. Will the proposed special use have a minimal negative impact on the value of neighboring property and on this City's overall tax base;	X	
D. Will the proposed special use have a minimal negative impact on public utilities and on traffic circulation on nearby streets; and	X	
E. Will the proposed special use have a minimal impact on the facilities near the proposed special use, such as schools or hospitals require special protection?	X	

THE FOLLOWING ITEMS MUST ACCOMPANY YOUR APPLICATION:

1. One copy of a legal description AND warranty deed of the property. If the applicant is not the property owner, a notarized letter from the property owner granting the applicant permission to apply for the request will be required.
2. A current plat, site plan, survey, or other professional illustration.
3. One copy of a narrative statement describing the impact of the proposed change, including the purpose of the request, the desired land use, any traffic conditions that may result, how the proposed change may affect the character of the surrounding properties, and how the proposed change will benefit the City of Highland.
4. Application fee.
5. Any other information required by planning staff (i.e. landscaping plan, elevation plan, exterior lighting plan, etc).

I HAVE READ AND UNDERSTAND THE ABOVE CITY OF HIGHLAND PETITION TO THE COMBINED PLANNING & ZONING BOARD REQUIREMENTS.

Matthew Korte
Applicant's Signature

04/27/2022
Date

The Mulberry Haus

810 Mulberry St. Highland, IL 62249



Rentals, flips, and investment properties have interested me for quite some time. After attending my 3rd wedding in 2021 at The Olde Wicks Factory, I began to notice a pressing need for more lodging options in Highland; a need I anticipate only growing as the town experiences a new push for revitalization. Recently I discovered a building at 810 Mulberry St for sale and instantly saw an incredible opportunity. I jumped at the chance to combine a number of my untapped interests into one incredible venture.

My vision for 810 Mulberry, or what I have decided to refer to as The Mulberry Haus, is a short-term rental (AirBNB or VRBO) that will feature 2 or 3 bedrooms, a spacious kitchen, and a sprawling lounge room on the west side of the building. I intend to give special consideration to the restrooms as I anticipate much of the rental business here will come from wedding guests who will enjoy a convenient place to prepare for the day. My overall planned concept will be a comfortable atmosphere in a space where rustic meets industrial.

With space enough in front of the house for 4 parking spots, I anticipate no need for any on-street parking. I have been researching a number of smart-home and home-security options to maximize efficiency in the house while minimizing risk and any disruption to the neighbors. I intend to establish and develop a relationship with the immediate neighbors to address any concerns they may have or that may arise. I also intend to meet with city inspectors to ensure all required codes, especially safety and accessibility, are met during the rehab.

When this project is complete and open for business, I will have developed a manual which will address house rules, safety policies, and emergency guidelines. House rules will include items such as: No open flames; No undisclosed guests; Moderation of noise levels; No smoking indoors; Maximum occupancy; etc. Myself or an appointed family member in Highland will be available in emergencies. This manual will also include information regarding locally owned features in town. This property will be kept in order, and once complete, I believe will be a very attractive modification to the neighborhood.

Attractive and convenient lodging draws visitors and revenue to the community. Through displayed brochures and information, I will encourage visitors to utilize locally owned establishments. Thank you for your consideration of my application. I look forward to continued investment and positive growth in the City of Highland.

I, Carrie Finley, am the property owner of 810 Mulberry Street, PIN# 01-2-24-05-06-101-005. I authorize Matthew Korte to apply for a special use permit for a short-term rental at the above property.

Carrie A Finley

Signature 4/28/22
Date

State of ILLINOIS, County of MAISON
Signed before me on 4/28/22 (date).



Steve F Lindsey

Signature of Notary Public



City of Highland Building and Zoning

Meeting Date: June 1, 2022

From: Breann Vazquez, Director of Community Development

Location: 810 Mulberry St.

Zoning Request: Special Use Permit

Description: SUP to allow for a short-term rental in the Industrial district

Proposal Summary

The applicant is Matthew Korte (105 Moffett Ave., Collinsville, IL). The property owner is Michel and Carrie Finley (1312 Old Trenton Rd., Highland, IL). The applicant of this case is requesting the following Special Use Permit to comply with Table 3.1.A of Section 90-201 of the City of Highland Municipal Code (hereafter known as the “zoning matrix”):

- **A Special Use Permit for a short-term rental in the Industrial District at 810 Mulberry St. (PIN# 01-2-24-05-06-101-005).**

The zoning matrix identifies “short-term rentals” as a Special Use within the following districts: R-1-C, R-1-D, R-2-A, R-2-B, R-3, C-2, C-3.*

**This petition is only valid if the proposed text amendment allowing for “short-term rentals” within the industrial district is passed by City Council.*

Comprehensive Plan Consideration

The subject property is denoted as industrial on the Comprehensive Plan’s Future Land Use Map. Pending a text amendment to allow for short-term rentals within the industrial district, they are an appropriate Special Use for the industrial area.

Surrounding Uses

Direction	Land Use	Zoning
North	Single-Family Home	Industrial
South	Vacant City-Owned Building	Industrial
East	Single-Family Home	Industrial
West	Vacant Shed	Industrial

Standards of Review for Special Use Permits

Below are the six (6) consideration items listed in Section 90-79 of the Zoning Code which the Combined Planning and Zoning Board shall take into account while reviewing a SUP request.



City of Highland Building and Zoning

1. Whether the proposed amendment or Special Use is consistent with the City's Comprehensive Plan;

The proposed Special Use is consistent with the Comprehensive Plan.

2. The effect the proposed amendment or Special Use would have on public utilities and on traffic circulation;

The proposed short-term rental would not have an adverse effect on public utilities or traffic circulation on nearby streets. Off-street parking is provided.

3. Whether the proposed design, location and manner of operation of the proposed Special Use will adequately protect the public health, safety and welfare, and the physical environment;

The proposed Special Use will adequately protect the public health, safety and welfare, and the physical environment.

4. The effect the proposed Special Use would have on the value of neighboring property and on this City's overall tax base;

The proposed Special Use will not have a detrimental impact on the value of neighboring property. It will contribute to the City's overall tax base through the hotel-motel tax generated.

5. The effect the proposed Special Use would have on public utilities; and

The proposed Special Use will utilize public utilities.

6. Whether there are any facilities near the proposed Special Use, such as schools or hospitals that require special protection.

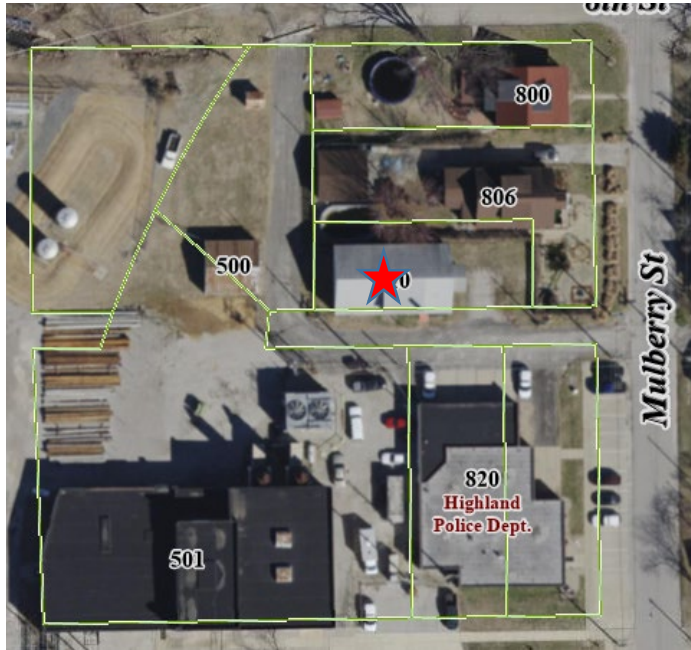
There are no facilities nearby that require special protection.

Staff Discussion

Staff sees a need for more hospitality businesses in Highland and a new short-term rental would help to relieve this problem. The proposed short-term rental includes rehabilitation the property, which would improve the character of the area. Staff has no concerns.



Aerial Photograph





City of Highland
Building and Zoning

Exhibit "C"
Determination of Special Use Permit

Date Submitted: 4/27/22
Filing Fees: \$200
Date Paid: 4/27/22
Date Advertised: 5/11/22
Date of Sent Notice: 5/9/22
Date of Public Hearing: 6/1/22

On June 1, 2022, the City of Highland Combined Planning and Zoning Board at its regular meeting **approved**, **approved with condition(s)**, **denied** a Special Use Permit for the following:

Matthew Korte (105 Moffett Ave., Collinsville, IL), on behalf of Carrie Finley (1312 Old Trenton Rd.), is requesting a Special Use Permit for a short-term rental within the industrial district at 810 Mulberry Street. PIN# 01-2-24-05-06-101-005

The City Council will consider the recommendation of the Combined Planning and Zoning Board at the June 6, 2022 meeting of the City Council.

In recommending Approval (action) of this Special Use Permit, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use **did/did not** provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): _____

Anthony Walker
Chairperson of the Combined Planning and Zoning Board

6/1/22
Date

ORDINANCE NO. _____

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO MATTHEW KORTE TO
ALLOW A SHORT-TERM RENTAL WITHIN THE I ZONING DISTRICT AT
810 MULBERRY STREET**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, the City Council has made the findings of fact, and the statement of its reasons for granting the Petition for Special Use Permit in question, in a separate resolution numbered as Resolution No _____ .

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, AS FOLLOWS:

Section 1. Matthew Korte, on behalf of Michel and Carrie Finley (“Owner”), is hereby granted a Special Use Permit in the “I” zoning district, as defined in Chapter 90 of the *Code of Ordinances, City of Highland*, for a short-term rental at 810 Mulberry Street, Highland, Illinois 62249.

Section 2. The Special Use Permit is granted.

Section 3. This Ordinance shall be known as Ordinance No. _____ and shall be in full force and effect upon adoption.

Section 4. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2022, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

ORDINANCE NO. _____

**AN ORDINANCE AMENDING ZONING CLASSIFICATION FROM “R-2-B”
MULTIPLE FAMILY RESIDENTIAL TO “R-3” MULTIPLE FAMILY RESIDENTIAL
FOR REAL PROPERTY IN AND AROUND COLONIAL MANOR**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City, on behalf of the owners of:

1. 215 Colonial Manor Drive, PIN# 02-2-18-33-00-000-039
2. 35 Colonial Manor Drive, PIN# 02-2-18-33-00-000-038
3. 35 A Colonial Manor Drive, PIN# 02-2-18-33-00-000-043.01C
4. 35 B Colonial Manor Drive, PIN# 02-2-18-33-00-000-043.02C
5. 35 C Colonial Manor Drive, PIN# 02-2-18-33-00-000-043.03C
6. 35 D Colonial Manor Drive, PIN# 02-2-18-33-00-000-043.04C
7. 43 A Colonial Manor Drive, PIN# 02-2-18-33-00-000-038.01C
8. 43 B Colonial Manor Drive, PIN# 02-2-18-33-00-000-038.02C
9. 43 C Colonial Manor Drive, PIN# 02-2-18-33-00-000-038.03C

10. 43 D Colonial Manor Drive, PIN# 02-2-18-33-00-000-038.04C
11. 219 Sycamore Street, PIN# 02-2-18-33-00-000-037

(hereinafter “Property”), requests the Property be rezoned from “R-2-B” Multiple Family Residential to “R-3” Multiple Family Residential; and

WHEREAS, the Property is currently zoned “R-2-B” Multiple Family Residential, which allows for single family homes and duplexes, although the Property consists of solely multifamily dwellings of 4 units; and

WHEREAS, City has determined the proper zoning of the Property be “R-3,” which is primarily for multifamily dwellings of 3+ units; and

WHEREAS, a letter was mailed to the owners of the Property regarding the zoning change, City Staff has received 8 returned forms of support and 1 phone call stating support for the zoning change from the owners of the Property, and City Staff has been unable to make contact with 1 owner of the Property (multiple attempts have been made to contact the remaining property owner); and

WHEREAS, rezoning the Property to “R-3” will assist with the City Comprehensive Plan because the Property is more properly zoned “R-3” based on the use of the Property; and

WHEREAS, City Staff recommended to the Combined Planning and Zoning Board (“CPZB”) that it approve the Property being rezoned to “R-3” (*See* Staff Report attached hereto as **Exhibit A**); and

WHEREAS, CPZB has recommended to the City Council that it approve the Property being rezoned to “R-3” (*See* CPZB Report attached hereto as **Exhibit B**); and

WHEREAS, the City Council finds it should approve the Property being rezoned to “R-3.”

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. City has determined City Staff recommended to the CPZB Board that it approve the Property being rezoned to “R-3” (*See* **Exhibit A**).

Section 3. City has determined CPZB recommended to the City Council that it approve the Property being rezoned to “R-3” (*See* **Exhibit B**).

Section 4. City Council approves the Property being rezoned to “R-3.”

Section 5. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2022, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois



City of Highland Building and Zoning

Meeting Date: June 1, 2022

From: Breann Vazquez, Director of Community Development

Location: 215, 35, 35A, 35B, 35C, 35D, 43A, 43B, 43C, 43D Colonial Manor Drive, 219 Sycamore Street

Zoning Request: Rezoning

Description: Rezoning from R-2-B to R-3

Proposal Summary

The City of Highland is the applicant. The City of Highland is requesting to rezone the following parcels from R-2-B Multiple Family Residential to R-3 Multiple Family Residential:

215 Colonial Manor Drive, PIN# 02-2-18-33-00-000-039
 35 Colonial Manor Drive, PIN# 02-2-18-33-00-000-038
 35 A Colonial Manor Drive, PIN# 02-2-18-33-00-000-043.01C
 35 B Colonial Manor Drive, PIN# 02-2-18-33-00-000-043.02C
 35 C Colonial Manor Drive, PIN# 02-2-18-33-00-000-043.03C
 35 D Colonial Manor Drive, PIN# 02-2-18-33-00-000-043.04C
 43 A Colonial Manor Drive, PIN# 02-2-18-33-00-000-038.01C
 43 B Colonial Manor Drive, PIN# 02-2-18-33-00-000-038.02C
 43 C Colonial Manor Drive, PIN# 02-2-18-33-00-000-038.03C
 43 D Colonial Manor Drive, PIN# 02-2-18-33-00-000-038.04C
 219 Sycamore Street, PIN# 02-2-18-33-00-000-037

City Staff noticed that this area is currently zoned R-2-B Multiple Family Residential, which allows for single family homes and duplexes, although it consists of solely multifamily dwellings of 4 units.

It is City Staff's conclusion that the proper zoning of the area be R-3, which is primarily for multifamily dwellings of 3+ units.

A letter that was mailed to the property owners is enclosed. City Staff has received 8 returned forms of support and 1 phone call stating support from property owners. At the time of this staff report, City Staff has been unable to make contact with 1 of the 10 property owners. Multiple attempts of contact have been made to the remaining property owner.

Comprehensive Plan Consideration

The Comprehensive Plan and Future Land Use Map are considered policy guides to current and future development. While they do not have the force of an ordinance, it is generally recommended that



municipalities adhere to the findings, policies, principals, and recommendations in these documents. Changes and deviations are permissible, but they should be reasonably justified.

The subject property is denoted as Medium Density Residential on the Comprehensive Plan’s Future Land Use Map. The applicant’s request is consistent with the Future Land Use Map and the goals and policies established within the Comprehensive Plan.

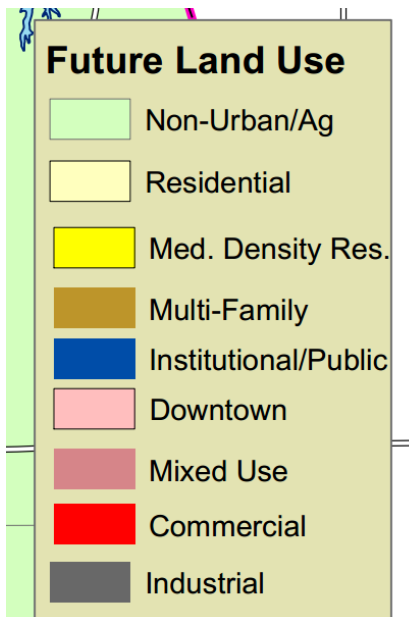
Zoning Map



Legend

- Corporate Boundary
- R-1-A - Single Family Residence 150 FT. Lot Width
- R-1-B - Single Family Residence 100 FT. Lot Width
- R-1-C - Single Family Residence 70 FT. Lot Width
- R-1-D - Single Family Residence 50 FT. Lot Width
- R-2-A - Multiple Family Residence 70 FT. Lot Width
- R-2-B - Multiple Family Residence 70 FT. Lot Width
- R-3 - Multiple Family Residence 60 FT. Lot Width
- C-2 - Central Business District No Lot Width Requirement
- C-3 - Highway Business District None
- C-4 - Limited Business No Lot Width Requirement
- I - Industrial District No Lot Width Requirement
- MX - Mixed Use
- Not In Corporate Limits

Future Land Use Map





Standards of Review for Zoning Map Amendments and Findings of Fact

Below are the nine (9) consideration items listed in Section 90-88 of the Zoning Code which the Combined Planning and Zoning Board shall take into account while reviewing a zoning map amendment request.

- Existing use and zoning of the property in question.

The property is currently zoned R-2-B and consists of multifamily dwellings of 3+ units.

- Existing use and zoning of other lots in the vicinity of the property in question.

Direction	Land Use	Zoning
North	Vacant Land	Madison County Agricultural
South	Single-Family Residence	R-1-C
East	Vacant Land	Madison County Agricultural
West	Vacant Land	R-1-D

- The extent to which the zoning map amendment may detrimentally affect nearby properties.

The rezoning will not have a negative effect on nearby properties.

- Suitability of the property in question for uses already permitted under existing requirements.

The property is suitable for multifamily dwellings of 3+ units.

- Suitability of the property in question for the proposed uses.

There are no proposed new uses.

- The type, density and character of development in the vicinity of the property in question, including changes, if any, which may have occurred since the property was initially zoned or last rezoned.

This property has been multifamily dwellings of 3+ units since it was initially zoned.

- The effect the proposed map amendment would have on the implementation of the City's Comprehensive Plan.

The amendment is consistent with the Comprehensive Plan.

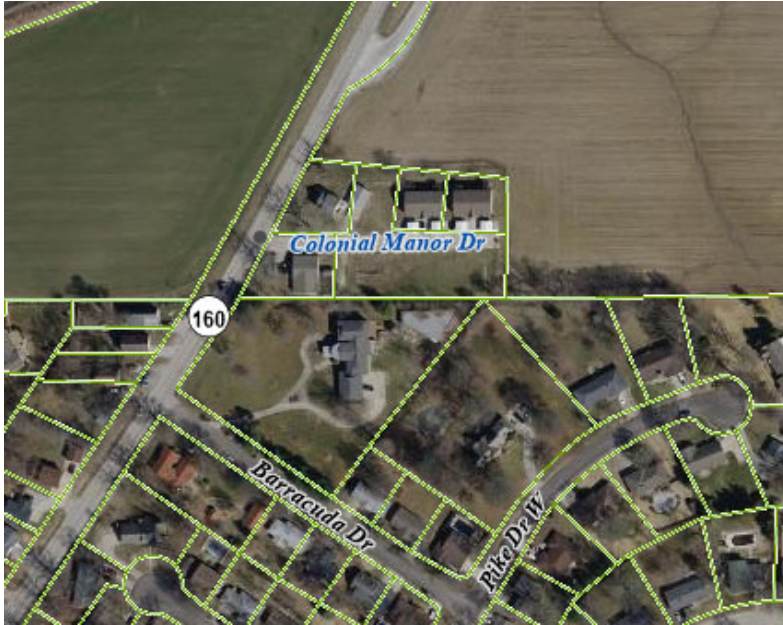
- The effect the proposed map amendment would have on public utilities, other needed public services and traffic circulation on nearby streets.

The amendment will not affect public utilities, public services, or traffic.

- Whether the map amendment will promote the health, safety, quality of life, comfort and general welfare of the city.

The amendment will promote the health, safety, quality of life, comfort and general welfare of the city.

Aerial Photograph





City of Highland
Building and Zoning

January 12, 2022

NOTICE: ACTION REQUIRED

Dear Property Owner,

The City of Highland is seeking the rezoning of the following properties from R-2-B Multiple Family Residential (duplexes) to R-3 Multiple Family Residential (2+ units):

215 Colonial Manor Drive, PIN# 02-2-18-33-00-000-039
 35 Colonial Manor Drive, PIN# 02-2-18-33-00-000-038
 35 A Colonial Manor Drive, PIN# 02-2-18-33-00-000-043.01C
 35 B Colonial Manor Drive, PIN# 02-2-18-33-00-000-043.02C
 35 C Colonial Manor Drive, PIN# 02-2-18-33-00-000-043.03C
 35 D Colonial Manor Drive, PIN# 02-2-18-33-00-000-043.04C
 43 A Colonial Manor Drive, PIN# 02-2-18-33-00-000-038.01C
 43 B Colonial Manor Drive, PIN# 02-2-18-33-00-000-038.02C
 43 C Colonial Manor Drive, PIN# 02-2-18-33-00-000-038.03C
 43 D Colonial Manor Drive, PIN# 02-2-18-33-00-000-038.04C
 219 Sycamore Street, PIN# 02-2-18-33-00-000-037

Upon speaking with a property owner, it has come to the City's attention that the Colonial Manor subdivision consists of multifamily dwellings of 4 units. The current zoning district, R-2-B, is primarily for duplexes. The proper zoning district for this area is R-3, primarily for multifamily dwellings of 3+ units.

Given that any dwellings consisting of more than 2 units are disallowed within the current zoning district the following restrictions from the Municipal Code apply:

Sec. 90-231. - Nonconforming structures.

Any lawful structure which exists on the effective date of the ordinance from which this chapter derives, but which could not be erected under the terms of this chapter because of restrictions on lot size, height, setbacks, or other characteristics of the structure or its location on the lot, may lawfully remain, subject to the following:

(1) *Enlargement, alterations.* No such structure shall be enlarged or altered in any way which increases its nonconformity.

(2) *Relocation.* No such structure shall be relocated unless, after relocation, it will conform to all the requirements of the district in which it is located.



City of Highland Building and Zoning

(3) *Reconstruction.* Any nonconforming structure which is destroyed or damaged by any means may be reconstructed, provided it does not increase its nonconformity, and provided such work starts within 12 months from the date the damage occurred and is diligently prosecuted to completion.

If the area is rezoned to R-3, a Planned Unit Development may be applied for in order to reconstruct existing dwellings after one year, remodel existing dwellings, relocate existing dwellings, or construct additional dwellings.

Property value and taxes would not be affected by the rezoning of the above properties. Zoning districts are not considered when assessing property value and taxes. Rather, the property use itself is considered.

This rezoning is in the best interest of property owners and is encouraged by the City of Highland.

If you are in support of rezoning your property, please complete, sign, and submit the enclosed form to the Building & Zoning Department. You may drop off your form to our office at 2610 Plaza Drive or you may email it to highlandzoning@highlandil.gov. We are open 8:00am-4:30pm Monday-Friday. The drop box may be used after hours. You may also mail the form to the following address:

**City of Highland
Attn: Building & Zoning
PO Box 218
Highland, IL 62249**

If you are not in support of the rezoning of your property, please submit a written statement to the Building & Zoning Department using the above methods of contact.

Beginning on **February 1, 2022**, we will begin to make individual contact with those who we have not received a signed form or written statement from.

If you have any questions, please contact Breann Vazquez, Director of Community Development, at 618-654-7115 or highlandzoning@highlandil.gov. You may also request a meeting with Breann at the Building & Zoning office.

Sincerely,

Chris Conrad
City Manager

Breann Vazquez
Director of Community Development

Enclosure



City of Highland

Building and Zoning

I own the below property and I am in support of having my property rezoned from the R-2-B District to the R-3 District.

My property's principal use is a 3+ unit multifamily structure or vacant lot.

Property Address: _____

Owner Name(s): _____

Signature(s)

Date

Signature(s)

Date

Please complete, sign, and submit the enclosed form to the Building & Zoning Department. You may drop off your form to our office at 2610 Plaza Drive or you may email it to highlandzoning@highlandil.gov. We are open 8:00am-4:30pm Monday-Friday. The drop box may be used after hours. You may also mail the form to the following address:

*City of Highland
Attn: Building & Zoning
PO Box 218
Highland, IL 62249*



City of Highland
Building and Zoning

Exhibit "C"
Determination of Rezoning Request

Date Submitted: 4/28/22
Filing Fees: N/A
Date Paid: N/A
Date Advertised: 5/11/22
Date of Sent Notice: 5/9/22
Public Hearing Date: 6/1/22

On June 1, 2022, the City of Highland Combined Planning and Zoning Board at its regular meeting approved/denied a request for rezoning for the following:

The City of Highland (1115 Broadway) is requesting to rezone 215, 35, 35A, 35B, 35C, 35D, 43A, 43B, 43C, and 43D Colonial Manor Drive, and 219 Sycamore St. from R-2-B multiple family residential to R-3 multiple family residential. PIN# 02-2-18-33-00-000-039; 02-2-18-33-00-000-038; 02-2-18-33-00-000-043.01C; 02-2-18-33-00-000-043.02C; 02-2-18-33-00-000-043.03C; 02-2-18-33-00-000-043.04C; 02-2-18-33-00-000-038.01C; 02-2-18-33-00-000-038.02C; 02-2-18-33-00-000-038.03C; 02-2-18-33-00-000-038.04C; 02-2-18-33-00-000-037

The City Council will consider the recommendation of the Combined Planning and Zoning Board at the June 6, 2022 meeting of the City Council.

In recommending Approval (action) of this request for rezoning, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use ~~did~~/did not provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): _____

Anthony Walker
Chairperson of the Combined Planning and Zoning Board

6/1/22
Date

RESOLUTION NO. _____

**A RESOLUTION ISSUING A “D1” LIQUOR LICENSE TO BS MERKLE LLC,
PURSUANT TO CHAPTER 6, OF THE CODE OF ORDINANCES, CITY OF
HIGHLAND, ENTITLED ALCOHOLIC LIQUOR**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined it necessary to provide flexibility and additional authority to the Liquor Commissioner to issue and enforce City liquor licenses; and

WHEREAS, City has authority to define, regulate, issue, and collect fees associated with liquor licenses; and

WHEREAS, City has authority to determine the number, kind, and classification of [liquor] licenses to be issued 235 ILCS 5/4-1; and

WHEREAS, City has the authority to establish [liquor] license fees for the various kinds of licenses to be issued. 235 ILCS 5/4-1; and

WHEREAS, BS Merkle LLC desires to obtain a “D1” restaurant (without video gaming) liquor license to continue to operate Ed & Millie’s Tavern (hereinafter “New Ed & Millie’s ”); and

WHEREAS, BS Merkle LLC submitted an Application for a Retail Liquor Dealer’s License to City (*see* Application attached hereto as **Exhibit A**); and

WHEREAS, Chapter 6 of the City Code of Ordinances, Alcoholic Liquor, currently defines “Restaurant” as follows:

Restaurant means any public place kept, used, maintained, advertised, and held out to the public as a place where meals are served, and where meals actually are served and regularly served, such space being provided with adequate and sanitary kitchen and dining room equipment and capacity and having employed therein a sufficient number and kind of employees to prepare, cook and serve suitable food for its guests. (See 235 ILCS Sec.5/1-3.23)

and;

WHEREAS, Chapter 6 of the City Code of Ordinances, Alcoholic Liquor, currently defines Class “D1” liquor licenses as follows:

6-2-6 CLASSIFICATION - FEE – LIMITATION.

Every person engaged in the retail sale of alcoholic liquor in the city shall pay an annual license fee. Such licenses shall be divided into the following classes:

(4) Class "D1" and class "D2" licenses: Restaurants. Class "D1" and class "D2" licenses shall authorize the sale of alcoholic liquor of all varieties at retail for consumption on the premises in conjunction with the operation of a restaurant, as well as retail sale of alcoholic liquor in the original package off premises. In addition:

- a. Class "D1" license will not permit the licensee to operate video gaming terminals upon the premises. The annual fee for such license shall be \$500.00.

and

WHEREAS, BS Merkle LLC’s Application for Retail Liquor Dealer’s License (**Exhibit A**) has been approved by the Mayor / Liquor Commissioner; and

WHEREAS, City has determined there is one “D1” liquor license currently available to be issued to New Ed & Millie’s because Old Ed & Millie’s, the former holder of a “D1” liquor license, is being sold to New Ed & Millie’s; and

WHEREAS, City has determined New Ed & Millie’s shall be issued the “D1” liquor license previously held by Old Ed & Millie’s, and there is no need to increase or decrease the number of “D1” liquor licenses available; and

WHEREAS, City has determined it to be in the best interests of public health, safety, general welfare and economic welfare to issue New Ed & Millie’s a “D1” Liquor License; and

WHEREAS, the Liquor Commissioner reserves the right to ensure all aspects of City Code have been complied with prior to issuance of the “D1” liquor license to New Ed & Millie’s; and

WHEREAS, the City Manager and/or Mayor is authorized and directed to execute any documents necessary to issue a “D1” liquor license to New Ed & Millie’s.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. City shall issue a “D1” liquor license to New Ed & Millie’s.

Section 3. This resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2022, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

APPLICATION
FOR RETAIL LIQUOR DEALERS LICENSE
CITY OF HIGHLAND

This application properly completed and signed must be filed with the City Clerk and must be accompanied by a remittance in the proper amount, made payable to the City of Highland.

The undersigned individual or partnership hereby makes application for a RETAIL LIQUOR DEALERS LICENSE and submits the following information:

1. Applicant: BS Merkle LLC
 (GIVE NAME OF INDIVIDUAL OR NAMES OF PARTNERS/CORPORATION - - -TYPE OR PRINT CLEARLY)
 2. Trade, Partnership or Assumed Name Ed & Millie's Tavern
 3. Give date partnership/corporation was formed under name given on Line 1: May 18 2022
 Month Day Year
 4. Location of above place of business 1014 Pine St Highland IL 62249
 NUMBER STREET CITY STATE ZIP CODE
 5. Has your assumed name been filed with the County Clerk?
No
 6. Are alcoholic liquors stored but not sold at any location other than the one given above?
No
- If "yes", give location: _____
- | | NUMBER | STREET | CITY | STATE | ZIP CODE |
|--------------------------------------|--|--|------|--|----------|
| 7. Check principal kind of business: | <input checked="" type="checkbox"/> Restaurant | <input checked="" type="checkbox"/> Tavern | | | |
| | <input type="checkbox"/> Hotel | <input type="checkbox"/> Grocery Store | | <input type="checkbox"/> Amusement Place | |
| | <input type="checkbox"/> Club | <input type="checkbox"/> Package Store | | <input type="checkbox"/> Department Store | |
| | <input type="checkbox"/> Country Club | <input type="checkbox"/> Gaming Hall | | <input type="checkbox"/> Convenience Store | |
8. Give name and address of owner of premises: Brandon and Stephanie Merkle
13817 Trestle Rd Highland IL 62249
 9. Has a Liquor License been revoked at this location within the past year? No
 10. State the full name, address and date of birth of the person who you intend to be the Manager or Operator of said establishment, if License is issued: Stephanie Marie Merkle
11/24/1989 13817 Trestle Rd Highland IL 62249

A. Is such manager a resident of the City of Highland, Illinois? YES NO

11. If "yes", how long and address of person 30 years 13817 Trestle Rd Highland IL 62249

12. Is this business located within 100 feet of any church, school, hospital, home for the aged or indigent persons or for veterans, their wives or children or any naval or military station? No

A. If answer to the above is "yes", is your place of business a hotel offering restaurant service, a regularly organized club, a food shop, or other place where the sale of liquor is not the principal business carried on? _____

B. If answer to (A) is "yes", on what date was business started? _____

13. Have any manufacturers, importing distributor or distributor directly or indirectly paid or agreed to pay for this license, advanced money, or anything else of value. Except as specifically permitted in the Act, or any credit, (Other than merchandising credit in the ordinary course of business as specifically permitted in the Act), or is such a person directly or indirectly interested in the ownership, conduct or operation of the place of business? No If answer is "yes", give particulars _____

14. Applicant Information: Name Stephanie Marie Menke

A. Residence Address 13817 Trestle Rd Highland IL 62249
NUMBER STREET CITY STATE ZIP CODE

B. Place of Birth: Maryville Madison County Illinois
NAME OF CITY, COUNTY AND STATE

Date of Birth: November 24 1989
Month Day Year

C. Are you a citizen of the United States? YES If a naturalized citizen, time and place of naturalization? _____

D. Have you ever been convicted of a felony or otherwise disqualified to receive the license applied for by reason of any matter or thing contained in the Illinois Liquor Control Act or the Municipal Liquor Code? [] YES NO If "yes", name court of conviction _____

E. Have you ever made application for a liquor license for any other premises? no

Date: _____ State disposition of application: _____

Give address: _____

F. Are you or is any other person, directly or indirectly interested in your place of business, a public official as defined in Sec 2 (14) Art VI of the Illinois Liquor Control Act? No If so, office held? _____

G. Has any license previously issued to you by any State or local authorities been SUSPENDED? YES Date: August 17 2012

If so, state reasons therefor: Driving Under the influence of Alcohol

Where: Highland Madison Illinois
CITY COUNTY STATE

H. Has any license previously issued to you by any State or local authorities been REVOKED? NO Date: _____

If so, state reasons therefor: _____

Where: _____
CITY COUNTY STATE

I. Will you comply with the Local Liquor Code and Regulations in connection therewith? _____

15. Co-Applicant information: Name Brandon Robert Merkle

A. Residence Address 13817 Trestle Rd Highland IL 62249
NUMBER STREET CITY STATE ZIP CODE

B. Place of Birth: Alton Madison County Illinois
NAME OF CITY, COUNTY AND STATE

Date of Birth: February 7 1985
Month Day Year

C. Are you a citizen of the United States? YES If a naturalized citizen, time and place of naturalization? _____

D. Have you ever been convicted of a felony or otherwise disqualified to receive the license applied for by reason of any matter or thing contained in the Illinois Liquor Control Act or the Municipal Liquor Code? [] YES NO If "yes", name court of conviction _____

E. Have you ever made application for a liquor license for any other premises? No

Date: _____ State deposition of application: _____

Give address: _____

F. Are you or is any other person, directly or indirectly interested in your place of business, a public official as defined in Sec 2 (14) Art VI of the Illinois Liquor Control Act? No If so, office held? _____

G. Has any license previously issued to you by any State or local authorities been SUSPENDED? No Date: _____

If so, state reasons therefor: _____

Where: _____

CITY COUNTY STATE

H. Has any license previously issued to you by any State or local authorities been REVOKED? No Date: _____

If so, state reasons therefor: _____

Where: _____

CITY COUNTY STATE

I. Will you comply with the Local Liquor Code and Regulations in connection therewith? YES

16. State the Names, Home addresses and DOB of all officers and directors of said Corporation:

Name (Last,First,MI) Home Address (Street, City, State, Zip) Date of Birth

Merkle, Stephanie M 13817 Trestle Rd Highland IL 62249 11/24/1989

Merkle, Brandon R 13817 Trestle Rd Highland IL 62249 2/7/1985

17. If a majority interest in the stock of the Corporation is owned by one person, or his nominees, state the name and address of such person: Stephanie M Merkle

13817 Trestle Rd Highland IL 62249

18. State the location and description of the premises or place of business which is to be operated under this license: (Attach a detailed diagram of property noting exits, entrances, location of bar, coolers and specific areas where retail liquor may be sold and consumed including and outside areas.)

Street Address: 1014 Pine St Highland IL 62249

Owner of Property: Merkle Stephanie M
Last First MI

Address: 13817 Trestle Rd Highland IL 62249
Street/ PO Box City State Zip

Lease from: Month _____ Day _____ Year _____ TO

Month _____ Day _____ Year _____

(Attach copy of lease to this application)

19. As to any officer, the proposed Manager, or any Director of the Corporation, or a Stockholder owning more than five percent (5%) in the aggregate of the stock in said Corporation, state as follows: Have any of the above ever made application for similar license at a different premises? No

A. If yes, the disposition and date of said application _____

B. State whether any of the above had a previous license revoked by the State, United States Government, or any political subdivision or city? No

C. If yes, the reasons therefor _____

20. List Name, Addresses and Phone Numbers of five (5) references:

<u>Cami Bakers</u>	<u>30 Vineyard Ct Highland IL 62249</u>	<u>618-410-1593</u>
Name	Address	Phone

<u>Tina Sharp</u>	<u>1421 8th St Highland IL 62249</u>	<u>618-781-4905</u>
Name	Address	Phone

<u>Tonya Ketten</u>	<u>207 E Pocahontas Rd Highland IL 62249</u>	<u>618-334-0450</u>
Name	Address	Phone

<u>Jacqueline Elliot</u>	<u>665 Pocatte St Pierron IL 62273</u>	<u>618-250-0200</u>
Name	Address	Phone

<u>Keith Mettler</u>	<u>207 E Pocahontas Rd Highland IL 62249</u>	<u>618-704-5124</u>
Name	Address	Phone

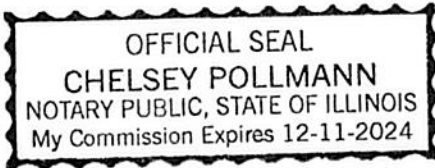
**AFFIDAVIT
(PLEASE READ CAREFULLY BEFORE SIGNING)**

I (We) do solemnly swear (or affirm) that the statements given above are true and correct to the best of my (our) knowledge and belief; that I (We) will comply with all regulations of Federal, State and Local Liquor Control Laws; that a copy of an ordinance governing the sale at retail of alcoholic liquors and beverages in this municipality has been furnished to me (us); that I (We) understand the same, and agree to comply with all the provisions set forth therein.

I (We) agree to submit a copy of the State of Illinois Retail Dealers License when received. I shall attach to this application a financial statement listing all assets and liabilities of all owners. I shall attach certificates of proof of coverage for dram shop insurance.

I (We) swear (or affirm) that I (We) will not violate any of the laws of the State of Illinois or of the United States of America in the conduct of the place of business described herein and that the statements contained in this application are true and correct and are made for the purpose of inducing the City of Highland, Illinois to issue the license herein applied for

SUBSCRIBED AND SWORN TO BEFORE ME THIS 25th DAY OF May, A.D., 2022



(SEAL)

Chelsea Pollmann
Notary Public

APPLICANT (S):

Steph Merkle Stephanie M. Merkle
Brandon R. Merkle Brian Merkle



Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 001 General Fund				
Department: 000 Balance Sheet Accounts				
8878	AMAZON CAPITAL SERVICES	DURACELL AA, DURACELL AAA	05/20/2022	201.12
8897	City Of Highland	APRIL CENTRAL PURCHASING	05/20/2022	10.84
9029	AMAZON CAPITAL SERVICES	QTY 1 - SMEAD END TAB FILE FOLDER	06/03/2022	25.98
9137	TRIPACK, INC.	Central Purchasing Supplies	06/03/2022	1,367.02
Total for Department: 000 Balance Sheet Accounts				1,604.96
Department: 011 General Admin				
8878	AMAZON CAPITAL SERVICES	IT Shared Cost	05/20/2022	490.36
8897	City Of Highland	APRIL CENTRAL PURCHASING	05/20/2022	190.92
8911	FRONTIER	PHONE CHARGES - ALARM	05/20/2022	46.28
8918	Lana R Hediger	PER DIEM IIMC ANNUAL CONF. / LITTLE ROCK, AR. 05/22/22-05/26/22	05/20/2022	148.00
8919	HIGHLAND AUTOWASH LLC	UNLIMITED CAR WASH - CITY HALL	05/20/2022	40.00
8920	Highland Chamber Of Commerce	GIFT CERTIFICATES FOR SERVICE AWARDS 2020 & 2021	05/20/2022	920.00
8921	Highland Communication Services	HCS SERVICES - HACSM	05/20/2022	539.75
8937	LEWIS BRISBOIS BISGAARD & SMITH	APRIL 2022 RETAINER INVOICE	05/20/2022	6,135.57
8940	Mastercard	GRIM & GORLY - FLOWERS FO JOHN HIPSKINS FATHER	05/20/2022	121.60
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	368.21
8995	Megan Von Hatten	PER DIEM IIMC ANNUAL CONF. / LITTLE ROCK, AR. 05/22/22-05/26/22	05/20/2022	148.00
9001	WEX BANK	APRIL FUEL	05/20/2022	217.09
9028	AM Pyrotechnics Display LLC	DEPOSIT FOR 2022 FIREWORKS DISPLAY	06/03/2022	10,000.00
9029	AMAZON CAPITAL SERVICES	QTY 1 - PRESENTATION CLIKER PLUS S & H	06/03/2022	31.67
9033	Aramark Uniform Services	RUG SERVICE	06/03/2022	61.31
9047	CDW G Inc	CITY OF HIGHLAND 2021.05-PALO ALTO	06/03/2022	72.90
9053	City Utilities	UTILITIES - CITY HALL	06/03/2022	947.24
9060	DigitalArtz LLC	PUBLIC WORKS WINDOW	06/03/2022	124.72
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	1,557.06
9065	Essenpreis Plumbing & Htg	MTN/ REPAIRS - WOMEN'S BATHROOM SINK FAUCET - CITY HALL	06/03/2022	302.42
9078	Highland Chamber Of Commerce	QTY 12 - CHAMBER GIFT CERTS \$25 EA DOOR PRIZED FOR BANQUET	06/03/2022	300.00
9080	HIGHLAND HISTORICAL SOCIETY	HOMESTEAD HARVEST DAYS	06/03/2022	1,500.00
9081	IL Department Of Revenue	1st Quarter 2022 941 IL W/H Income Tax Return Fee	06/03/2022	327.52
9091	LOYET-ARCHITECTS	REVISIONS - CITY OF HIGHLAND CITY HALL JOB # 2246	06/03/2022	1,720.00
9093	Mastercard	ILCMA LEADERSHIP CONF. / HOTEL HAMPTON INN NORMAL IL	06/03/2022	673.33
9116	ROBERT (BOB) SANDERS WASTE SYS	CITY HALL RECYCLING SERVICES	06/03/2022	7.50
9133	Third Millennium Assoc Inc	UTILITY BILL RENDERING	06/03/2022	197.75
9135	THR YV, INC.	MONTHLY PHONE SERVICE	06/03/2022	90.41
9139	U S Postal Service	POSTAGE READINGS FROM 1-26-2022 THROUGH 6-2-2022	06/03/2022	1,476.46
9142	V F W Post 5694	MEMORIAL DAY PARADE / CEREMONY	06/03/2022	200.00
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	405.00
9149	Watts Copy Systems Inc	COPIER LEASE / USAGE - LANA'S COPIER	06/03/2022	686.17
Total for Department: 011 General Admin				30,047.24
Department: 012 Police Dept				
8874	ABG TRANSPORT & SERVICE	REMOVE DECALS FROM SQUADS	05/20/2022	550.00
8878	AMAZON CAPITAL SERVICES	QTY 2 SURGE PROTECTOR PLUG	05/20/2022	208.58
8879	Ameren Illinois	PD GAS UTILITIES	05/20/2022	344.55
8897	City Of Highland	APRIL CENTRAL PURCHASING	05/20/2022	124.38
8899	Chris Clewis	PLATES FRONT AND BACK AND CARRIER	05/20/2022	941.22
8908	Everlasting Etch	AWARDS FOR LAW DINNER	05/20/2022	189.00
8913	Galls, LLC	BOOTS FOR P83	05/20/2022	178.94
8921	Highland Communication Services	POLICE TV/PHONE AND INTERNET	05/20/2022	509.99
8931	Illinois State Police	COST CENTER 06489 -ROY W WELLS FINGERPRINTS	05/20/2022	28.25
8932	ILSROA	SRO CONF REG FOR CHRISTOPHER FLAKE	05/20/2022	224.00
8935	Kalmer Landscape Supply	ROCK FOR PSB BUILDING	05/20/2022	1,080.80
8937	LEWIS BRISBOIS BISGAARD & SMITH	CITY OF HIGHLAND - LABOR & EMPLOYMENT FILE NO: 15386-2	05/20/2022	5,279.41
8940	Mastercard	PANTS 2	05/20/2022	1,110.19
8950	Motorola Solutions, Inc	BATTERIES FOR IN CAR CAMERAS	05/20/2022	1,050.00
8959	PAETEC	PD LONG DISTANCE	05/20/2022	0.11
8966	Reding Tire & Battery Inc	CAR 1 OIL LUBE AND FILTER	05/20/2022	30.45
8977	SUMNER ONE, INC.	PD COPIER MAINT AGREEMENT	05/20/2022	459.46
8990	UTILITRA	LPR CAMERAS 2	05/20/2022	8,733.36
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	739.34
8996	WALMART COMMUNITY/ CAPITAL OF	WAL - MART OPERATING SUPPLIES	05/20/2022	74.62
9001	WEX BANK	APRIL FUEL	05/20/2022	4,052.24
9006	Zumwalt Corporation	PSB INSPECT GARAGE DOOR	05/20/2022	480.00
9029	AMAZON CAPITAL SERVICES	QTY 1 - TRIVETRUNKER	06/03/2022	116.90
9043	Campion Barrow & Associates	FITNESS FOR DUTY EVALUATION	06/03/2022	2,300.00
9047	CDW G Inc	QTY 1 - CRUCIAL 8GB DDR4-3200MHZ SODIMM	06/03/2022	139.90
9048	Cellebrite USA, Inc	CELLEBRITE RENEWAL 6/8/2022-6/7/2023 PHYSICAL ANALYZER/EXTRACT	06/03/2022	4,880.00

9053	City Utilities	PD RADIO TOWER	06/03/2022	1,425.93
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	1,830.99
9070	Galls, LLC	5.11 PANTS 3 PAIRS	06/03/2022	172.11
9084	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	06/03/2022	41.97
9093	Mastercard	CBI LANSWEEPER	06/03/2022	95.25
9112	Ray O'Herron Co Inc	AMMO 9MM 20 BOXES OF 50	06/03/2022	355.83
9114	Reding Tire & Battery Inc	CAR 6 OIL LUBE AND FILTER	06/03/2022	803.50
9116	ROBERT (BOB) SANDERS WASTE SYS	PD RECYCLING SERVICES	06/03/2022	15.00
9127	Splish Splash Auto Bath LLC	APRIL PD CAR WASHES	06/03/2022	74.50
9135	THRYV, INC.	MONTHLY PHONE SERVICE	06/03/2022	37.30
9139	U S Postal Service	POSTAGE READINGS FROM 1-26-2022 THROUGH 6-2-2022	06/03/2022	151.01
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	476.25

Total for Department: 012 Police Dept

39,305.33

Department: 013 Building & Zoning

8878	AMAZON CAPITAL SERVICES	STICKERTALK NIGHT DROP BOX VINYL STCKER	05/20/2022	167.94
8903	Curry & Associates Engineers Inc	plat of vacation for portion of atunn crest 1st addition	05/20/2022	2,876.09
8911	FRONTIER	communication charges	05/20/2022	28.75
8919	HIGHLAND AUTOWASH LLC	2 unlimited car wash	05/20/2022	40.00
8921	Highland Communication Services	communication charge	05/20/2022	82.00
8937	LEWIS BRISBOIS BISGAARD & SMITH	APRIL 2022 RETAINER INVOICE	05/20/2022	2,785.72
8940	Mastercard	drop box charges	05/20/2022	26.98
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	201.49
8996	WALMART COMMUNITY/ CAPITAL OF WAL	- MART OPERATING SUPPLIES	05/20/2022	22.48
9001	WEX BANK	APRIL FUEL	05/20/2022	86.70
9030	Ameren Illinois	GAS CHARGE	06/03/2022	103.10
9047	CDW G Inc	QTY 1- DELL 5090 17-11700 512/16 W10P,QTY 1-VIEWSONIC SUPERCLEAR	06/03/2022	1,329.84
9051	City Of Highland	UTILITY CHARGE	06/03/2022	159.95
9052	City Of Highland	ELECTRIC PANEL/ METER BASE INSPECTION	06/03/2022	305.00
9056	CORPORATE INTERIORS INC	FURNITURE REC APRIL 2022 - B & Z	06/03/2022	5,441.64
9057	Crawford, Murphy & Tilly Inc	HIGHLAND STAFF SUPPORT B&Z	06/03/2022	240.00
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	366.20
9090	Craig Loyet	FINAL PLUMBING	06/03/2022	285.00
9093	Mastercard	CBI LANSWEEPER	06/03/2022	19.05
9118	Rotary Club of Highland	MEMBERSHIP & MEALS JANUARY- MARCH 2022	06/03/2022	143.00
9120	Brian & Connie Ruffini	REFUND- B & Z BILLED 176.00 AND SHOULD HAVE BILLED ONLY 50.00	06/03/2022	126.00
9126	Timothy Singler	FINAL PLUMBING	06/03/2022	285.00
9139	U S Postal Service	POSTAGE READINGS FROM 1-26-2022 THROUGH 6-2-2022	06/03/2022	127.99
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	95.25
9145	WALMART COMMUNITY/ CAPITAL OF WAL	-MART OPERATING SUPPLIES	06/03/2022	32.36
9151	Zobrist Electric Inc	FINAL ELECTRICAL	06/03/2022	2,818.00

Total for Department: 013 Building & Zoning

18,195.53

Department: 014 Fire Dept

8876	Albers Fire Prot. Equipment Inc.	INSPECTED & TAGGED FIRE EXTINGUISHER	05/20/2022	93.50
8878	AMAZON CAPITAL SERVICES	IT Shared Cost	05/20/2022	9.01
8879	Ameren Illinois	Utilities	05/20/2022	102.02
8897	City Of Highland	APRIL CENTRAL PURCHASING	05/20/2022	9.04
8905	DINGES FIRE COMPANY	QTY 5 - VANGUARD SQ-1 GLOVE - XL	05/20/2022	262.99
8914	GLOBAL TECHNICAL SYSTEMS, INC	HEADSET REPAIR IN TRUCKS	05/20/2022	870.78
8928	Huels Oil Co	APRIL DIESEL FUEL	05/20/2022	433.06
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	227.50
9001	WEX BANK	APRIL FUEL	05/20/2022	321.82
9030	Ameren Illinois	GAS CHARGES - FIRE STATION #1	06/03/2022	565.02
9037	BARNETT PEST SOLUTIONS	MONTHLY COMMERCIAL PEST CONTROL	06/03/2022	50.00
9047	CDW G Inc	QTY 1 - VIEWSONIC SUPERCLEAR 21.5IN FHD MON	06/03/2022	1,316.96
9053	City Utilities	Utilities	06/03/2022	336.36
9062	DINGES FIRE COMPANY	QTY 5 - SURVIVOR - ALKALINE MODEL - CLAM - ORANGE / S & H	06/03/2022	518.89
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	91.31
9064	ED M. FELD EQUIPMENT CO., INC.	MTN/REPAIR - REDUCEER OUT OF SERVICE DUE TO PASS ALARM	06/03/2022	95.00
9068	FRONTIER	PHONE CHARGES - FIRE STATION #2	06/03/2022	45.96
9088	Leon Uniform Company Inc	QTY 12 -LIGNE BUTTON, QTY 3 MALTESE/CRS, QTY 4-SEW BRAID,T BARF	06/03/2022	309.15
9093	Mastercard	CBI LANSWEEPER	06/03/2022	4.75
9125	SENTINEL EMERGENCY SOLUTIONS	QTY - 4 MSA CAIRNS FIRE HELMET / S & H	06/03/2022	1,215.50
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	23.75

Total for Department: 014 Fire Dept

6,902.37

Department: 017 Streets / PW Admin

8878	AMAZON CAPITAL SERVICES	SOFTSOAP HAND SOAP, WIPES, THREAD CHUCK SCREW FOR DEWALT DI	05/20/2022	89.01
8879	Ameren Illinois	Utilities	05/20/2022	280.93
8882	Aviston Lumber Company	2816YP1-2x8-16 #1 SYP	05/20/2022	197.30
8897	City Of Highland	APRIL CENTRAL PURCHASING	05/20/2022	117.49
8898	City Utilities	City Utilities - Broadway - Poplar Roundabout	05/20/2022	9.84
8909	Fabick Power Systems Inc	Skid Steer- Coupler	05/20/2022	181.55
8921	Highland Communication Services	Communication Services	05/20/2022	28.00
8928	Huels Oil Co	DHS-PREM OFF- ROAD DIESEL	05/20/2022	4,678.00
8937	LEWIS BRISBOIS BISGAARD & SMITH	CITY OF HIGHLAND V. JASON METTLER ET AL. FILE NO: 15386-3	05/20/2022	1,263.06
8939	London Shoe Shop	SAFETY BOOTS - CLINT CONRAD	05/20/2022	225.00
8943	McKay Auto Parts Inc	Terra - Cair	05/20/2022	55.96
8946	Mike A Maedge Trucking Inc	3" Clean - Tic. # 1810451	05/20/2022	378.33
8951	Mug A Bug	MOS -1605 -- Mosquito Spray	05/20/2022	2,616.51
8955	Norlhtown Auto & Tractor	12G- 12FFORX	05/20/2022	39.97

8965	Red E Mix LLC	Concrete -- Tic. # 60136763, 60136764, 60136767	05/20/2022	6,132.00
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	963.79
9001	WEX BANK	APRIL FUEL	05/20/2022	406.69
9029	AMAZON CAPITAL SERVICES	QTY 2 - SUPERIOR ELEC LONG LEFT HAND SOCKET HEAD SCREW / S&H	06/03/2022	29.95
9031	American Public Works Association	APWA Membership 8/1/22 - 7/31/23 Renewal	06/03/2022	123.33
9040	Bound Tree Medical, LLC	2 AED patches - Adult	06/03/2022	60.34
9047	CDW G Inc	CITY OF HIGHLAND 2021.05-PALO ALTO	06/03/2022	30.02
9053	City Utilities	Utilities	06/03/2022	1,738.05
9054	COMPUSTITCH SCREEN PRINTING AN	7 Shirts with City Logo - L.P.	06/03/2022	170.03
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	641.09
9084	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	06/03/2022	215.20
9087	Korte Landscaping	Roundabout-Planting, tiller, compost, fert.,preen, plants, labor	06/03/2022	6,946.80
9093	Mastercard	CBI LANSWEEPER	06/03/2022	33.35
9103	Oates Associates Inc	1315 POPLAR STREET DRAINAGE ANALYSIS	06/03/2022	8,890.00
9116	ROBERT (BOB) SANDERS WASTE SYS	PW RECYCLING SERVICES	06/03/2022	7.50
9117	Roland Machinery Company	36" KOMATSU EXCAVATOR BUCKET	06/03/2022	3,700.00
9123	Schulte Supply Inc	12" SDR 35 Gasketed Pipe -14' Lengths	06/03/2022	749.28
9139	U S Postal Service	POSTAGE READINGS FROM 1-26-2022 THROUGH 6-2-2022	06/03/2022	18.96
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	166.75

Total for Department: 017 Streets / PW Admin 41,184.08

Total for Fund:001 General Fund 137,239.51

Fund: 007 Community Development Fund

Department: 007 Community Development

8878	AMAZON CAPITAL SERVICES	IT Shared Cost	05/20/2022	9.01
8910	Feldmann Homes	SINGLE-FAMILY HOME INCENTIVE - 1170 TULIP LANE	05/20/2022	4,000.00
8937	LEWIS BRISBOIS BISGAARD & SMITH	APRIL 2022 RETAINER INVOICE	05/20/2022	380.66
8940	Mastercard	ZOOM MONTHLY	05/20/2022	71.99
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	51.14
9047	CDW G Inc	CITY OF HIGHLAND 2021.05-PALO ALTO	06/03/2022	4.28
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	91.31
9093	Mastercard	CBI LANSWEEPER	06/03/2022	4.75
9139	U S Postal Service	POSTAGE READINGS FROM 1-26-2022 THROUGH 6-2-2022	06/03/2022	0.53
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	23.75

Total for Department: 007 Community Development 4,637.42

Total for Fund:007 Community Development Fund 4,637.42

Fund: 008 Motor Fuel Tax Fund

Department: 008 Motor Fuel Tax

8895	Christ Bros Inc	Hot Mix 4/26 & 4/27/22	05/20/2022	4,456.38
8946	Mike A Maedge Trucking Inc	CA 6 Tic.#1808564,567, CA7 Tic. # 1808690,187,326	05/20/2022	1,279.42
9103	Oates Associates Inc	MATTER DRIVE RECONSTRUCTION	06/03/2022	1,209.39
9113	Red E Mix LLC	7 Bag Concrete - Tic. # 60137071, 60137072, 60137075	06/03/2022	7,165.75

Total for Department: 008 Motor Fuel Tax 14,110.94

Total for Fund:008 Motor Fuel Tax Fund 14,110.94

Fund: 009 Parks & Rec Fund

Department: 009 Korte Rec Center

8878	AMAZON CAPITAL SERVICES	IT Shared Cost	05/20/2022	54.13
8879	Ameren Illinois	KRC utilities	05/20/2022	919.06
8885	Belleville News-Democrat	KRC newspaper subscription	05/20/2022	813.81
8897	City Of Highland	APRIL CENTRAL PURCHASING	05/20/2022	825.28
8901	COMPUSTITCH SCREEN PRINTING AN	Mark work shirts embroidery	05/20/2022	8.00
8904	Dairy Queen	April cakes for party rentals	05/20/2022	544.00
8911	FRONTIER	KRC phone utilities	05/20/2022	159.91
8917	Keenan Gunter	Refund for private swim lessons	05/20/2022	112.00
8921	Highland Communication Services	KRC wifi	05/20/2022	333.64
8923	HILLYARD, INC	Laundry detergent and other cleaning supplies	05/20/2022	400.85
8924	Anita Hoerchler	refund for cancelled party rental	05/20/2022	180.00
8934	Journal Printing	envelopes	05/20/2022	569.65
8940	Mastercard	SILVER LAKE FITNESS BALL	05/20/2022	251.32
8941	Mazzio's Pizza	Pizzas for party rentals	05/20/2022	1,016.00
8960	Pepsi	KRC concession supplies	05/20/2022	845.19
8984	The Lifeguard Store	Lifeguard swimsuits	05/20/2022	295.25
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	51.14
8996	WALMART COMMUNITY/ CAPITAL ON	WAL - MART OPERATING SUPPLIES	05/20/2022	313.17
9002	William F. Brockman Co	KRC concession supplies	05/20/2022	105.25
9003	Marilyn Wolters	refund for membership. Her husband passed. He can no longer use	05/20/2022	375.00
9026	SHEILA ALMOND	refund for membership	06/03/2022	135.63
9041	BUILDINGSTARS INC	February Payment	06/03/2022	10,652.00
9044	Capri Pools & Aquatics	pool chemicals	06/03/2022	467.00
9047	CDW G Inc	CITY OF HIGHLAND 2021.05-PALO ALTO	06/03/2022	25.69
9051	City Of Highland	KRC	06/03/2022	8,503.60

9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	548.81
9065	Essenpreis Plumbing & Htg	KRC repaired toilet flush valve	06/03/2022	146.62
9089	Megan Leonard	Party cancellation refund	06/03/2022	165.00
9092	MAC Paper Supply	party favor bags	06/03/2022	300.97
9093	Mastercard	CBI LANSWEEPER	06/03/2022	28.55
9109	Quench USA, Inc	waterbottle refill monthly payment	06/03/2022	55.00
9116	ROBERT (BOB) SANDERS WASTE SYS	KRC RECYCLING SERVICES	06/03/2022	15.00
9132	The Lifeguard Store	life guard suits	06/03/2022	438.00
9139	U S Postal Service	POSTAGE READINGS FROM 1-26-2022 THROUGH 6-2-2022	06/03/2022	714.61
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	142.75
9145	WALMART COMMUNITY/ CAPITAL OF	WAL-MART OPERATING SUPPLIES	06/03/2022	195.42
9148	Watts Copy Systems Inc.	monthly printer payment	06/03/2022	156.67

Total for Department: 009 Korte Rec Center 30,863.97

Department: 016 Parks & Recreation

8873	A Waldbart & Sons Nursery	NEW TREE INSTALLATION HALF DOWN	05/20/2022	1,065.00
8878	AMAZON CAPITAL SERVICES	IT Shared Cost	05/20/2022	72.24
8879	Ameren Illinois	brad's shed utilities	05/20/2022	105.28
8881	Auto Sound & Security, Inc.	New sound system for the square	05/20/2022	8,890.00
8883	Linda Bailey	refund for trip cancellation	05/20/2022	144.00
8886	Shirley Bellm	refund for Hannibal trip she couldn't attend and her friends	05/20/2022	255.00
8890	Broadway Battery & Tire	2002 Silverado repair	05/20/2022	316.36
8896	City Of Highland	QB club utilities	05/20/2022	43.45
8897	City Of Highland	APRIL CENTRAL PURCHASING	05/20/2022	348.94
8901	COMPUSTITCH SCREEN PRINTING AN	Ryan work shirts embroidery	05/20/2022	206.50
8907	Energy Wise	WCC VRF system work	05/20/2022	720.00
8911	FRONTIER	parks phone utilities	05/20/2022	46.28
8912	St. Clair Service Company FS Turf Solution	turf supplies	05/20/2022	351.25
8921	Highland Communication Services	WCC wifi	05/20/2022	10.00
8922	Highland's Tru Buy	SENIOR DAY	05/20/2022	75.73
8925	Holland Supply Inc.	Altumamat lawn boards	05/20/2022	2,057.59
8926	Home Nursery Inc	replacement trees	05/20/2022	499.75
8928	Huels Oil Co	APRIL DIESEL FUEL	05/20/2022	681.07
8934	Journal Printing	envelopes	05/20/2022	419.65
8938	Janice Linenfelser	refund for trips she can't attend	05/20/2022	169.75
8940	Mastercard	WIRELESS OUTDOOR SECURITY CAMERA	05/20/2022	176.09
8945	Midwest Mulch & Compost	mulch for parks	05/20/2022	25.00
8947	Sharon Miller	refund for cancelled trip	05/20/2022	85.00
8954	Maurice Niehaus	refund for trip he can't attend	05/20/2022	67.00
8965	Red E Mix LLC	WCC concrete	05/20/2022	1,000.00
8967	RALPH SCHEMPP	refund for trip she couldn't attend	05/20/2022	85.00
8969	SESAC	Music performance license	05/20/2022	513.00
8973	SIPRA TREASURER SIPRA Membership	Membership dues	05/20/2022	60.00
8975	Chase Sonderman	Refund for boat registration	05/20/2022	100.00
8977	SUMNER ONE, INC.	WCC printer	05/20/2022	52.00
8978	Switzer Food and Supplies	WCC concession supplies	05/20/2022	505.65
8982	THE GREENHOUSE OF HIGHLAND	Plants for the square	05/20/2022	1,150.00
8983	The Kwik Konnection Printing Inc	ad for Casey trip	05/20/2022	120.00
8992	Vandalia Bus Lines Inc	Paying the remaining balance	05/20/2022	1,270.00
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	285.06
8996	WALMART COMMUNITY/ CAPITAL OF	WAL - MART OPERATING SUPPLIES	05/20/2022	1,231.63
9001	WEX BANK	APRIL FUEL	05/20/2022	3,533.57
9002	William F. Brockman Co	Glik concession supplies	05/20/2022	279.16
9030	Ameren Illinois	GAS SERVICES 1100 MAIN ST	06/03/2022	32.61
9034	Auto Sound & Security, Inc.	XLR mics and cables	06/03/2022	410.00
9036	Barco Products Company	Marquardt and Clarke Benches	06/03/2022	3,300.60
9047	CDW G Inc	CITY OF HIGHLAND 2021.05-PALO ALTO	06/03/2022	34.29
9051	City Of Highland	woodcrest drive	06/03/2022	10,709.90
9055	CONTINENTAL RESEARCH CORPORA	cleaning supplies	06/03/2022	134.56
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	732.40
9065	Essenpreis Plumbing & Htg	Glik Park Back Flow test	06/03/2022	1,603.50
9084	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	06/03/2022	2,207.41
9086	Knebel's Auto Body Inc	Tail gate repair on 2008 Ford F-150	06/03/2022	106.17
9093	Mastercard	CBI LANSWEEPER	06/03/2022	38.10
9099	MTI Distributing, Inc.	traded in mowers	06/03/2022	24,749.62
9106	Pepsi	Glik park concession supplies	06/03/2022	554.96
9139	U S Postal Service	POSTAGE READINGS FROM 1-26-2022 THROUGH 6-2-2022	06/03/2022	75.26
9143	Vandalia Bus Lines Inc	July 7th Arthur trip to Amish country	06/03/2022	1,450.20
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	190.50
9145	WALMART COMMUNITY/ CAPITAL OF	WAL-MART OPERATING SUPPLIES	06/03/2022	468.58

Total for Department: 016 Parks & Recreation 73,814.66

Department: 503 Swimming Pool Fund

8878	AMAZON CAPITAL SERVICES	IT Shared Cost	05/20/2022	18.01
8940	Mastercard	AMERICAN RED CROSS LIFEGUARD MANUAL	05/20/2022	534.49
8960	Pepsi	HCP concession supplies	05/20/2022	1,485.55
8984	The Lifeguard Store	swimsuits for lifeguards	05/20/2022	249.50
9044	Capri Pools & Aquatics	pool chemicals	06/03/2022	992.00
9047	CDW G Inc	CITY OF HIGHLAND 2021.05-PALO ALTO	06/03/2022	8.55
9051	City Of Highland	HCP	06/03/2022	118.77
9055	CONTINENTAL RESEARCH CORPORA	cleaning supplies	06/03/2022	134.55
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	182.62
9093	Mastercard	CBI LANSWEEPER	06/03/2022	9.50

9129	Steinmann Service	work on ice machine and a few other things	06/03/2022	297.00
9131	Switzer Food and Supplies	Outdoor pool concession supplies	06/03/2022	411.68
9132	The Lifeguard Store	life guard suits	06/03/2022	438.00
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	47.50
9146	Jessica Warnecke	refund for swim classes	06/03/2022	55.00
			Total for Department: 503 Swimming Pool Fund	4,982.72
Department: 715 Cemetery Fund				
8912	St. Clair Service Company FS Turf Solution:	turf supplies	05/20/2022	1,222.00
8965	Red E Mix LLC	cemetery washed sand	05/20/2022	120.00
8996	WALMART COMMUNITY/ CAPITAL OF WAL - MART OPERATING SUPPLIES		05/20/2022	89.80
9051	City Of Highland	Cemetery	06/03/2022	63.82
9069	St. Clair Service Company FS Turf Solution:	Turf supplies	06/03/2022	957.00
9084	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	06/03/2022	732.27
9113	Red E Mix LLC	washed sand	06/03/2022	360.00
9145	WALMART COMMUNITY/ CAPITAL OF WAL-MART OPERATING SUPPLIES		06/03/2022	85.41
			Total for Department: 715 Cemetery Fund	3,630.30
			Total for Fund:009 Parks & Rec Fund	113,291.65
Fund: 010 TIF #2 Northside				
Department: 010				
9079	Highland Community School Dist	TIF #2 TAXES 5/1/2021-4/30/2022	06/03/2022	43,801.00
			Total for Department: 010	43,801.00
			Total for Fund:010 TIF #2 Northside	43,801.00
Fund: 050 Street NHR Construction				
Department: 050 Street NHR Construction				
9103	Oates Associates Inc	BROADWAY RESURFACING	06/03/2022	6,370.00
			Total for Department: 050 Street NHR Construction	6,370.00
			Total for Fund:050 Street NHR Construction	6,370.00
Fund: 101 Electric Fund				
Department: 000 Balance Sheet Accounts				
ACH PAID	IMEA	APRIL PURCHASE POWER	05/17/2022	-45,684.00
9011	GRACE GERMAN	Refund Check 022380-000	05/27/2022	25.26
9012	MORGAN AND KAYLEE AEGERTER H	Refund Check 022909-000	05/27/2022	41.12
9013	MADISON COUNTY COMMUNITY DEV	Refund Check 014555-003	05/27/2022	136.35
9014	ROHAN AND DIVYESHREE KOTHARI R	Refund Check 022350-000	05/27/2022	37.54
9015	CODY VAN HOOSER	Refund Check 022839-000	05/27/2022	3.99
9016	W-S INDUSTRIAL SERVICES, INC	Refund Check 021341-001	05/27/2022	594.52
			Total for Department: 000 Balance Sheet Accounts	-44,845.22
Department: 101 Electric Admin				
8878	AMAZON CAPITAL SERVICES	QTY 1 - GEARIT 50-PACK, CAT 6 ETHERNET CABLE PATCH TO FEET	05/20/2022	84.10
8897	City Of Highland	APRIL CENTRAL PURCHASING	05/20/2022	249.68
8911	FRONTIER	communication charges	05/20/2022	28.76
8921	Highland Communication Services	communication charge	05/20/2022	82.00
8937	LEWIS BRISBOIS BISGAARD & SMITH	APRIL 2022 RETAINER INVOICE	05/20/2022	2,456.10
8940	Mastercard	to attend imea & imua meetings	05/20/2022	399.18
8942	McGinley Inc	multi point inspection on 2014 Dodge Ram	05/20/2022	998.05
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	201.79
8996	WALMART COMMUNITY/ CAPITAL OF WAL - MART OPERATING SUPPLIES		05/20/2022	69.87
9001	WEX BANK	APRIL FUEL	05/20/2022	362.43
9030	Ameren Illinois	Evergreen ct st Lite	06/03/2022	254.23
9033	Aramark Uniform Services	RUG SERVICE	06/03/2022	165.96
9047	CDW G Inc	CITY OF HIGHLAND 2021.05-PALO ALTO	06/03/2022	12.87
9051	City Of Highland	UTILITY CHARGE	06/03/2022	373.22
9059	Cygan-Delaney Catering	FOR LUNCH MEETING WITH MAYOR & CITY MANAGER	06/03/2022	341.30
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	274.89
9084	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	06/03/2022	15.98
9093	Mastercard	CBI LANSWEEPER	06/03/2022	14.30
9116	ROBERT (BOB) SANDERS WASTE SYS	2610 PLAZA DR RECYCLING SERVICES	06/03/2022	15.00
9118	Rotary Club of Highland	MEMBERSHIP & MEALS JANUARY- MARCH 2022	06/03/2022	143.00
9133	Third Millennium Assoc Inc	UTILITY BILL RENDERING	06/03/2022	889.89
9135	THRYV, INC.	MONTHLY PHONE SERVICE	06/03/2022	49.79
9136	Transworld Systems Inc	APRIL COLLECTION AGENCY DUES	06/03/2022	172.88
9139	U S Postal Service	POSTAGE READINGS FROM 1-26-2022 THROUGH 6-2-2022	06/03/2022	155.16
9140	UPS	RETURNED A PART	06/03/2022	11.93
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	71.50
			Total for Department: 101 Electric Admin	7,893.86
Department: 102 Electric Production				

ACH PAID	IMEA	APRIL PURCHASE POWER	05/17/2022	630,340.06
8878	AMAZON CAPITAL SERVICES	QTY 1 - HP 902XL BLACK INK CARTRIDGE	05/20/2022	54.89
8894	Chemquest Inc	2nd quarter monitoring & testing	05/20/2022	495.00
8921	Highland Communication Services	communication charge	05/20/2022	3.00
8930	Division of Boiler and Pressure Vessel Illinois	eng& fab- Air Tank Cert Fee, Reliance- Air Tank FeePV	05/20/2022	350.00
8940	Mastercard	supplies for electric department	05/20/2022	577.21
8996	WALMART COMMUNITY/ CAPITAL OF	WAL - MART OPERATING SUPPLIES	05/20/2022	22.96
9001	WEX BANK	APRIL FUEL	05/20/2022	1,182.81
9029	AMAZON CAPITAL SERVICES	QTY 1 - COLE HERSEE ELECTRONIC WIRE SWITCH	06/03/2022	117.64
9030	Ameren Illinois	GAS CHARGE	06/03/2022	50.73
9033	Aramark Uniform Services	APRIL UNIFORM AND RUG SERVICE	06/03/2022	224.16
9047	CDW G Inc	CITY OF HIGHLAND 2021.05-PALO ALTO	06/03/2022	4.28
9051	City Of Highland	UTILITY CHARGE	06/03/2022	4,741.61
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	91.31
9084	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	06/03/2022	77.32
9093	Mastercard	CBI LANSWEEPER	06/03/2022	4.75
9104	O'Reilly Automotive Inc.	U-JOINT,OIL,TRANS, ANTI,OIL FILTER, AIR FILTER-SCOTT'S LIBERTY	06/03/2022	141.70
9138	TURF GATOR LLC	LAWN ROUND B FOR AROUND ABOUTS	06/03/2022	102.00
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	23.75

Total for Department: 102 Electric Production 638,605.18

Department: 104 Electric Distribution

8877	Altec Industries Inc	trk 23- perform pun2021e	05/20/2022	459.88
8878	AMAZON CAPITAL SERVICES	IT Shared Cost	05/20/2022	81.25
8880	ANIXTER, INC.	64003R1 3 AMP Primary Fuse	05/20/2022	41.70
8887	BENCO INDUSTRIAL EQUIPMENT, LLC	oil change	05/20/2022	49.53
8893	CENTRAL RUBBER EXTRUSIONS OF II	for digger truck repair	05/20/2022	339.39
8916	Graybar	BHLS-022016-E Bronze Stirrup	05/20/2022	8,470.92
8928	Huels Oil Co	APRIL DIESEL FUEL	05/20/2022	2,292.15
8933	JANSEN CHEVROLET	trk 99 truck inspection	05/20/2022	41.00
8940	Mastercard	LA QUINTA INN 4/18-4/22 - APPRENTICESHIP - DAVID GROSSMAN	05/20/2022	2,651.92
8957	O'Reilly Automotive Inc.	QTY 1 -CERAMIC PADS, QTY 2 - BRACKTED CAL, 2004 CHEVY SILVERAD	05/20/2022	635.54
8962	Power Line Supply	D2050162-G Galv. Point Diamond Staple	05/20/2022	1,321.04
8963	PRECISION MARKETING & SALES	kyle tshirts	05/20/2022	255.00
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	237.50
8996	WALMART COMMUNITY/ CAPITAL OF	WAL - MART OPERATING SUPPLIES	05/20/2022	22.96
9001	WEX BANK	APRIL FUEL	05/20/2022	215.33
9027	Altec Industries Inc	PARTS ORDERED FOR TRK 99	06/03/2022	137.35
9029	AMAZON CAPITAL SERVICES	QTY 1 - 2 PK 400W SOLAR STREET LIGHTS OUTDOOR 20000 LUMENS LIG	06/03/2022	279.99
9030	Ameren Illinois	LIGHTING CHARGE	06/03/2022	29.99
9032	ANIXTER, INC.	64003R1 3 AMP Primary Fuse	06/03/2022	41.70
9035	Aviston Lumber Company	SUPPLIES	06/03/2022	140.37
9047	CDW G Inc	CITY OF HIGHLAND 2021.05-PALO ALTO	06/03/2022	38.56
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	823.70
9083	JM TEST SYSTEMS INC	Insulated Blankets	06/03/2022	2,911.00
9084	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	06/03/2022	162.39
9093	Mastercard	CBI LANSWEEPER	06/03/2022	42.85
9094	McKay Auto Parts Inc	OIL FILTER & AIR FILTER	06/03/2022	50.19
9108	Power Line Supply	WR715 Compression Connector	06/03/2022	562.50
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	214.25
9150	Woodcrest Small Engine	WRENCH	06/03/2022	7.99

Total for Department: 104 Electric Distribution 22,557.94

Total for Fund:101 Electric Fund 624,211.76

Fund: 111 FTTP Fund

Department: 000

9025	501 BLUES CLUB	HCS REFUND	06/03/2022	22.24
9039	ED BOHRMANN	HCS REFUND	06/03/2022	38.59
9058	SABRINA CUNNINGHAM	HCS REFUND	06/03/2022	8.09
9061	BRENDAN DILLIER	HCS REFUND	06/03/2022	9.39
9067	Fastenal	HCS REFUND	06/03/2022	128.98
9071	GRACE GERMAN	HCS REFUND	06/03/2022	11.71
9075	KARI HALLER	HCS REFUND	06/03/2022	2.46
9097	RON MOSS	HCS REFUND	06/03/2022	164.37
9098	MOTION CONTROL	HCS REFUND	06/03/2022	3.46
9119	PETER ROUX	HCS REFUND	06/03/2022	38.63
9122	JEANNIE SCHELLENGER	HCS REFUND	06/03/2022	9.68
9124	JAMES SCRONCE	HCS REFUND	06/03/2022	4.59
9134	BRANDON THOMAS	HCS REFUND	06/03/2022	22.38

Total for Department: 000 464.57

Department: 111

ACH PAID	ILLINOIS DEPT OF REVENUE	APRIL RT-10 TELECOMMUNICATIONS INFRASTRUCTURE MTN FEE RETU	05/19/2022	3,043.67
8878	AMAZON CAPITAL SERVICES	QTY 1 - BLACK HIGH-YIELD INK CARTRIDGE	05/20/2022	84.01
8884	BALLY SPORTS ST. LOUIS	APRIL VIDEO CONTENT FEE	05/20/2022	10,174.32
8887	BENCO INDUSTRIAL EQUIPMENT, LLC	oil change	05/20/2022	136.25
8891	Calix Networks Inc	QSFP 28 100GE SM 10km, 1310nm- FREIGHT	05/20/2022	2,715.75
8897	City Of Highland	APRIL CENTRAL PURCHASING	05/20/2022	87.27

8915	GRAY MEDIA GROUP LLC	APRIL SUBSCRIBERS - KMOV - D1	05/20/2022	7,187.04
8928	Huels Oil Co	APRIL DIESEL FUEL	05/20/2022	261.96
8936	MATTHEW KING	CDL	05/20/2022	494.10
8937	LEWIS BRISBOIS BISGAARD & SMITH	CITY OF HIGHLAND - LABOR & EMPLOYMENT FILE NO: 15386-2	05/20/2022	2,687.56
8948	Missouri Network Alliance LLC	VOICE CONTENT FEE	05/20/2022	18,174.42
8949	MOMENTUM TELECOM, INC.	MAY VOICE CONENT FEE ACCT # 325794	05/20/2022	10,565.20
8953	NEXSTAR BROADCASTING, INC.	APRIL VIDEO CONTENT FEE - KTVI - FOX	05/20/2022	8,088.43
8961	PERSONAL PREFERENCE SERVICES	MONTHLY CLEANING SERVICES - HCS	05/20/2022	75.00
8970	Showtime Networks Inc	APRIL VIDEO CONTENT FEE	05/20/2022	140.10
8972	SINCLAIR TELEVISION GROUP, INC.	APRIL SUBSCRIBER COUNTS	05/20/2022	5,920.35
8974	SNI / SI Networks LLC Inc	APRIL VIDEO CONTENT FEE	05/20/2022	77.18
8979	TEGNA	APRIL VIDEO CONTENT FEE	05/20/2022	5,981.36
8981	TELIA CARRIER	TELIA CARRIER ERNET VIRTUAL PRIVATE LINE	05/20/2022	8,560.00
8986	TIVO PLATFORM TECHNOLOGIES LLC	NC PT MOBI-887.5 ACCTS,132 NDVR ADDTL USAGE,459 STREAMS ADDTI	05/20/2022	6,903.00
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	328.18
8994	VIVICAST MEDIA, LLC	VIDEO CONTENT FEE - MAY	05/20/2022	54,130.68
9001	WEX BANK	APRIL FUEL	05/20/2022	184.51
9024	4COM Inc	MAY 2022 PROGRAMMING	06/03/2022	10,187.48
9029	AMAZON CAPITAL SERVICES	QTY 2 - SOLMIMI HEADPHONE SPLITTER	06/03/2022	69.21
9032	ANIXTER, INC.	clamp wire drop 2 pr (50/pk)	06/03/2022	530.24
9033	Aramark Uniform Services	RUG SERVICE	06/03/2022	110.00
9042	Calix Networks Inc	XGS-PON SFP+, 10G/10G, Class N1	06/03/2022	13,587.15
9047	CDW G Inc	QTY 1 - DELL 5090 17-10700 1/16 W10P	06/03/2022	1,244.62
9050	Home Box Office Cinemax	MAY VIDEO CONTENT FEE	06/03/2022	70.00
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	548.82
9073	Graybar	12,000ft SPOOL/HDPE-1.25SDR13.5-ORG-6000SR83	06/03/2022	16,027.59
9077	Home Box Office HBO	MAY VIDEO CONTENT FEE	06/03/2022	217.50
9082	ILLINOIS TELECOMMUNICATIONS AC	LOCAL EXCHANGE CARRIER & INTERCONNECTED VOIP & WIRELESS PR	06/03/2022	15.36
9085	KGP Logistics Inc	Intent White Solvent based marking paint	06/03/2022	93.84
9093	Mastercard	CBI LANSWEEPER	06/03/2022	2,459.17
9107	POWER & TELEPHONE	FREIGHT	06/03/2022	67.58
9130	SUMNER ONE, INC.	COPIER LEASE / USAGE - HCS	06/03/2022	138.71
9135	THRYV, INC.	MONTHLY PHONE SERVICE	06/03/2022	53.50
9139	U S Postal Service	POSTAGE READINGS FROM 1-26-2022 THROUGH 6-2-2022	06/03/2022	3,709.84
9144	Vantage Point Solutions, Inc	A1.0 GENERAL CONSULTING-COH VLAN & PALO ALTO	06/03/2022	1,762.75
9149	Watts Copy Systems Inc	COPIER LEASE / USAGE - LANA'S COPIER	06/03/2022	82.75

Total for Department: 111 196,976.45

Total for Fund:111 FTTP Fund 197,441.02

Fund: 201 Water Fund

Department: 000 Balance Sheet Accounts

9014	ROHAN AND DIVYESHREE KOTHARI R Refund Check 022350-000		05/27/2022	25.17
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Total for Department: 000 Balance Sheet Accounts 25.17

Department: 201 Water Admin

8878	AMAZON CAPITAL SERVICES	IT Shared Cost	05/20/2022	9.00
8897	City Of Highland	APRIL CENTRAL PURCHASING	05/20/2022	97.18
8919	HIGHLAND AUTOWASH LLC	Monthly car wash membership for 2 - Public Works	05/20/2022	40.00
8921	Highland Communication Services	Communication Services	05/20/2022	205.00
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	51.14
9000	WELLS FARGO VENDOR FIN SERV	Ricoh Copier IM C3500	05/20/2022	243.26
9031	American Public Works Association	APWA Membership 8/1/22 - 7/31/23 Renewal	06/03/2022	123.33
9047	CDW G Inc	CITY OF HIGHLAND 2021.05-PALO ALTO	06/03/2022	4.27
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	91.31
9093	Mastercard	CBI LANSWEEPER	06/03/2022	4.75
9133	Third Millennium Assoc Inc	UTILITY BILL RENDERING	06/03/2022	296.63
9139	U S Postal Service	POSTAGE READINGS FROM 1-26-2022 THROUGH 6-2-2022	06/03/2022	6.04
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	23.75

Total for Department: 201 Water Admin 1,195.66

Department: 202 Water Production

8878	AMAZON CAPITAL SERVICES	IT Shared Cost	05/20/2022	108.79
8879	Ameren Illinois	Utilities	05/20/2022	282.05
8902	Corsair Controls Inc	Service Call - Backwash Valve Blowing Control Fuse. Labor.	05/20/2022	180.00
8903	Curry & Associates Engineers Inc	Tech. Assistance to lower lead concentrations in drinking water.	05/20/2022	929.50
8921	Highland Communication Services	Communication Services	05/20/2022	119.66
8958	Pace Analytical Services Inc	TOC & Field Alkalinity Pkg., Total Organic Carbon	05/20/2022	134.48
8985	The Mail Box Store	PDC LABORATORIES	05/20/2022	17.82
8991	Utility Service Co Inc	200,000 Elevated Downtown Tank - Quarterly	05/20/2022	5,721.28
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	92.96
8997	WARNER COMMUNICATIONS CORP.	New Gate, Call Box, Radios, Base Unit	05/20/2022	2,488.92
9001	WEX BANK	APRIL FUEL	05/20/2022	130.64
9029	AMAZON CAPITAL SERVICES	QTY 1 MR COFFEE 12-CUP COFFEE MAKER,	06/03/2022	27.69
9040	Bound Tree Medical, LLC	2 AED patches - Adult	06/03/2022	60.34
9045	CARBON ACTIVATED CORPORATION	Powdered Carbon	06/03/2022	41,126.40
9047	CDW G Inc	CITY OF HIGHLAND 2021.05-PALO ALTO	06/03/2022	17.15
9053	City Utilities	Utilities	06/03/2022	9,450.94
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	366.20
9074	HACH COMPANY	Controller & Turbidimeter	06/03/2022	3,085.16

9076	Hawkins Inc	Chlorine Gas	06/03/2022	1,639.50
9084	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	06/03/2022	119.99
9093	Mastercard	CBI LANSWEEPER	06/03/2022	19.05
9100	Navy Brand	Fence Row	06/03/2022	396.41
9105	Pace Analytical Services Inc	Highland Fluoride	06/03/2022	36.24
9110	R P Lumber Co Inc	1" PVC Coupling	06/03/2022	7.14
9111	R.E. Pedrotti Co. Inc.	Service Call - WTP : Mag Meter Fault.	06/03/2022	514.40
9128	Tim Steinmann	QTY 2 - DARKSTONE UTILITY JEAN, QTY 3 DEEPSTONE UTILITY JEAN	06/03/2022	175.00
9139	U S Postal Service	POSTAGE READINGS FROM 1-26-2022 THROUGH 6-2-2022	06/03/2022	61.68
9141	USA Blue Book	Hach orthophosphate Chemkey, Free Ammonia & Mono-Chloramine Chem	06/03/2022	555.22
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	95.25
9147	WARNER COMMUNICATIONS CORP.	2: Batteries for Portable Radios - LI - ION 2600 MAH NX	06/03/2022	226.00

Total for Department: 202 Water Production 68,185.86

Department: 203 Water Distribution

8878	AMAZON CAPITAL SERVICES	IT Shared Cost	05/20/2022	13.55
8882	Aviston Lumber Company	Spruce Pine Fir #2, Nail Stake Bndl	05/20/2022	79.62
8893	CENTRAL RUBBER EXTRUSIONS OF II	304C-12	05/20/2022	5.00
8897	City Of Highland	APRIL CENTRAL PURCHASING	05/20/2022	34.52
8921	Highland Communication Services	Communication Services	05/20/2022	2.00
8928	Huels Oil Co	APRIL DIESEL FUEL	05/20/2022	552.55
8943	McKay Auto Parts Inc	750W DC Inverter	05/20/2022	37.01
8944	Midwest Meter Inc.	M-35 Meter Base, M-25 GAL HRE-LCD W/ITRON CONN	05/20/2022	1,044.00
8955	Northtown Auto & Tractor	Wires, Lugs	05/20/2022	27.44
8956	Nu Way Concrete Forms Troy LLC	NuWay Tape Measures, Kraft Cunalongs	05/20/2022	44.98
8957	O'Reilly Automotive Inc.	Term Bolt, Mega Fuse	05/20/2022	6.11
8964	R P Lumber Co Inc	Patio Bricks/Blocks, Concrete/Block Pallet	05/20/2022	116.22
8965	Red E Mix LLC	Rods - Tic. 60136848	05/20/2022	5.00
8968	Schulte Supply Inc	Metered Magnetic Locator Tube with Case	05/20/2022	565.47
8980	Teklab Inc	Coliform, Total Membrane Filter	05/20/2022	303.00
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	144.32
9001	WEX BANK	APRIL FUEL	05/20/2022	466.40
9004	Woodcrest Small Engine	Blade MTD	05/20/2022	18.49
9029	AMAZON CAPITAL SERVICES	QTY 2 - KLEEN GUARD V30 NEMESIS SAFETY GLASSES	06/03/2022	48.62
9030	Ameren Illinois	GAS CHARGE	06/03/2022	103.10
9040	Bound Tree Medical, LLC	2 AED patches - Adult	06/03/2022	30.17
9047	CDW G Inc	CITY OF HIGHLAND 2021.05-PALO ALTO	06/03/2022	6.44
9049	CENTRAL RUBBER EXTRUSIONS OF II	HY10-12MJ, BX 10	06/03/2022	44.42
9053	City Utilities	Utilities	06/03/2022	338.46
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER ST	06/03/2022	137.44
9066	Excel Bottling Co. Inc.	CO 2 Tanks	06/03/2022	40.00
9084	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	06/03/2022	404.29
9093	Mastercard	CBI LANSWEEPER	06/03/2022	7.15
9095	Midwest Meter Inc.	Badger M25 Meter Test	06/03/2022	29,853.00
9102	Northtown Auto & Tractor	Hose Clamps	06/03/2022	5.78
9113	Red E Mix LLC	No. 3 Rods - 3/8" Ridsm 6" Rubber Expansion Joint, Tic. 60136970	06/03/2022	535.00
9114	Reding Tire & Battery Inc	Tire Repair	06/03/2022	10.00
9115	Randall Rinderer	LUNCH FOR JEFF VON BOKEL TILLED UP HOSPITAL PROJECT	06/03/2022	10.82
9123	Schulte Supply Inc	4: 1" Brass Tee Lead Free	06/03/2022	53.80
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	35.75

Total for Department: 203 Water Distribution 35,129.92

Total for Fund:201 Water Fund 104,536.61

Fund: 301 Sewer Fund

Department: 000 Balance Sheet Accounts

9014	ROHAN AND DIVYESHREE KOTHARI R Refund Check 022350-000		05/27/2022	25.07
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Total for Department: 000 Balance Sheet Accounts 25.07

Department: 301 Sewer Admin

8878	AMAZON CAPITAL SERVICES	IT Shared Cost	05/20/2022	9.01
8934	Journal Printing	5 Blueprints - Public Works	05/20/2022	15.00
8937	LEWIS BRISBOIS BISGAARD & SMITH	APRIL 2022 RETAINER INVOICE	05/20/2022	177.64
9031	American Public Works Association	APWA Membership 8/1/22 - 7/31/23 Renewal	06/03/2022	123.34
9047	CDW G Inc	CITY OF HIGHLAND 2021.05-PALO ALTO	06/03/2022	4.27
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER ST	06/03/2022	91.31
9093	Mastercard	CBI LANSWEEPER	06/03/2022	4.75
9133	Third Millennium Assoc Inc	UTILITY BILL RENDERING	06/03/2022	296.63
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	23.75

Total for Department: 301 Sewer Admin 745.70

Department: 303 Sewer Collection

8878	AMAZON CAPITAL SERVICES	IT Shared Cost	05/20/2022	13.56
8882	Aviston Lumber Company	Spruce Pine Fir #2, Nail Stake Bndl	05/20/2022	79.62
8893	CENTRAL RUBBER EXTRUSIONS OF II	304C-12	05/20/2022	5.00
8897	City Of Highland	APRIL CENTRAL PURCHASING	05/20/2022	34.52
8903	Curry & Associates Engineers Inc	Force Main Gravity Sewer & Pump Station t. of VHP & Rte. 40	05/20/2022	3,663.76
8921	Highland Communication Services	Communication Services	05/20/2022	2.00
8928	Huels Oil Co	APRIL DIESEL FUEL	05/20/2022	552.55

8943	McKay Auto Parts Inc	750W DC Inverter	05/20/2022	37.00
8955	Northtown Auto & Tractor	Wires, Lugs	05/20/2022	27.44
8956	Nu Way Concrete Forms Troy LLC	NuWay Tape Measures, Kraft Cumalongs	05/20/2022	44.97
8957	O'Reilly Automotive Inc.	Tenn Bolt, Mega Fuse	05/20/2022	6.12
8964	R P Lumber Co Inc	PALLET RETURN FOR INV 2205-080569	05/20/2022	116.22
8965	Red E Mix LLC	Rods - Tic. 60136848	05/20/2022	5.00
8968	Schulte Supply Inc	Metered Magnetic Locator Tube with Case	05/20/2022	424.97
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	29.98
9001	WEX BANK	APRIL FUEL	05/20/2022	466.40
9004	Woodcrest Small Engine	Adapter - Blade 25 MM	05/20/2022	18.49
9029	AMAZON CAPITAL SERVICES	QTY 2 - KLEEN GUARD V30 NEMESIS SAFETY GLASSES	06/03/2022	48.62
9030	Ameren Illinois	GAS CHARGE	06/03/2022	103.10
9040	Bound Tree Medical, LLC	2 AED patches - Adult	06/03/2022	30.17
9047	CDW G Inc	CITY OF HIGHLAND 2021.05-PALO ALTO	06/03/2022	6.43
9049	CENTRAL RUBBER EXTRUSIONS OF I	HY10-12MJ, BX10	06/03/2022	44.42
9053	City Utilities	Utilities	06/03/2022	338.44
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	137.44
9084	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	06/03/2022	48.20
9093	Mastercard	CBI LANSWEEPER	06/03/2022	7.15
9096	Midwest Municipal Supply Inc	4" SDR- 26 , 8" Fernco CI/PVC	06/03/2022	1,170.36
9102	Northtown Auto & Tractor	Hose Clamps	06/03/2022	5.78
9113	Red E Mix LLC	No. 3 Rods - 3/8" Ridsm 6" Rubber Expansion Joint, Tic. 60136970	06/03/2022	535.00
9114	Reding Tire & Battery Inc	Tire Repair	06/03/2022	10.00
9115	Randall Rinderer	LUNCH FOR JEFF VON BOKEL TILLED UP HOSPITAL PROJECT	06/03/2022	10.83
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	35.75

Total for Department: 303 Sewer Collection 8,059.29

Department: 304 Water Reclamation Facility

8878	AMAZON CAPITAL SERVICES	IT Shared Cost	05/20/2022	36.12
8888	Bobcat of St. Louis	Hose	05/20/2022	606.35
8892	Cedarchem	Cedarclear 1766	05/20/2022	5,267.97
8897	City Of Highland	APRIL CENTRAL PURCHASING	05/20/2022	55.02
8900	KIMBERLY A. COLE	Data Mangagement, Industry Compliance	05/20/2022	305.00
8906	Durkin Equipment Co Inc	Service Instrumentation and Qtly. Calibration	05/20/2022	948.00
8921	Highland Communication Services	Communication Services	05/20/2022	149.99
8928	Huels Oil Co	DHS-PREM OFF - ROAD DIESEL	05/20/2022	1,120.80
8929	Illinois Electric Inc	ON-SITE ALIGNMENT	05/20/2022	713.50
8940	Mastercard	IWPC-IAWPCO & IWEA Conference - Ron Donoho & Dan Neir	05/20/2022	715.00
8943	McKay Auto Parts Inc	Blue Def 2.5 Gal.	05/20/2022	15.99
8955	Northtown Auto & Tractor	HYD Fitting	05/20/2022	8.20
8971	Sidener Environmental Services Inc.	Annual Maintenance	05/20/2022	1,836.30
8980	Teklab Inc	WRF Monthly Sampling	05/20/2022	50.00
8989	USA Blue Book	Supplies	05/20/2022	207.71
8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	123.16
8996	WALMART COMMUNITY/ CAPITAL OF	WAL - MART OPERATING SUPPLIES	05/20/2022	56.53
9001	WEX BANK	APRIL FUEL	05/20/2022	278.76
9047	CDW G Inc	QTY 1 -DELL 3520 15-1135G7, DELL 8GB DDR4 SODIMM, MS NUMBER PAD	06/03/2022	1,015.60
9053	City Utilities	Utilities	06/03/2022	11,189.38
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	366.20
9084	JOHN DEERE FINANCIAL	HIGHLAND RURAL KING OPERATING SUPPLIES	06/03/2022	357.81
9093	Mastercard	CBI LANSWEEPER	06/03/2022	19.05
9139	U S Postal Service	POSTAGE READINGS FROM 1-26-2022 THROUGH 6-2-2022	06/03/2022	10.34
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	95.25
9145	WALMART COMMUNITY/ CAPITAL OF	WAL-MART OPERATING SUPPLIES	06/03/2022	53.98

Total for Department: 304 Water Reclamation Facility 25,602.01

Department: 305 WRF Pretreatment

8900	KIMBERLY A. COLE	Data Mangagement, Industry Compliance	05/20/2022	430.00
8976	Stinson Leonard Street	Clean Water Matters - Professional Services thru 3/31/22.	05/20/2022	814.00
9053	City Utilities	Utilities	06/03/2022	18.00

Total for Department: 305 WRF Pretreatment 1,262.00

Total for Fund:301 Sewer Fund 35,694.07

Fund: 401 Ambulance Fund

Department: 401 Ambulance Fund

8875	Airgas USA,LLC	OXYGEN	05/20/2022	291.79
8876	Albers Fire Prot. Equipment Inc.	INSPECTED & TAGGED FIRE EXTINGUISHER	05/20/2022	69.50
8878	AMAZON CAPITAL SERVICES	QTY 1 - VOODOO TACTICAL TOURNIQUET POUCH W/ MEDICAL SHEARS	05/20/2022	115.06
8879	Ameren Illinois	Utilities	05/20/2022	122.42
8889	Bound Tree Medical, LLC	EMS SUPPLIES	05/20/2022	8.36
8897	City Of Highland	APRIL CENTRAL PURCHASING	05/20/2022	159.31
8921	Highland Communication Services	HCS SERVICES - EMS	05/20/2022	282.45
8927	HSHS Medical Group Inc	NEW HIRE PHYSICAL/DRUG SCREEN SCARSDALE	05/20/2022	97.00
8928	Huels Oil Co	APRIL DIESEL FUEL	05/20/2022	3,983.18
8937	LEWIS BRISBOIS BISGAARD & SMITH	APRIL 2022 RETAINER INVOICE	05/20/2022	406.78
8943	McKay Auto Parts Inc	2017 FORD F550 - ENVIROSHIELD CABIN AIR FILTER	05/20/2022	14.23
8952	MUNICIPAL EMERGENCY SERVICES, I	QTY 3 - POLO. QTY 6 - EMBROIDERY, QTY 1 PANT, BOOT & BELT	05/20/2022	334.25
8987	United Healthcare	AMBULANCE REFUND	05/20/2022	363.57
8988	UPS	SHIPPING CHARGES	05/20/2022	18.86

8993	Verizon Wireless - State	VERIZON WIRELESS CHARGES	05/20/2022	260.42
8996	WALMART COMMUNITY/ CAPITAL OF	WAL - MART OPERATING SUPPLIES	05/20/2022	189.34
8998	WAYSTAR	MONTHLY MANAGEMENT FEE / REMITTANCE ADVICE ACCESS FEE	05/20/2022	268.55
8999	WEBER GRANITE CITY FORD LLC	MTN / REPAIRS TO UNIT # 1543	05/20/2022	1,483.24
9001	WEX BANK	APRIL FUEL	05/20/2022	153.80
9005	Zoll Data Systems Inc	SOFTWARE SYSTEM QTR MTN 06/01/2022 - 08/31/2022	05/20/2022	2,212.12
9029	AMAZON CAPITAL SERVICES	SHIPPING AND HANDLING	06/03/2022	30.94
9038	Ty Barr	REIMBURSEMENT FOR SAFETY BOOTS - TY BARR PER UNION CONTRAC	06/03/2022	73.29
9040	Bound Tree Medical, LLC	EMS SUPPLIES	06/03/2022	364.97
9046	MARTIN CARLEN	BOOTS PER UNION CONTRACT - MARTIN CARLEN	06/03/2022	80.00
9047	CDW G Inc	CITY OF HIGHLAND 2021.05-PALO ALTO	06/03/2022	30.01
9053	City Utilities	Utilities	06/03/2022	403.63
9063	DocuSign	ESIGNATURE ENVELOPE, CONSULT,RETRIEVE, SINGLE SIGN,PREMIER SI	06/03/2022	641.09
9072	GLOBAL TECHNICAL SYSTEMS, INC	KENWOOD RADIO REPAIR - EMS	06/03/2022	614.00
9093	Mastercard	CBI LANSWEEPER	06/03/2022	33.35
9101	Stephanie Nicklin	PER DIEM - PWW/CLEARWATER BEACH 2022 - BILLING REQUIREMENTS	06/03/2022	645.00
9121	Timothy Rusteberg	PER DIEM- CLEARWATER BACH 2022-INSURANCE BILLING CONFERENCE	06/03/2022	645.00
9139	U S Postal Service	POSTAGE READINGS FROM 1-26-2022 THROUGH 6-2-2022	06/03/2022	733.89
9144	Vantage Point Solutions, Inc	PHISHING / SECURITY	06/03/2022	166.75
9145	WALMART COMMUNITY/ CAPITAL OF	WAL-MART OPERATING SUPPLIES	06/03/2022	107.35

Total for Department: 401 Ambulance Fund 15,403.50

Total for Fund:401 Ambulance Fund 15,403.50

Fund: 713 Solid Waste Fund

Department: 000 Balance Sheet Accounts

9011	GRACE GERMAN	Refund Check 022380-000	05/27/2022	30.29
9012	MORGAN AND KAYLEE AEGERTER H	Refund Check 022909-000	05/27/2022	28.97
9014	ROHAN AND DIVYESHREE KOTHARI R	Refund Check 022350-000	05/27/2022	66.52
9015	CODY VAN HOOSER	Refund Check 022839-000	05/27/2022	1.10

Total for Department: 000 Balance Sheet Accounts 126.88

Department: 713 Solid Waste Fund

9116	ROBERT (BOB) SANDERS WASTE SYS	TEMP DUMPSTER SERVICES	06/03/2022	150,745.95
9133	Third Millennium Assoc Inc	UTILITY BILL RENDERING	06/03/2022	296.63

Total for Department: 713 Solid Waste Fund 151,042.58

Total for Fund:713 Solid Waste Fund 151,169.46

Grand Total **\$ 1,447,906.94**

Accepted by City Council June 6,2022

Mayor: _____ Clerk: _____